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Sacramento Public Library Authority

ACTION SUMMARY SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD

Thursday, April 29, 2010 – 3:00 p.m. to 5:00 p.m. Board of Supervisors Chambers, 700 H Street Sacramento, California

Please note: The video recording of each Authority Board meeting is the true legal record of its proceedings. This Action Summary is intended to give an overview of items discussed and action taken in regard to those items. Meeting DVDs are available for check-out from any Sacramento Public Library branch within two weeks following each meeting.

1. Call to Order

In Attendance: Linda Budge, Roberta MacGlashan, Kevin McCarty, Don Nottoli, Bonnie Pannell, Cortez Quinn (alternate for Roger Dickinson), Sophia Scherman, Sandy Sheedy, Jeff Slowey, Ray Tretheway, Robbie Waters and Jimmie Yee. Michelle Rivas (alternate for Susan Peters) and Christopher Stokes were unable to attend the meeting.

Board Chair Roberta MacGlashan called the meeting to order and declared a quorum at 3:03 p.m.

2. Public Comment on Matters Not on the Agenda

Frank Topping, advocate for the homeless, thanked the Board and Library staff for providing computer and Internet access to homeless patrons at the Central Library. The Board thanked Mr. Topping for his comments.

3. Closed Session

- 3.1 Pursuant to California Government Code Section 54956.9(a) to confer with Authority legal counsel concerning pending litigation: one case Sacramento Public Library Authority v. Hagginwood Services, Inc., et al. (Sacramento Superior Court Case #07AS04830)
- 3.2 3.2 Pursuant to California Government Code Section 54956.9(a) to confer with Authority legal counsel concerning pending litigation: one case - Anil Paul vs. Sacramento Public Library (Sacramento Superior Court Case #34-2008-00003847)
- 3.3 Pursuant to California Government Code Section 54956.9(a) to confer with Authority legal counsel concerning pending litigation: one case – Diane Boerman vs. Sacramento Public Library Authority, et al. (Sacramento Superior Court Case #34-2009-00040149)
- 3.4 Pursuant to California Government Code Section 54956.9(a) to confer with Authority legal counsel concerning pending litigation: one case James Aggrey-Keeggyirr Arunga, et al. v. American Civil Liberties Union Foundation, et al. (United States Court of Appeals, Ninth Circuit, Case No. 09-35947)

The Board recessed to Closed Session at 3:09 p.m.

The Board reconvened in Open Session at 3:26 p.m. Ms. MacGlashan stated there were no actions to report.

Information Items

4. Director's Report

Library Director Rivkah Sass referred the Board to her written Director's Report, which included updates on Library programs and initiatives and announced that Valley Hi-North Laguna Library has received the LEED Gold certification. The report also included an announcement of the One Book Sacramento selection for 2010 – Dave Eggers' Zeitoun. Ms. Sass also announced the planned change in service hours at North Natomas, which will provide Saturday hours as requested by numerous members of the community. She further reported that the installation of the automated materials handling system was underway at Elk Grove Library, and that staff would provide an update report at the next Authority Board meeting. Thanks were extended to Safety Coordinator Manuel Munoz for development of a Quick Reference Emergency Guide, which is being provided to all branches and departments.

5. Internal Assessment Update

The first quarterly update on outstanding and in-process assessment items was presented to the Board. Ms. Sass reported that with this report, 95% of the items listed in the 2009 assessment have been completed.

6. Injury and Illness Prevention Program

Ms. Sass referred the Board to the written report on the Library's newly developed Injury and Illness Prevention Program, which satisfies the requirements of California Labor Code and federal Occupational Safety and Health Administration regulations. Having such a program in place ensures the safety of Library staff and compliance with applicable laws and regulations, which will result in long term cost savings.

Consent Items

The following items on the Consent portion of the Agenda were approved with a single motion:

- 7.0 Action Summary: March 11, 2010
- 8.0 Position Control Update
- 9.0 Purchase Contract: Virtual Server Equipment
- 10.0 Purchase Contract: Video Surveillance Systems
- 11.0 Contract Extension: Authority Counsel Services
- 12.0 Monthly Financial Report February 2010
- 13.0 Monthly Treasurer's Report February 2010

Board Action: Waters/Scherman Approved (12-0)

14. Voluntary Separation Program

Ms. Sass presented the Voluntary Separation Program report and supporting documents to the Board with a recommendation for approval. This program, if adopted, will result in long-term salary savings to the Authority and assist the Authority in balancing its budgets for the 2010-11 and future fiscal years.

Ms. Sass entertained comments and answered questions from the Board. The Board requested regular updates from staff as to the ongoing cost savings

realized by implementation of this program. Board members requested the removal of the word "severance" in #13 of the Revised Rules and Procedures document (Exhibit A) and the addition of the words "or more" following "twenty (20) years of service" in #4 of the same document.

Board Member Waters motioned for approval of the item, with the amendments noted, which motion was seconded by Board Member McCarty. The item was approved.

Board Action: Waters/McCarty Approved (12-0)

15. FY 2010/11 Budget Briefing

Ms. Sass presented preliminary information about the FY 2010/11 Budget, which will be presented to the Authority Board at the May 27, 2010 meeting. Staff is working diligently to preserve services and maintain materials in spite of anticipated revenue reductions as a result of a decrease in property tax revenue to the County of Sacramento and a decrease in funding from State sources. A comprehensive presentation will be provided at the May 27 meeting for consideration by the Board.

16. Chair's Report

Chair Roberta MacGlashan thanked Director Sass for speaking at four community meetings for constituents of her district during the month of April. Ms. Sass thanked Ms. MacGlashan for the opportunity to speak about the Library.

17. Reports, Ideas and Questions from Board Members

Board Member Kevin McCarty expressed his thanks for the excellent services at the Valley Hi-North Laguna Library, which he recently visited with his family.

Board Alternate Cortez Quinn thanked Ms. Sass for her recent participation in Supervisor Dickinson's breakfast meetings with constituents in his districts, and for her efforts on behalf of the Rio Linda community, as they seek solutions for expanded library service to their area.

Board Member Sophia Scherman requested an update on the status of loose change collection at branches, as mentioned at the March meeting. Staff will provide information on this suggestion.

18. Adjournment

This meeting of the Sacramento Public Library Authority Board was adjourned at 4:00 p.m.

Respectfully submitted,

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