



**ACTION SUMMARY  
SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD**

**Thursday, January 28, 2010 – 3:00 p.m. to 5:00 p.m.  
Board of Supervisors Chambers, 700 H Street  
Sacramento, California**

*Please note: The video recording of each Authority Board meeting is the true legal record of its proceedings. This Action Summary is intended to give an overview of items discussed and action taken in regard to those items. Meeting DVDs are available for check-out from any Sacramento Public Library branch within two weeks following each meeting.*

**1. Call to Order**

In Attendance: Linda Budge, Linda Kimura (alternate for Jimmie Yee), Roberta MacGlashan, Kevin McCarty, Don Nottoli, Bonnie Pannell\*, Cortez Quinn (alternate for Roger Dickinson), Michelle Rivas (alternate for Susan Peters), Sophia Scherman, Sandy Sheedy, Jeff Slowey, Ray Tretheway and Robbie Waters. Christopher Stokes was unable to attend the meeting.

*\*arrived after Roll Call*

Chair Linda Budge declared a quorum and called the meeting to order at 3:06 p.m.

**2. Public Comment on Matters Not on the Agenda**

Graham Luell submitted a Speaker Card to address the board. Mr. Luell is requesting that additional bike racks be installed in front of Central so that bikes don't have to be illegally secured on the handicap ramp or stair railings. Ms. Budge requested staff to respond to Mr. Luell's request. Staff agreed to do so. Board member Sheedy also mentioned that the Sacramento Air Quality Management District had recently announced that grant funds were available to cover costs associated with purchasing and installing bicycle racks and requested staff investigate this opportunity to fund additional racks at library locations. Staff agreed to do so.

**3. Closed Session**

3.1 Pursuant to California Government Code Section 54957.6 to confer with Authority's Representatives Concerning Collective Bargaining with Local 39, Library Unit – Agency Representatives: Rivkah K. Sass, Library Director; Rick Teichert, Deputy Director, Administrative Services; and Arevik Bagdassari, Director of Human Resources.

The Board recessed to Closed Session at 3:11 p.m.

The Board reconvened in Open Session at 3:17 p.m. Authority Counsel Matthew D. Ruyak stated there were no actions to report.

Diane Boerman submitted a Speaker Card to address the Board. On behalf of members of Local 39 Library Unit, Ms. Boerman wished to thank Library management and Local 39 officials for working together to prepare and

present a new labor contract for the Library Unit. Ms. Boerman noted the effort was collaborative, collegial and timely.

#### **4.1 Director's Report**

#### **4.2 Internal Assessment Progress**

#### **4.3 Internal Assessment: Status of Follow Up Items**

Library Director Rivkah Sass referred the Board to her written Director's Report, and also pointed out the pocket reference provided to each member on the dais – *"Quotable Facts About America's Libraries"* presented by the American Library Association. Ms. Sass noted that Sacramento Public Library will be developing a similar guide that is specific to the Sacramento Public Library, which Board members may use when talking about the Library to their constituents and colleagues.

Ms. Sass also noted that in order to provide more meaningful statistics to the Board, the statistical reports provided with the Director's Report have been streamlined. Ms. Sass welcomes feedback about the reports.

Ms. Sass also mentioned the Multicultural Program announcements that were placed on the dais for members' reference, pointing out that several multicultural events have been scheduled at various branches in honor of Cultural Diversity Awareness Month.

Ms. Sass referred the Board to the Internal Assessment Report, reporting that staff has now completed 92% of the items contained in the Internal Assessment approved by the Authority Board at the January, 2009 meeting. Library staff will report progress on the remaining items on a quarterly basis.

Ms. Sass directed the Board to the written report contained in their agendas, which provides information about assessment items previously presented to the Board with "Next Steps" noted. This report provides an update on those "Next Steps" and notes where additional work is still required. Staff will continue to report on these items as additional work is completed.

Ms. Sass then entertained comments and questions from Board members.

Ms. Pannell asked whether any Cultural Diversity programs had been scheduled at the Valley Hi-North Laguna Library, as this facility serves a very diverse community. Ms. Budge also asked about events at the Rancho Cordova Library.

Alison Landers, Deputy Director for Public Services responded that program planning at Valley Hi-North Laguna had been difficult because of the popularity of its community room, which was already booked for various programs and community events throughout the month of February. Ms. Pannell requested that accommodations be made to allow these types of system programs to be scheduled there. Staff agreed to work on this.

In regard to the Internal Assessment Follow-Up Report, Ms. Budge asked about Item #16 and requested additional information on the English conversational groups. Staff agreed to provide a report back on this item.

Mr. Quinn then asked about the status of the laptop lending program at Valley Hi-North Laguna (Item #58), and how it was working. Staff reported that the final piece of equipment (a charging station) needed to implement the program would be arriving and also provided a prototype of the laptop that would be used in the program. Ms. Pannell offered to provide any assistance needed to finalize the program.

Other questions included whether this program would be launched in other Sacramento Public Library facilities and whether filtering of content would be standard. Staff responded that this program was being piloted at the Valley Hi-North Laguna Library only at this time, in order to identify and mitigate any challenges. After this beta period, other facilities may be added if sufficient funding can be identified to implement the program. Staff also stated that only filtered Internet content is available using the Library's wireless Internet services.

Board member Sophia Scherman requested additional information about security measures being taken to guard against theft. Staff agreed to provide this information to the Board.

### **Consent Items**

The following items on the Consent portion of the Agenda were approved with a single motion:

- 5.0 Action Summary: October 22, 2009
- 6.0 2010 Authority Board Meeting Schedule (Revised)
- 8.0 Telecommunication Services Contracts
- 9.0 Technology Purchase Contracts: Robbie Waters Pocket-Greenhaven Library
- 10.0 Investment Services Agreement: City of Sacramento City Treasurer
- 11.0 Monthly Financial Report – November 2009
- 13.0 Monthly Treasurer's Report – October and November 2009

**Board Action:**                      **Scherman/Pannell**                      **Approved (13-0)**

### **7. Updated Position Descriptions and Position Control Update**

Board member Roberta MacGlashan requested clarification of the information provided in the revised staff report for this item. Staff did so.

**Board Action:**                      **Sheedy/MacGlashan**                      **Approved (13-0)**

### **13. Election of Board Chair and Vice Chair**

Board member Robbie Waters nominated Roberta MacGlashan as Chair; Board member Sandy Sheedy seconded the nomination.

**Board Action:**                      **Waters/Sheedy**                      **Approved (13-0)**

Board member Linda Budge nominated Sandy Sheedy as Vice Chair; Board member Sophia Scherman seconded the nomination.

**BoardAction: Waters/Sheedy Approved (13-0)**

#### **14. Facility Planning Workshop**

Ms. Sass presented this portion of the meeting, discussing the importance of considering the philosophical aspects of facility planning – What will the Library of 2050 look like? – as well as the feasibility of additional facilities given the current economic environment. Ms. Sass presented possibilities for members' consideration as to what the 21<sup>st</sup> century library can and should be.

Ms. Sass entertained comments and questions from the Board and agreed to send the weblink for the "Idea Store" video to all members and expressed interest in merging traditional library service with opportunities to impact the life of the community in tangible ways.

#### **15. Chair's Report**

See below.

#### **17. Reports, Ideas and Questions from Board Members**

Each Board member expressed their thanks to outgoing Chair Linda Budge for her leadership during a time of transition at the Library, and for participating in all of the special events throughout the year.

Board member Ray Tretheway expressed thanks to staff for the successful opening of the North Natomas Library and stated this exemplified a great partnership model that can be emulated by other jurisdictions in the future.

Several members expressed their pleasure with the opening and a request was made for the text of the speech presented by student speaker Briyana Mixon at the grand opening event. Staff agreed to provide this.

Mr. Tretheway also mentioned the Foundation's "Authors on the Move" event coming up on March 6, featuring over 40 authors, and invited every Board member to attend this key fundraising opportunity for the Library.

Board member Jeff Slowey presented outgoing Chair Linda Budge with a plaque honoring her service as Chair of the Library Authority Board for 2009.

Board member Nottoli also thanked staff for their efforts for the North Natomas opening. He also thanked Ms. Sass for the informative facilities presentation and mentioned that opportunities exist for "new" library ideas near the Southgate Library.

Ms. Pannell announced that the zip code for Valley Hi-North Laguna has officially been changed to a Sacramento address.

Ms. Budge thanked her fellow Board members and Library staff for the opportunity to serve the Authority as Chair of the Authority Board during 2009, which included both challenges and highlights, including receiving a hug and kiss from NBA star Chris Webber during an event thanking him for his contributions to the Library during his tenure as a member of the Sacramento Kings.

**18. Adjournment**

This meeting of the Sacramento Public Library Authority Board was adjourned at 4:46 p.m.

Respectfully submitted,

Brenda Haggard  
Assistant Secretary to the Board

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