Sacramento Public Library Authority

July 23, 2009

Agenda Item 12.0: FY 2008/09 Budget Update
Second and Third Quarter Gifts and Donations

TO: **Sacramento Public Library Authority Board Members**

FROM: **Rick Teichert, Deputy Director – Administrative Services**

RE: **FY 2008/09 Budget Update – Second and Third Quarter Gifts and Donations**

RECOMMENDED ACTION:

1. **Ratify** the acceptance of Donations and Gifts for the period January 1, 2009 through June 30, 2009.

2. **Approve** the FY 2008/09 Budget Amendment increasing revenue and expense budgets by $162,278.61

BACKGROUND

The Library benefits from gifts and donations to the Library system on an ongoing basis from individuals, companies and partner organizations, such as the Friends of the Library and the Sacramento Public Library Foundation. Since the donations are difficult to anticipate, staff does not budget an annual amount in advance for donation revenue or expense. Staff is now presenting the donation activity for the third and fourth quarters of FY 2008/09 for review and ratification. Staff is recommending a budget amendment in the amount of these donations to the FY 2008/09 revenue and expense budget. This budget amendment will allow staff to recognize donations received to date and reflect the appropriate expense. The proposed budget action is to increase both revenue and expense in the total amount of $162,278.61; reflecting $50,325.38 to the Shared Fund for materials and supplies; $70,059.80 to the County/Cities Fund for materials and programs; and $41,893.43 to the Sacramento City General Fund for materials and programs. Donation revenue is recognized in these funds in corresponding amounts.

In compliance with Library Board policy, staff regularly reports on donation activity to formally accept the donations and amend the budget for donations throughout the year. This completes the final donation reporting for the 2008/09 fiscal year. Staff is requesting that the Board ratify acceptance of the gifts/donations received during the January 1, 2009 through June 30, 2009 period as presented in Attachment A.

ATTACHMENTS

Attachment A: SPLA Monetary Donations - January 1, 2009 through June 30, 2009

SACRAMENTO PUBLIC LIBRARY AUTHORITY

MONETARY DONATIONS

January 1, 2009 through June 30, 2009

Fund	Branch/Department	Books	Programs	Other	Capital Projects	Qtr 3 FY08/09 Total	Qtr 4 FY08/09 Total	Year to Date FY 08/09
SHARED COST FUND (101)								
101-1102	MARKETING							$6,270.25
101-2201	FACILITIES			$9,400.00		$9,400.00		$9,400.00
101-3001	PUBLIC SERVICES			$15,900.00		$1,000.00	$14,900.00	$15,900.00
101-3006	COLLECTION MANAGEMENT							$65,187.32
101-3007	YOUTH SERVICES							$47.04
101-3504	SACRAMENTO ROOM			$25,000.00			$25,000.00	$25,000.00
101-3602	BOOKMOBILES							$125.00
101-3606	COMMUNITY SERVICES		$25.38			$25.38		$59.22
	Subtotal Shared Cost Fund Donations	$0.00	$25.38	$50,300.00	$0.00	$10,425.38	$39,900.00	$121,988.83
							$50,325.38	
COUNTY/CITIES FUND (201)								
201-3002	COUNTY PUBLIC SERVICES			$515.82		$515.82		$1,244.64
201-3101	COURTLAND	$1,705.00	$600.00	$1,601.30		$501.30	$3,405.00	$4,406.30
201-3102	ELK GROVE	$810.00	$250.00	$1,030.75		$146.80	$1,943.95	$9,590.75
201-3103	FRANKLIN	$119.00	$920.00	$2,498.31		$1,897.16	$1,640.15	$4,037.31
201-3104	GALT	$3,205.00	$1,500.00	$194.40		$2,266.40	$2,633.00	$5,899.40
201-3105	ISLETON	$205.00	$1,000.00	$29.35		$19.50	$1,214.85	$1,734.35
201-3106	RANCHO CORDOVA	$1,185.00	$1,900.00	$984.15		$1,376.50	$2,692.65	$360,583.05
201-3107	SOUTHGATE	$1,950.00	$1,470.00	$1,431.22		$2,137.32	$2,713.90	$5,351.37
201-3108	WALNUT GROVE	$205.00	$1,000.00	$18.75		$6.00	$1,217.75	$1,723.75
201-3301	ARCADE	$3,975.00	$1,150.00	$823.25		$2,081.25	$3,867.00	$6,448.25
201-3302	ARDEN	$605.00		$1,236.40		$714.40	$1,127.00	$14,965.40
201-3303	CARMICHAEL	$10,724.00	$1,000.00	$882.10		$114.20	$12,491.90	$18,704.10
201-3304	FAIR OAKS	$5,680.15	$3,500.20	$491.95		$5,278.35	$4,393.95	$9,747.30
201-3305	NORTH HIGHLANDS/ANTELOPE	$1,000.00	$750.00	$633.70		$121.55	$2,262.15	$3,412.59
201-3306	ORANGEVALE	$275.00	$1,000.00	$120.75		$24.00	$1,371.75	$2,120.75
201-3307	RIO LINDA	$110.00	$485.00	$556.00		$6.00	$1,145.00	$4,151.00
201-3308	SYLVAN OAKS (Citrus Heights)	$6,435.00	$730.00	$1,568.25		$5,200.25	$3,533.00	$14,463.25
	Subtotal County Fund Donations	$38,188.15	$17,255.20	$14,616.45	$0.00	$22,406.80	$47,653.00	$468,583.56
							$70,059.80	
SACRAMENTO CITY FUND (202)								
202-2107	GALLERIA							$1,095.00
202-3003	CITY PUBLIC SERVICES			$580.12		$580.12		$1,265.68
202-3201	COLONIAL HEIGHTS	$1,339.69	$800.31	$1,033.00		$643.06	$2,529.94	$3,673.31
202-3202	COOLEDGE	$1,235.00	$2,000.00	$244.24		$132.00	$3,347.24	$34,413.41
202-3203	MARTIN LUTHER KING	$2,050.00	$1,000.00	$351.80		$2,092.90	$1,308.90	$3,902.27
202-3204	VALLEY HI / NORTH LAGUNA	$1,207.30	$500.00	$158.55		$36.00	$1,829.85	$2,365.85
202-3205	Mc CLATCHY	$1,200.00	$575.00	$499.85		$16.00	$2,258.85	$2,774.85
202-3206	McKINLEY	$835.99	$925.00	$167.25		$24.25	$1,903.99	$2,926.38
202-3207	POCKET-GREENHAVEN	$205.00					$205.00	$26,013.94
202-3401	DEL PASO	$250.00	$1,500.30	$28.00		$24.00	$1,754.30	$2,278.60
202-3404	NORTH NATOMAS	$500.30	$1,200.00	$1,232.05		$540.80	$2,391.55	$3,432.35
202-3405	NORTH SACRAMENTO (Hagginwood)	$351.00	$1,000.00	$194.48		$62.25	$1,483.23	$2,045.87
202-3406	SOUTH NATOMAS	$3,250.84	$2,250.00	$960.21		$3,593.04	$2,868.01	$6,961.05
202-3501	CENTRAL - City	$4,778.85	$4,000.00	$489.30	$3,000.00	$3,584.10	$8,684.05	$17,312.58
	Subtotal City Fund Donations	$17,203.97	$15,750.61	$5,938.85	$3,000.00	$11,328.52	$30,564.91	$110,461.14
							$41,893.43	
	Total Monetary Donations - Library System	$55,392.12	$33,031.19	$70,855.30	$3,000.00	$44,160.70	$118,117.91	$701,033.53
							$162,278.61	