

## **Sacramento Public Library Authority**

Agenda Item 8.0: Additional Gift Acceptance Rancho Cordova Library Staff Room Improvements

TO: Sacramento Public Library Authority Board Members

FROM: Rick Teichert, Deputy Director for Administrative Services

RE: Additional Gift Acceptance for Rancho Cordova Library Staff

**Room Improvements** 

## **RECOMMENDED ACTIONS:**

- **1. Accept** additional funds of \$22,500 from the Anne M. Richardson Estate bequest for a total of \$372,500.
- 2. Approve an additional budget appropriation from the Anne M. Richardson Estate bequest not to exceed \$103,000 for improvements to the staff work areas at the Rancho Cordova Library bringing the total project budget to \$372,500.

## **REASON FOR RECOMMENDATION**

Anne M. Richardson, a longtime friend of the Sacramento Public Library and a frequent volunteer at the Rancho Cordova branch, very generously left her estate to the Library in order to expand and improve the staff area at the branch. The Library Board accepted the first distribution from the estate in the amount of \$350,000 on October 23, 2008. Planning for the project began in spring 2009 in collaboration with the Friends of the Rancho Cordova Library, City of Rancho Cordova staff and County of Sacramento staff. Construction started on October 26, 2009.

Library staff sought and received Sacramento Public Library Authority Board approval for initial funding from the estate of \$269,500 as part of the FY 2009/10 Final budget, adopted September 24, 2009. These funds are slated to be expensed on the primary tear down and reconstruction aspects of the project, and include costs for Sacramento County Architectural Services, the Sacramento County JOC Contractor Fregoso Builders, and Sacramento Public Library maintenance and construction staff performing the work.

Additional funds will provide furniture and equipment for the staff area, expansion of the book return room, staff area flooring improvements, data cabling changes and construction contingencies. Costs for these items will not exceed \$103,000.

## Fiscal Impact

Total available funding from the Anne M. Richardson estate is estimated to be in excess of \$435,000. This additional funding request of \$103,000 will leave approximately \$62,500 remaining in the estate.

