Sacramento Public Library Authority

September 24, 2009 **Agenda Item 12.0: Purchase Contract: North Natomas Computer Equipment**

TO: **Sacramento Public Library Authority Board Members**

FROM: **Gerry Calderón, Information Technology Manager**

RE: **Purchase Contract: North Natomas Computer Equipment**

RECOMMENDED ACTIONS:

1. **Approve** a purchase contract with Dell, Inc., for 98 PC workstations in an amount not to exceed $106,543.

2. **Authorize** the Library Director to sign all documents related to this contract within the approved terms.

REASON FOR RECOMMENDATION

The North Natomas Library will provide the best of traditional library services, with strengthened and enhanced technology, including 98 new desktop computers for public use. These computers will complement the existing 16 desktop computers transferred from the current location.

A Request for Quotation under the Western States Contracting Alliance (WSCA) was requested from Dell, Inc. WSCA contract #A63307 is an inter-governmental agreement with the California Department of General Services and is valid through December 2009. This contract meets the requirements of the Library Authority's Contracts and Procurement Policy for the purchase of goods and services without separate competitive bidding.

The cost per unit of $1,034.13 includes California State Environmental Fees and four-year technical support with next business day parts and delivery. California sales tax is additional, and is included in the total cost of $106,543.

Factors considered for choosing Dell, Inc. include the standardization of equipment in adherence to the most recent equipment purchase authorized by the Board at its March 26, 2009 meeting. Determining criteria includes integration of energy saving and security features, as well as product reviews by industry journals that measure performance with comparable products from other manufacturers.

Fiscal Impact

The City of Sacramento has a project requirement to purchase Information Technology software and hardware for the North Natomas Library, per the terms of the California State Library grant. The Library and City of Sacramento have entered into a Memorandum of Understanding whereby the City of Sacramento will reimburse the Library for the cost of the computers. The total cost is within the approved project budget, and is included in the capital budget portion of the Library Authority's FY 2009/10 Final Budget.

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