

Sacramento Public Library Authority

Agenda Item 18.0: Gifts and Donations Report Fourth Quarter FY 2009-10

TO: Sacramento Public Library Authority Board Members

FROM: Rick Teichert, Deputy Director for Support Services

RE: Gifts and Donations Report – Fourth Quarter FY 2009-10

RECOMMENDED ACTION:

1. **Ratify** the acceptance of Donations and Gifts for the period April 1, 2010 through June 30, 2010, as set forth in Attachment A.

- 2. **Ratify** the acceptance of Sacramento Public Library Foundation Donation Commitments for the period April 1, 2010 through June 30, 2010, as set forth in Attachment B.
- 3. **Approve** the FY 2009-10 Budget Amendment increasing revenue and expense budgets by \$134,122.

BACKGROUND

The Sacramento Public Library is grateful for the ongoing support provided through donations and contributions from various private donors and activities associated with the fundraising efforts of the Sacramento Public Library Foundation and the Friends of the Sacramento Public Library.

Donations from Branch Friends of the Sacramento Public Library

During the fourth quarter, Friends of the Sacramento Public Library collectively donated \$76,211 for use in the branches system-wide for books and materials, programs, supplies, and general donations. Of this amount, \$27,744 had been previously anticipated in the Authority's approved budget; therefore, the net budget increase required will be \$48,467. Some of the notable gifts to include:

- The Friends of the Belle Cooledge Library donated \$28,000 towards the Belle Cooledge renovation.
- The Friends of the Sylvan Oaks, Carmichael, and Southgate Libraries each donated at least \$5,000 to purchase books and materials at their respective branches.
- The Friends of the Rio Linda and Orangevale Libraries donated \$4,000 and \$3,000 respectively to purchase books and materials.

Donations from the Sacramento Public Library Foundation

The Sacramento Public Library Foundation contributed \$240,497 in cash donations towards the Belle Cooledge Library renovation, which was previously included in the Library's FY 2009-10 Budget. In addition, the Foundation has collected and



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committed to the Library by Commitment Letter an additional \$85,655 for use in the following programs and projects:

Branch Disbursements March 31, 2010	\$18,107
Summer Reading (1) 2010	10,000
Sacramento Room (1) 2010	14,569
Books and Materials March 31, 2010	6,699
Sacramento Room (2) 2010	6,280
Belle Cooledge Distribution 2010 (2)	30,000

Staff is recommending these donation commitment amounts be included in the FY 2009-10 Authority Budget.

Staff is presenting the donation activity for the fourth quarter of FY 2009-10 in compliance with Authority Board policy. Staff regularly reports on donation activity to formally accept the donations and amend the budget for donations throughout the year. Staff is requesting the Board ratify acceptance of the gifts and donations received from April 1, 2010 through June, 30, 2010, as presented in Attachment A, and the Foundation's commitments for the period of April 1, 2010 through June 30, 2010, as presented in Attachment B.

Fiscal Impact

The current FY 2009-10 budget includes provision for receipt of donations for books and materials totaling \$60,000 in the County/Cities Fund and \$50,000 in the City of Sacramento General Fund. A total of \$27,744 in donations received falls within this anticipated amount already budgeted. No additional budget amendment is required for books and materials donations at this time. Because the Board previously appropriated revenue and expenditures for the Belle Cooledge renovation, no additional budget amendment is required for the Foundation donation of \$240,497.

A budget amendment to adjust the revenue and expense budgets in the total amount of \$134,122 is recommended. This reflects a budget change in the amount of \$27,548 in the Shared Cost Fund, \$28,837 in the County/Cities Fund and \$77,737 in the City of Sacramento General Fund.

ATTACHMENT

Attachment A: Sacramento Public Library Monetary Donations - April 1, 2010

through June 30, 2010

Attachment B: Sacramento Public Library Foundation Donation Commitments -

April 1, 2010 through June 30, 2010

SACRAMENTO PUBLIC LIBRARY AUTHORITY

Donations and Gifts Received

April 1, 2010 through June 30, 2010

Fund	Branch/Department OST FUND (101)	Foundation	Books	Programs	Supplies	General	Capital Projects	Qtr 4 FY09/10 Total	Year to Date FY 09/10
	nations Received								
101-1101	Director							\$0.00	\$1,000.00
101-1101	MARKETING							\$0.00	\$0.00
101-1102	HUMAN RESOURCES							\$0.00 \$0.00	\$0.00 \$0.00
101-2103	SHARED PUBLIC SERVICES							\$0.00	\$50,000.00
101-3001	COLLECTION MANAGEMENT							\$0.00	\$5,250.00
101-3007	YOUTH SERVICES							\$0.00	\$2,999.47
101-3507	CENTRAL/SYSTEM WIDE SERVICES							\$0.00	\$0.00
101-3504	SACRAMENTO ROOM							\$0.00	\$0.00
101-3601	COMMUNITY SERVICES							\$0.00	\$0.00
101-3602	BOOKMOBILES							\$0.00	\$0.00
101-3603	WONDER WAGON							\$0.00	\$0.00
	Subtotal Shared Cost Fund Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,249.47
					•			•	
COUNTY/C	ITIES FUND (201)								
201-3002	COUNTY PUBLIC SERVICES								\$0.00
201-3101	COURTLAND								\$4,200.00
201-3102	ELK GROVE		\$1,000.00					\$1,000.00	\$9,820.15
201-3103	FRANKLIN					\$271.77		\$271.77	\$2,821.77
201-3104	GALT		\$1,000.00	\$1,684.00				\$2,684.00	\$8,005.50
201-3105	ISLETON					\$500.00		\$500.00	\$1,699.99
201-3106	RANCHO CORDOVA		\$1,616.00	\$850.00	\$823.98			\$3,289.98	\$5,993.98
201-3107	SOUTHGATE		\$5,000.00	\$2,000.00				\$7,000.00	\$8,100.00
201-3108	WALNUT GROVE			\$300.00				\$300.00	\$4,231.12
201-3301	ARCADE		\$2,003.55	\$1,845.00	# 000 00	# 000 00		\$3,848.55	\$8,421.55
201-3302	ARDEN		\$2.00	\$1,910.00	\$322.68	\$306.00		\$2,540.68	\$22,825.73
201-3303	CARMICHAEL		\$5,022.75	\$650.00	\$300.00	\$975.00		\$6,947.75	\$11,062.75
201-3304 201-3305	FAIR OAKS			\$1,250.00				\$1,250.00 \$650.00	\$15,731.07
201-3305	NORTH HIGHLANDS/ANTELOPE ORANGEVALE		\$3,000.00	\$650.00				\$3,000.00	\$10,628.00 \$8,573.00
201-3300	RIO LINDA		\$4,000.00					\$4,000.00	\$8,240.44
201-3307	SYLVAN OAKS (Citrus Heights)		\$5,100.00	\$800.00		\$500.00		\$6,400.00	\$22,070.85
201 0000	Subtotal County/Cities Fund Donations	\$0.00	\$27,744.30	\$11,939.00	\$1,446.66	\$2,552.77	\$0.00	\$43,682.73	\$152,425.90
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SACRAME	NTO CITY FUND (202)								
202-2107	GALLERIA							\$0.00	\$0.00
202-3003	CITY PUBLIC SERVICES							\$0.00	\$0.00
202-3201	COLONIAL HEIGHTS			\$1,000.00		\$1.25		\$1,001.25	\$13,817.25
202-3202	COOLEDGE	\$240,497.00					\$28,000.00	\$268,497.00	\$300,576.25
202-3203	MARTIN LUTHER KING			\$2,310.00				\$2,310.00	\$4,337.05
202-3204	VALLEY HI / NORTH LAGUNA			\$1,000.00				\$1,000.00	\$1,913.91
202-3205	Mc CLATCHY			\$200.00		\$17.00		\$217.00	\$2,084.50
202-3206	McKINLEY							\$0.00	\$5,090.00
202-3401	DEL PASO							\$0.00	\$700.24
202-3404	NORTH NATOMAS							\$0.00	\$4,893.95
202-3405 202-3406	NORTH SACRAMENTO (Hagginwood)							\$0.00	\$699.99 \$8,565.95
202-3406	SOUTH NATOMAS CENTRAL - City							\$0.00 \$0.00	\$16,986.22
202-3501	CENTRAL - City CENTRAL - SACRAMENTO ROOM							\$0.00	\$0.00
202-3301	Subtotal City Fund Donations	\$240,497.00	\$0.00	\$4,510.00	\$0.00	\$18.25	\$28,000.00	\$273,025.25	\$359,665.31
	Subtotal Oily Faila Bollations	ΨΣ 10, 107.00	ψ0.00	ψ1,010.00	ψ0.00	ψ10.20	Ψ20,000.00	Ψ27 0,020.20	Ψοσο,σσο.στ
	Total Monetary Donations - Library System	\$240,497.00	\$27,744.30	\$16,449.00	\$1,446.66	\$2,571.02	\$28,000.00	\$316,707.98	\$571,340.68
Less Amou	int previously Approved in Library Budget	-\$240,497.00	-\$27,744.30					-\$268,241.30	
	ns received to be appropriated - 4th Quarter	\$0.00	\$0.00	\$16,449.00	\$1,446.66	\$2,571.02	\$28,000.00	\$48,466.68	
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SACRAMENTO PUBLIC LIBRARY AUTHORITY

Sacramento Public Library Foundation Donation Commitments April 1, 2010 through June 30, 2010

Fund	Branch/Department	Branch Donations	Target Summer Reading	Sacramento Room Digitization	Sacramento Room	Books and Materials	Belle Cooldge	Qtr 4 FY09/10 Total
SHARED C	OST FUND (101)							
101-1101	Director							\$0.00
101-1102	MARKETING							\$0.00
101-2105	HUMAN RESOURCES							\$0.00
101-3001	SHARED PUBLIC SERVICES							\$0.00
101-3006	COLLECTION MANAGEMENT					\$6,698.55		\$6,698.55
101-3007	YOUTH SERVICES							\$0.00
101-3502	CENTRAL/SYSTEM WIDE SERVICES							\$0.00
101-3504	SACRAMENTO ROOM			\$14,569.54	\$6,280.00			\$20,849.54
101-3601	COMMUNITY SERVICES							\$0.00
101-3602	BOOKMOBILES							\$0.00
101-3603	WONDER WAGON							\$0.00
	Subtotal Shared Cost Fund Commitments	\$0.00	\$0.00	\$14,569.54	\$6,280.00	\$6,698.55	\$0.00	\$27,548.09
COUNTY/CI	TIES FUND (201)							
201-3002	COUNTY PUBLIC SERVICES							
201-3101	COURTLAND							
201-3102	ELK GROVE	\$540.00						\$540.00
201-3103	FRANKLIN							\$0.00
201-3104	GALT							\$0.00
201-3105	ISLETON							\$0.00
201-3106	RANCHO CORDOVA	\$1,210.00	\$1,000.00					\$2,210.00
201-3107	SOUTHGATE	\$774.99	\$750.00					\$1,524.99
201-3108	WALNUT GROVE	\$100.00	•					\$100.00
201-3301	ARCADE	•						\$0.00
201-3302	ARDEN	\$767.50						\$767.50
201-3303	CARMICHAEL	\$42.50						\$42.50
201-3304	FAIR OAKS	\$465.00						\$465.00
201-3305	NORTH HIGHLANDS/ANTELOPE	\$1,737.00	\$1,000.00					\$2,737.00
201-3306	ORANGEVALE	\$1,155.00	\$1,000.00					\$2,155.00
201-3307	RIO LINDA	\$815.00	\$750.00					\$1,565.00
201-3308	SYLVAN OAKS (Citrus Heights)	\$791.00	ψ/ 00.00					\$791.00
201 0000	Subtotal County/Cities Fund Commitments	\$8,397.99	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,897.99
SACRAMEN	NTO CITY FUND (202)							
202-2107	GALLERIA							\$0.00
202-3003	CITY PUBLIC SERVICES							\$0.00
202-3201	COLONIAL HEIGHTS	\$1,169.59	\$750.00					\$1,919.59
202-3202	COOLEDGE	\$370.20	ψ. σσ.σσ				\$30,000.00	\$30,370.20
202-3203	MARTIN LUTHER KING	φ07-0.20					φου,σου.σο	\$0.00
202-3204	VALLEY HI / NORTH LAGUNA	\$900.00	\$750.00					\$1,650.00
202-3207	POCKET/GREENHAVEN	\$2,550.00	Ψ7.00.00					\$2,550.00
202-3205	McCLATCHY	\$550.00						\$550.00
202-3206	McKINLEY	\$137.00						\$137.00
202-3200	DEL PASO	\$749.50	\$750.00					\$1,499.50
		\$749.50 \$787.00	\$750.00					
202-3404 202-3405	NORTH NATOMAS NORTH SACRAMENTO (Hagginwood)	\$1,000.00	\$1,000.00					\$1,537.00 \$2,000.00
202-3405	SOUTH NATOMAS	\$7,000.00	\$7,000.00					\$2,000.00
		\$775.00 \$720.70	\$750.00					\$1,525.00
202-3501 202-3501	CENTRAL - City CENTRAL - SACRAMENTO ROOM	\$120.70	φ/ 50.00					
202-3501	Subtotal Sac City Fund Commitments	\$9,708.99	\$5,500.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00 \$45,208.99
	Subtotal Sac Oity Fund Commitments	ψ3,700.33	ψ5,500.00	ψ0.00	Ψ0.00	ψ0.00	ψ30,000.00	ψ43,200.99
Total Comm	itments - Library System	\$18,106.98	\$10,000.00	\$14,569.54	\$6,280.00	\$6,698.55	\$30,000.00	\$85,655.07
Net Revenue and Expense Budget Adjustment - 4th Quarter (from Attachment A)								\$48,466.68
•	ions and commitments to be appropriated - 4th C	Quarter						\$134,121.75