Sacramento Public Library Authority

January 23, 2014 **Agenda Item 11.0: Gifts and Donations Report and FY 2013-14 Budget Amendment**

TO: **Sacramento Public Library Authority Board**

FROM: **Denise M. Davis, Deputy Library Director**

RE: **Gifts and Donations Report and FY 2013-14 Budget Amendment**

RECOMMENDED ACTION(S):

Adopt Resolution 14-02, ratifying the acceptance of the Gifts and Donations for the period November 1 through December 31, 2013, and approving amendments to the FY 2013-14 Sacramento Public Library Authority Budget.

REASON FOR RECOMMENDATION

Donations

The Branch Friends of the Sacramento Public Library donated $14,054 for use in the branches system-wide for books and materials, programs, supplies and general donations. The Friends of the Fair Oaks Library donated $5,920, the Friends of the Rio Linda Library donated $2,503 and the Southgate Friends donated $2,000. The Friends of the Central Library contributed $982 and the Isleton Friends donated $600. A total of $2,049 came in varying amounts to other branches from other Friends groups.

The Fair Oaks Rotary Club donated $7,020 towards a Teen Center at the Fair Oaks branch.

Scholarshare sponsored $5,000 for a Play Summit joint project between the Sacramento Public Library and Fairytale Town.

The California Council for the Humanities granted the final $1,000 for its "We Are Where We Eat" program.

The California State Library granted the final $7,755 in Library Services & Technology Act (LSTA) funds for the Sacramento Public Library's Makerspace in a Box project.

FISCAL IMPACT

Staff is now presenting the donation activity from November 1 through December 31, 2013, in compliance with Authority Board policy. Staff regularly reports on donation activity to formally accept the donations and amend the budget for donations throughout the year.

Staff recommends a budget amendment in the amount of $39,779 to the FY 2013-14 revenue and expense budget. This budget amendment will allow staff to recognize donations received to date and reflect the appropriate expense. Staff is requesting that the Board ratify acceptance of the Gifts and Donations received during the period of November 1 through December 31, 2013, as presented in Exhibit A.

ATTACHMENT(S):

Resolution 14-02, ratifying the acceptance of the Gifts and Donations for the period November 1 through December 31, 2013, and approving amendments to the FY 2013-14 Sacramento Public Library Authority Budget.

Exhibit A: Sacramento Public Library Monetary Donations – November 1 through December 31, 2013

Sacramento Public Library Authority

RESOLUTION NO. 14-02

Adopted by the Governing Board of the Sacramento Public Library Authority on the date of:

January 23, 2014

A RESOLUTION RATIFYING THE ACCEPTANCE OF GIFTS AND DONATIONS FOR THE PERIOD NOVEMBER 1 THROUGH DECEMBER 31, 2013, AND APPROVING AN AMENDMENT TO THE SACRAMENTO PUBLIC LIBRARY AUTHORITY BUDGET FOR FISCAL YEAR 2013-2014

BE IT HEREBY RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO PUBLIC LIBRARY AUTHORITY AS FOLLOWS:

1. Ratify the acceptance of gifts and donations for the period November 1, 2013 through December 31, 2013, as set forth in Exhibit A.

2. Approve an amendment to the Sacramento Public Library Authority's Fiscal Year 2013-2014 Budget in the amount of $39,779 to allow staff to recognize gifts and donations received between November 1 and December 31, 2013, and reflect the appropriate adjustment to revenue in the Budget.

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Phil Serna, Chair
Angelique Ashby, Vice Chair

ATTEST:

Rivkah K. Sass, Secretary

By:_____
Linda J. Beymer, Assistant Secretary

ATTACHMENT(S):
Exhibit A: Sacramento Public Library Monetary Donations for November 1 through December 31, 2013, and budget amendment for FY 2013-14

SACRAMENTO PUBLIC LIBRARY AUTHORITY

Donations and Gifts Received

November 1, 2013 through December 31, 2013

Fund	Branch/Department	Individuals/ Other Orgs	CA LSTA	Foundation	Friends: Books	Friends: General	Nov - Dec FY13/14 Total	Year to Date FY 13/14
SHARED COST FUND (101)								
101-1101	DIRECTOR	$5,000.00					$5,000.00	$6,370.00
101-1102	COMMUNTIY RELATIONS						$0.00	$0.00
101-2102	ADMINISTRATIVE SERVICES	$1,000.00					$1,000.00	$1,000.00
101-2105	HUMAN RESOURCES						$0.00	$0.00
101-3001	SHARED PUBLIC SERVICES	$583.15					$583.15	$2,525.14
101-3006	COLLECTION MANAGEMENT						$0.00	$0.00
101-3007	YOUTH SERVICES						$0.00	$8,204.50
101-3502	CENTRAL/SYSTEM WIDE SERVICES						$0.00	$0.00
101-3504	SACRAMENTO ROOM	$150.00					$150.00	$150.00
101-3601	COMMUNITY SERVICES	$3,024.27					$3,024.27	$3,024.27
101-3602	BOOKMOBILES						$0.00	$0.00
101-3603	WONDER WAGON						$0.00	$0.00
101-3606	LITERACY						$0.00	$10,000.00
	Subtotal Shared Cost Fund Donations	$9,757.42	$0.00	$0.00	$0.00	$0.00	$9,757.42	$31,273.91
BOOK FUND (111)								
111-3001		$192.13					$192.13	$2,343.74
COUNTY/CITIES FUND (201)								
201-3002	COUNTY PUBLIC SERVICES						$0.00	$0.00
201-3101	COURTLAND					$75.00	$75.00	$645.00
201-3102	ELK GROVE						$0.00	$16.00
201-3103	FRANKLIN					$425.00	$425.00	$425.00
201-3104	GALT						$0.00	$200.00
201-3105	ISLETON					$600.00	$600.00	$600.00
201-3106	RANCHO CORDOVA						$0.00	$2,500.00
201-3107	SOUTHGATE					$2,000.00	$2,000.00	$5,017.00
201-3108	WALNUT GROVE					$150.00	$150.00	$150.00
201-3301	ARCADE						$0.00	$3,002.55
201-3302	ARDEN						$0.00	$10,046.66
201-3303	CARMICHAEL					$199.00	$199.00	$274.00
201-3304	FAIR OAKS					$12,939.99	$12,939.99	$17,968.89
201-3305	NORTH HIGHLANDS/ANTELOPE						$0.00	$4,565.96
201-3306	ORANGEVALE					$400.00	$400.00	$900.00
201-3307	RIO LINDA					$2,503.00	$2,503.00	$4,903.00
201-3308	SYLVAN OAKS (Citrus Heights)						$0.00	$5,350.00
	Subtotal County Fund Donations	$0.00	$0.00	$0.00	$0.00	$19,291.99	$19,291.99	56,564.06
SACRAMENTO CITY FUND (202)								
202-2107	GALLERIA						$0.00	$0.00
202-3003	CITY PUBLIC SERVICES						$0.00	$0.00
202-3201	COLONIAL HEIGHTS						$0.00	$2,155.20
202-3202	COOLEDGE						$0.00	$120.00
202-3203	MARTIN LUTHER KING						$0.00	$0.00
202-3205	Mc CLATCHY						$0.00	$0.60
202-3206	McKINLEY					$100.00	$100.00	$100.00
202-3401	DEL PASO						$0.00	$0.00
202-3405	NORTH SACRAMENTO (Hagginwood)						$0.00	$150.00
202-3406	SOUTH NATOMAS					$100.00	$100.00	$400.50
202-3501	CENTRAL - City					$982.30	$982.30	$2,739.40
	Subtotal City Fund Donations	$0.00	$0.00	$0.00	$0.00	$1,182.30	$1,182.30	$5,665.70
CITY PARCEL TAX FUND (203)								
203-3204	VALLEY HI / NORTH LAGUNA						$0.00	$2,400.00
203-3207	POCKET				$600.00		$600.00	$6,038.31
203-3404	NORTH NATOMAS						$0.00	$0.10
	Subtotal City Parcel Tax Fund Donations	$0.00	$0.00	$0.00	$600.00	$0.00	$600.00	$8,438.41
Special Long-term Funds								
305-4001	Foundation - General Fund							$0.00
305-4080	Foundation - Summer Reading							$0.00
315-4001	System Friends - General							$0.00
315-4080	System Friends - Summer Reading							$0.00
	Subtotal Long-term Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Grant Fund								
610-6140	Makerspace		$7,755.00				$7,755.00	$7,755.00
640-6420	We Are Where We Eat	$1,000.00					$1,000.00	$1,000.00
	Total Monetary Donations - Library System	$10,949.55	$7,755.00	$0.00	$600.00	$20,474.29	$39,778.84	$113,040.82
Net donations received to be appropriated: Nov - Dec		$10,949.55	$7,755.00	$0.00	$600.00	$20,474.29	$39,778.84	