ACTION SUMMARY
SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD

Thursday, April 23, 2009 – 3:00 p.m. to 5:00 p.m.
Board of Supervisors Chambers, 700 H Street
Sacramento, California

Please note: The video recording of each Authority Board meeting is the true legal record of its proceedings. This Action Summary is intended to give an overview of items discussed and action taken in regard to those items. Meeting DVDs are available for check-out from any Sacramento Public Library branch within two weeks following each meeting.

1. Call to Order

In Attendance: Linda Budge, Kevin McCarty*, Don Nottoli*, Bonnie Pannell, Susan Peters, Cortez Quinn (alternate for Roger Dickinson), Jeff Slowey, Christopher Stokes, Robbie Waters, Roberta MacGlashan, Jimmie Yee, and Ray Tretheway*. Sandy Sheedy and Sophia Scherman were unable to attend the meeting.

** arrived during Closed Session*

Chair Linda Budge declared a quorum and called the meeting to order at 3:04 p.m.

2. Closed Session

2.1 Pursuant to California Government Code Section 54957.6 to confer with Authority's Representatives Concerning Collective Bargaining with Local 39, Library Unit – Agency Representatives: Phil Batchelor, Library Director; Rick Teichert, Deputy Director, Administrative Services; and Arevik Bagdassari, Director of Human Resources

Ms. Budge recessed the meeting to Closed Session at 3:07 p.m.

The meeting was re-convened at 3:52 p.m. following Closed Session. Jeff Slowey left the meeting prior to re-convening.

3. Public Comment on Matters Not on the Agenda

None.

4. Director's Report

Interim Library Director Phil Batchelor highlighted the Courtland Library expansion project, which is progressing well with an expected completion date two weeks earlier than originally stated. The Board will be kept apprised of status of the project and the date set for re-opening. Mr. Batchelor publicly thanked the Facilities staff for their extraordinary efforts on this project.

Mr. Batchelor also provided an update on the recruitment of a new Library Director and Authority Counsel.

4.1 Internal Assessment Progress (Consent Only)

Mr. Batchelor updated the Board on progress of items included in the Internal Assessment that were scheduled to be completed by March 31. Of the items due for completion, this report contained those that were considered to be of a more routine nature and that could be accepted by the Board in a single motion. Mr. Batchelor highlighted several of the items – the RFP for agenda printing services, a list of answers to FAQs regarding human resources issues to be posted on the staff intranet, disaster preparedness planning, and evaluation of the SuRF help-ticket system for IT and facilities issues.

Boardmember Roberta MacGlashan requested clarification information about SB 516 mentioned in Item 21, as she had not found current information on this bill. Staff agreed to provide this information.

Board Action: Nottoli / Peters Approved (12-0)

4.2 Staff Training Initiative
4.3 Online Catalog Enhancements
4.4 Authority Archives (Off-Site Storage)
4.5 Donation Accounting
4.6 Library Advertising Campaign

Mr. Batchelor presented information on each of the above assessment items, and entertained comments and answered questions from Board members. All recommended actions contained in the above reports were approved by unanimous Board action.

Board Action: Quinn / MacGlashan Approved (12-0)

5. Action

5.1 Purchase Contract – Self-Check Software Licenses

Chris Freeman, Branch Services Manager, presented this item to the Board, providing explanation and information regarding this purchase. Mr. Freeman answered questions from the Board.

By action of the Board, the purchase contract was approved

Board Action: McCarty / Yee Approved (12-0)

Boardmember Don Nottoli left the meeting at 4:30 p.m.

5.2 Purchase Contract – Internet Connectivity Service

Gerry Calderon, Technology Manager, presented this item to the Board, explaining the advantages gained by selecting the recommended vendor to provide this service. Mr. Calderon answered questions from the Board.

By action of the Board, the purchase contract with SureWest, Inc. for Internet connectivity services for the Sacramento Public Library was unanimously approved.

Board Action: Tretheway / Quinn Approved (11-0)

5.3 Purchase Contract – Video Surveillance Systems

Don Tucker, Director of Facilities, presented this item to the Board. This purchase contract will provide video surveillance systems for five branch libraries – Del Paso Heights, North Highlands, Rancho Cordova, Arden-Dimick and Arcade. These locations were selected based on the number and type of incident reports received within the last twelve months.

By action of the Board, the purchase contract with network Management Corporation was unanimously approved.

Board Action: MacGlashan / Pannell Approved (11-0)

6. Consent

6.1 Action Summary: March 26, 2009
6.2 Facility Master Plan Biennial Update
6.3 Monthly Financial Report
6.4 Monthly Treasurer's Report for February, 2009

Board Action: Quinn / Pannell Approved (11-0)

7. Chair's Report

None.

8. Reports, Ideas, and Questions from Board Members

Board members expressed their thanks for the good work being done by staff to move the Library in a positive direction.

9. Adjournment

This meeting of the Sacramento Public Library Authority Board was adjourned at 4:34 p.m.

Respectfully submitted,

Brenda Haggard
Assistant Secretary to the Board

****

THE SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD MEETINGS ARE AIRED LIVE ON CHANNEL 14, THE GOVERNMENT AFFAIRS CHANNEL, ON THE COMCAST AND SUREWEST CABLE SYSTEMS AND ARE REPEATED AGAIN THE FOLLOWING SATURDAY AFTERNOON AT 4:00 P.M. INFORMATION REGARDING ADDITIONAL REPLAY TIMES MAY BE OBTAINED BY CALLING SACRAMENTO METRO CABLE TV AT (916) 874-7685. MEETINGS MAY ALSO BE VIEWED BY WEBCAST AT WWW.SACMETROCABLE.TV.

THIS PAGE INTENTIONALLY LEFT BLANK