M

Sacramento Public Library Authority

ACTION SUMMARY SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD

Thursday, July 22, 2010 – 3:00 p.m. to 5:00 p.m. Board of Supervisors Chambers, 700 H Street Sacramento, California

Please note: The video recording of each Authority Board meeting is the true legal record of its proceedings. This Action Summary is intended to give an overview of items discussed and action taken in regard to those items. Meeting DVDs are available for check-out from any Sacramento Public Library branch within two weeks following each meeting.

1. Call to Order

In Attendance: Linda Budge, Linda Kimura (alternate for Jimmie Yee), Roberta MacGlashan, Kevin McCarty, Bonnie Pannell, Barbara Payne, Susan Peters, Cortez Quinn (alternate for Roger Dickinson), Sandy Sheedy, Jeff Slowey, Ray Tretheway, and Robbie Waters. Don Nottoli and Sophia Scherman were unable to attend the meeting.

Board Chair Roberta MacGlashan declared a quorum and called the meeting to order at 3:02 p.m.

2. Public Comment on Matters Not on the Agenda

None.

3. Closed Session

- 3.1 Pursuant to California Government Code Section 54956.9(a) to confer with Authority legal counsel concerning pending litigation: one case Anil Paul vs. Sacramento Public Library (Sacramento Superior Court Case #34-2008-00003847)
- 3.2 Pursuant to Government Code Section 54957 for an item pertaining to personnel matters. Performance Evaluation of the Library Director.

The Board recessed to Closed Session at 3:06 p.m. and reconvened in Open Session at 3:25 p.m. Authority Counsel Ruyak reported there were no actions to report.

4. Director's Report

Library Director Rivkah Sass presented her Director's Report, calling out several of the topics discussed in the written report. Ms. Sass highlighted a new statistical report that was being provided to staff on a regular basis – Fun Facts, that includes information about circulation, library visits and program participation. Ms. Sass reported on the Cooledge re-opening celebration, thanking Board members who participated in the day's events and noting that Rep. Doris Matsui had attended in the afternoon. Board members were also reminded of the grand opening celebration for the Robbie Waters Pocket-Greenhaven Library scheduled for Saturday, August 28. Ms. Sass then introduced Rebecca Higgerson, newly appointed Central Library Manager, and Manya Shorr, newly hired as Central Library Supervisor. The Board welcomed Ms. Higgerson and Ms. Shorr.

Board member Pannell thanked the staff for the outstanding work that was being done at the Library, and Board alternate Quinn commented on the reported success of the Summer Reading Program. Youth Services Manager Sarah Dentan presented some additional information about the program and answered questions from the Board.

5. Library Materials Borrowing Policy

As committed at the May meeting, Director Sass presented information to the Board regarding borrowing policies for minors, especially as they pertain to R-rated DVDs. Ms. Sass highlighted information outlined in the written report, noting that restrictive policies are problematic for a variety of reasons, but primarily because a blanket restriction does not contemplate that every family holds a different standard as to what is and is not acceptable for their minor children to borrow and view.

Board member Peters stated she would like to see the Library implement the model used by San Diego County Library, which allows parents to place a restriction on their own child's card to prevent borrowing of R-rated DVDs. Other members concurred, stating that the San Diego model seems like a reasonable solution and compromise.

Board member Payne and Alternate Kimura also stated that what a minor checks out to view is ultimately the responsibility of the parent(s), and that the Library as a public agency should not be determining what is and is not appropriate for minors.

Board member Slowey asked what the cost would be to implement such a model. Staff agreed to provide this information at the next meeting.

Ms. Peters motioned to direct staff to implement the San Diego model for minor borrowing; Board member Budge seconded. A roll call vote was taken, with all members approving the motion.

Board Action: Peters/Budge Approved (12-0)

In follow-up, Ms. Peters requested information about the methodology for DVD selection. Staff provided information regarding the Library's Collection policy. After discussion, staff agreed to return in January 2011 with an updated Collection Management Policy for the Board's consideration. Ms. Budge also asked about the removal of the VHS format that took place in 2009, which eliminated some rare, unique and/or classic movies from the Library's collection. She requested that consideration for replacing this content in DVD format be added to the January discussion of the updated policy. Staff agreed to do so.

Consent Items

Items 10, 13 and 16 were pulled from the Consent calendar for separation discussion. The remaining items were approved with a single motion:

- 6.0 Action Summary: May 27, 2010
- 7.0 Unrepresented Personnel Resolution 2010-11

- 8.0 Three-Party Agreement Robbie Waters Pocket-Greenhaven Library
- 9.0 Two-Party Agreement Robbie Waters Pocket-Greenhaven Library
- 11.0 Voluntary Separation Program Phase II
- 12.0 Position Descriptions and Position Control Update
- 14.0 Service Contract: Workers' Compensation Insurance Provider
- 15.0 Service Contract: Millennium Library Services System Maintenance
- 17.0 Grant: First 5 Grant for Robbie Waters Pocket-Greenhaven Library
- 18.0 Gifts and Donations Report 4th Quarter, FY 2009-10
- 19.0 Monthly Financial Report May 2010
- 20.0 Monthly Treasurer's Report April and May 2010

Board Action: Pannell/Budge Approved (12-0/11-1)*

*Ms. Peters voted NO on Item #11: Voluntary Separation Program – Phase II.

10.0 Disposition of Surplus Property - Policy Revision and Annual Report 2009-10

Ms. Payne expressed concern about the Director having sole responsibility for determining what would qualify as surplus property. Does the Director have sufficient knowledge/expertise and time to make such determinations?

Staff responded that the Director would act based on recommendations from Facilities and IT staff who are qualified to make such determinations.

Board Action: Payne/Pannell Approved (12-0)

13.0 Revised Rules of Conduct

Ms. Budge asked whether certain items of clothing (e.g. "hoodies" and droopy pants) could be banned in the Library, as had been done at Arden Fair Mall, in order to preserve a dignified atmosphere and keep faces visible to surveillance cameras. Staff explained that more general terminology ("Dress Appropriately") had been chosen in order to cover a wider variety of clothing that may be inappropriate for a public venue.

The Board also asked whether the Rules would be posted in each facility. Staff replied that the Rules of Conduct would be posted in each library facility so as to be visible to both patrons and staff. Bookmark-size copies of the Rules would also be made available in each branch so staff could freely distribute them to patrons.

Board Action: Budge/Slowey Approved (12-0)

16.0 County of Sacramento Request for Use of Supplemental Funds

Mr. Slowey requested more information about the background and history of this request by the County of Sacramento, as he did not have sufficient information to make an informed decision about something that could potentially impact his jurisdiction.

Ms. MacGlashan asked if he would like to continue this item to the next meeting.

Mr. Slowey motioned to continue this item to the next regularly scheduled Authority Board meeting, with additional information provided. Ms. Budge seconded the motion, which was unanimously approved.

21.0 Chair's Report

None.

22.0 Reports, Ideas, and Questions from Board Members

Ms. Pannell thanked Brenda and other staff who opened the Valley Hi-North Laguna Library on Sunday evening, June 27 for a three-hour period during the District's "Concert in the Park" event.

Ms. Payne commented on the popular "PAWS to Read" program that takes place at the Galt Library on a regular basis, and thanked staff for using creative techniques to encourage children to read.

23.0 Adjournment

This meeting of the Sacramento Public Library Authority Board was adjourned at 4:11 p.m.

Respectfully submitted,

Brenda Haggard Assistant Secretary to the Board

THE SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD MEETINGS ARE AIRED LIVE ON CHANNEL 14, THE GOVERNMENT AFFAIRS CHANNEL, ON THE COMCAST AND SUREWEST CABLE SYSTEMS AND ARE REPEATED AGAIN THE FOLLOWING SATURDAY AFTERNOON AT 4:00 P.M. INFORMATION REGARDING ADDITIONAL REPLAY TIMES MAY BE OBTAINED BY CALLING SACRAMENTO METRO CABLE TV AT (916) 874-7685. MEETINGS MAY ALSO BE VIEWED BY WEBCAST AT WWW.SACMETROCABLE.TV.