Sacramento Public Library Authority

February 27, 2014 **Agenda Item 7.0: Sacramento Public Library Staffing Update**

TO: **Sacramento Public Library Authority Board Members**

FROM: **Rivkah K. Sass, Library Director**
Liane Lee, Human Resources Manager

RE: **Sacramento Public Library Staffing Update**

RECOMMENDED ACTION(S): Information Only.

BACKGROUND

In November 2007, the Authority Board approved a new classification for public services, the Library Technology Assistant. In addition to providing direct public service to library customers, incumbents in this classification provide instruction to the public in the use of technology. This position is the same grade as the Library Services Assistant (grade 2), but staff in this classification are expected to have additional skills related to the changing needs and demands of the public when it comes to using technology.

In order to enable staff to be as efficient as possible in filling vacancies, the Library Director requested authorization to approve certain changes to position control, specifically relating to the Library Services Assistant and Library Technology Assistant positions. On Aug. 22, 2013, the Sacramento Public Library Authority Board authorized the Library Director to approve changes to position control relating to the Library Services Assistant and Library Technology Assistant positions and to report back periodically regarding filling of vacancies.

UPDATE

Since the Board action in August the following staffing changes have been made:

- 1.0 FTE Library Technology Assistant replaced a 1.0 FTE Library Services Assistant at the Belle Cooledge Library;
- 1.0 FTE Library Technology Assistant replaced to .5 Library Services Assistant positions at the Central Library;
- 1.0 FTE Library Technology Assistant was filled at the Rio Linda Library to handle increased customer service needs in the new library;
- .5 FTE Library Technology Assistant replaced a .5 FTE Library Services Assistant at the North Highlands-Antelope Library;
- .5 FTE Library Technology Assistant replaced .5 FTE Library Services Assistant at the Martin Luther King Library;
- .5 FTE Library Technology Assistant replaced .5 FTE Library Services Assistant at the Arcade Library

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENT(S):

None