

Sacramento Public Library Authority

December 1, 2010

Agenda Item 4.0: Director's Report

TO: Sacramento Public Library Authority Board Members

FROM: Rivkah K. Sass, Library Director

RE: Director's Report

RECOMMENDED ACTION: Information only.

Rio Linda Library at the Elementary School

As reported in the July 2010 Director's Report, Library staff began conversations with officials from the Twin Rivers Unified School District about the feasibility of relocating our Rio Linda Library to the site of Rio Linda Elementary School, which closed in June 2010.

County Architectural Services Division has been contracted to provide a limited feasibility study for the project. The completed feasibility study will provide an assessment of the physical plant and establish a construction cost estimate for tenant improvements to remodel the existing school building for use as the interim Rio Linda Library. County Architectural Services Division has assembled the project team (electrical, structural, mechanical engineers and an environmental specialist) and is ready to begin the feasibility study. The feasibility study is expected to be completed four to six weeks after the project team's site visit.

Reorganizing for Sustainability

Library staff are committed to surviving the current economy while sustaining all possible library services. To that end, staff are assessing current and upcoming vacancies and determining at what level vacancies should be filled.

Review of Contracts and MOUs

The revised 2007 JPA agreement called for a number of administrative changes to operations. This includes direct billing to the library for various services such as alarm services as provided by Sacramento County, the Special Tax rebate report, transportation pool, etc. In addition to the alarm service contract presented at the current meeting, library staff will go through bid processes for various services and bring recommended agreements to the Board for approval in the coming months.

Central Library energy management projects

Library staff began working with City of Sacramento engineering staff in early 2009 to identify several energy saving projects for the Central Library. These ideas have been described in the Library's Assessment list item #160, and focus on variable frequency motor drives on heating and ventilating equipment. City staff provided the final cost/benefit analysis for the projects this month. Their calculations show annual energy savings of \$26,485.

To pay for these projects City staff is proposing an annual charge to the Library of \$25,963.44, with the last payment due in December, 2024. The total cost to the Library after thirteen years will be \$337,525. After the project costs have been fully paid, the Library will continue to enjoy the energy savings from the improvements. These types of projects are often referred to as performance

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contracting, but in this case the City of Sacramento is supplying all engineering and project management.

Overdue Billing Change

Part of the effort toward more effective debt collection and materials return requires that starting in January 2011 the interval between due dates and sending a bill notice for late items will be shortened from 30 to 21 days. To accomplish this change, the Library is combining the slower holiday season with a simple work-around to prevent stranding invoices that would have been missed by making that nine-day adjustment. Between December 22 and January 5, no library materials will be due. Materials that would have been due during that period will be due on Thursday, January 6, 2011. Of course, library materials may be returned any time before the due date. This change solves a logistical issue for the library while at the same time making the holidays a little less hectic for library patrons by giving them one less thing to have to get done by the end of the year.

TEDx Youth Day

Sacramento Public Library was pleased to partner with local organizers of TEDx Youth Day in celebration of Universal Youth Day. On Saturday November 20, more than 100 people gathered in the Tsakopoulos Galleria to hear speakers and entertainers from a variety of disciplines speak, sing and muse about the future, innovation, health and opportunity, and of course, to celebrate the youth in our community. Sacramento was one of dozens of cities around the world from New York to London to Brisbane that organized similar events. To learn more about TEDx, visit http://www.tedxyouthday.com/.

North Natomas Library Issues

The state of the economy and the threat of a takeover of the North Natomas School District by the State of California have created some complications in maintaining the joint facility used by Sacramento Public Library Authority, North Natomas Schools and Los Rios Community College. Part of the MOU for the facility included an agreement that the school district would provide maintenance and the community college would share security costs. At this point in time the Library Authority is covering all costs for the operation of the building. The Library Authority has billed both entities and is waiting for payment. Staff will keep the Authority Board informed of this issue.

Gary Shaffer

The library wishes to congratulate Gary Shaffer, Manager of Outreach and Community Services on his appointment as CEO of the Tulsa City-County Library System. He will begin his duties on January 5, 2011. Staff are working with Mr. Shaffer to make the transition as smooth as possible.

SPL Annual Holiday Party

Please stop by on Friday, December 3 from 8:30 – 10 a.m. for SPL's annual staff holiday gathering. It will be a great gathering and an opportunity to visit with staff and enjoy some surprising and delightful entertainment.

ATTACHMENTS

Attachment A: Public Services Statistics - October 2010