Sacramento Public Library Authority

October 22, 2009 **Agenda Item 14.0: Gifts and Donations Report First Quarter FY 2009/10**

TO: **Sacramento Public Library Authority Board Members**

FROM: **Rick Teichert, Deputy Director – Administrative Services**

RE: **Gifts and Donations Report – First Quarter FY 2009/10**

RECOMMENDED ACTION:

1. **Ratify** the acceptance of Donations and Gifts for the period July 1, 2009, through September 30, 2009, as set forth in Attachment A.

2. **Approve** the FY 2009/10 Budget Amendment increasing revenue and expense budgets by $80,943.72.

BACKGROUND

The Library benefits from gifts and donations to the Library system on an ongoing basis from individuals, companies, and partner organizations, such as the Friends of the Sacramento Public Library and the Sacramento Public Library Foundation. The Friends of the Sacramento Public Library donated $50,000 for use in the branches system-wide, for books and materials, programs and supplies, and Overdrive downloads for six locations. The Friends of the Belle Cooledge Library donated $30,000 to purchase books and materials at the branch. The Friends of the Colonial Heights Library contributed $6,000 toward programs and supplies for the branch. The Friends of the Elk Grove Library donated $8,100 in the first quarter toward programs and supplies for the branch. A total of almost $28,000 came in varying amounts to other branches for programs, books and materials from other Friends groups.

Staff is now presenting the donation activity for the first quarter of FY 2009/10 in compliance with Authority Board policy. Staff regularly reports on donation activity to formally accept the donations and amend the budget for donations throughout the year. Staff is requesting that the Board ratify acceptance of the gifts/donations received during the July 1, 2009, through September 30, 2009 period as presented in Attachment A.

Fiscal Impact

The current FY 2009/10 approved budget includes provision for receipt of donations for books and materials totaling $60,000 in the County/Cities Fund and $50,000 in the City of Sacramento General Fund. No budget amendment is required for the books and materials donations at this time. Staff did not anticipate the receipt of donations for programs, supplies and capital projects, since these are unpredictable. A budget amendment to adjust the revenue and expense budgets in the total amount of $80,943.72 as presented in Attachment A

is appropriate at this time. This reflects a budget change in the amount of $50,000 in the Shared Fund, $22,190.07 in the County/Cities Fund and $8,753.65 in the City of Sacramento General Fund.

ATTACHMENT

Attachment A: Sacramento Public Library Monetary Donations - July 1, 2009, through September 30, 2009

SACRAMENTO PUBLIC LIBRARY AUTHORITY

Donations and Gifts Received

July 1, 2009 through September 30, 2009

Fund	Branch/Department	Books	Programs	Supplies	General	Capital Projects	Qtr 1 FY09/10 Total	Year to Date FY 09/10
SHARED COST FUND (101)								
101-1102	MARKETING						$0.00	$0.00
101-3002	PUBLIC SERVICES				$50,000.00		$50,000.00	$50,000.00
101-3006	COLLECTION MANAGEMENT						$0.00	$0.00
101-3007	YOUTH SERVICES						$0.00	$0.00
101-3602	BOOKMOBILES						$0.00	$0.00
	Subtotal Shared Cost Fund Donations	$0.00	$0.00	$0.00	$50,000.00	$0.00	$50,000.00	$50,000.00
COUNTY/CITIES FUND (201)								
201-3002	COUNTY PUBLIC SERVICES						$0.00	$0.00
201-3101	COURTLAND						$0.00	$0.00
201-3102	ELK GROVE		$1,100.00	$2,000.00	$5,000.00		$8,100.00	$8,100.00
201-3103	FRANKLIN		$1,350.00				$1,350.00	$1,350.00
201-3104	GALT		$446.50				$446.50	$446.50
201-3105	ISLETON				$500.00		$500.00	$500.00
201-3106	RANCHO CORDOVA		$200.00				$200.00	$200.00
201-3107	SOUTHGATE						$0.00	$0.00
201-3108	WALNUT GROVE		$1,000.00	$250.00			$1,250.00	$1,250.00
201-3301	ARCADE	$1,000.00	$1,360.00				$2,360.00	$2,360.00
201-3302	ARDEN			$979.00	$1,793.00		$2,772.00	$2,772.00
201-3303	CARMICHAEL		$265.00				$265.00	$265.00
201-3304	FAIR OAKS	$0.30		$2,920.77			$2,921.07	$2,921.07
201-3305	NORTH HIGHLANDS/ANTELOPE	$1,000.00		$400.00			$1,400.00	$1,400.00
201-3306	ORANGEVALE	$4,000.00	$850.00				$4,850.00	$4,850.00
201-3307	RIO LINDA						$0.00	$0.00
201-3308	SYLVAN OAKS (Citrus Heights)	$2,850.00	$1,775.00		$0.80		$4,625.80	$4,625.80
	Subtotal County Fund Donations	$8,850.30	$8,346.50	$6,549.77	$7,293.80	$0.00	$31,040.37	31,040.37
SACRAMENTO CITY FUND (202)								
202-2107	GALLERIA						$0.00	$0.00
202-3003	CITY PUBLIC SERVICES						$0.00	$0.00
202-3201	COLONIAL HEIGHTS		$1,475.00	$4,525.00			$6,000.00	$6,000.00
202-3202	COOLEDGE	$30,000.00			$0.25		$30,000.25	$30,000.25
202-3203	MARTIN LUTHER KING						$0.00	$0.00
202-3204	VALLEY HI / NORTH LAGUNA						$0.00	$0.00
202-3205	Mc CLATCHY		$162.50				$162.50	$162.50
202-3206	McKINLEY	$1,300.00		$300.00			$1,600.00	$1,600.00
202-3401	DEL PASO				$0.15		$0.15	$0.15
202-3404	NORTH NATOMAS			$950.00			$950.00	$950.00
202-3405	NORTH SACRAMENTO (Hagginwood)						$0.00	$0.00
202-3406	SOUTH NATOMAS			$0.95			$0.95	$0.95
202-3501	CENTRAL - City	$1,000.00			$0.50	$1,339.30	$2,339.80	$2,339.80
202-3501	CENTRAL - SACRAMENTO ROOM						$0.00	$0.00
	Subtotal City Fund Donations	$32,300.00	$1,637.50	$5,775.95	$0.90	$1,339.30	$41,053.65	41,053.65
	Total Monetary Donations - Library System	$41,150.30	$9,984.00	$12,325.72	$57,294.70	$1,339.30	$122,094.02	$122,094.02