



## Sacramento Public Library Authority

December 1, 2010      Agenda Item 5.0: Annual Facility Master Plan Update

**TO:** Sacramento Public Library Authority Board Members

**FROM:** Rivkah K. Sass, Library Director  
Don Tucker, Director of Facilities  
Lois Casement Ross, Capital Projects Manager

**RE:** Annual Facility Master Plan Update

**RECOMMENDED ACTIONS:** None - information only.

### **BACKGROUND**

At its meeting on March 22, 2007, the Sacramento Public Library Authority Board adopted Resolution #07-19 adopting the Sacramento Public Library Authority Facility Master Plan 2007 – 2025. All of the JPA member agencies also adopted or endorsed the Plan. The adoption of the plan was the culmination of a two-year process that engaged the Authority Board, the JPA member agencies and the communities served in assessing the types of facilities necessary to meet library service needs over the next 20 years.

To remain a useful tool for the Authority and the member agencies served by the Facility Master Plan (FMP), the Plan must not only be referenced when library facility decisions are to be made, but it must be evaluated, renewed and refreshed as conditions change, including a formal and regular update process.

The FMP's annual update and renewal process is to include:

- Discussions with the JPA member agencies regarding planning and development status in their jurisdictions and spheres of influence;
- Discussions with the Authority Board regarding status of implementation of the plan and any changes recommended.

This report will constitute the second annual review of the Facility Master Plan and will cover the first two points noted above. Library staff is engaged with meeting and working with elected officials, staff and community members on a continuing and regular basis to review planning for new facilities.

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### **INFORMATION**

Implementation of the Sacramento Public Library Authority Facility Master Plan 2007 – 2025 Facilities Development Plan, Phase 1 2007 – 2015, continued this past year with the openings of the new North Natomas Library (January 2010), the remodeled Rancho Cordova Library (February 2010), and the new Robbie



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Waters Pocket-Greenhaven Library (August 2010). The renovated Belle Cooleedge Library (July 2010) was an added bonus for the Phase 1 accomplishments.

Library staff also reviewed and provided language to update the City of Sacramento's General Plan implementation measures that address public libraries.

Library staff reviewed and provided language to update the County of Sacramento Vineyard Public Facilities Financing Program. After assessment of the proposed number of facilities, analysis of the changes in service needs, and the fiscal impact on the Authority and the affected jurisdiction, Library staff recommended the construction of one 25,000 square foot Vineyard Library rather than the three facilities proposed in the FMP recommendations.

The current Rio Linda Library is a 4,000 square foot leased building. The FMP states, "A larger library is needed to serve both existing and new residents." The plan recommends a new 15,000 square foot facility for the Rio Linda-Elverta area. In early 2010, Library staff began conversations with officials from the Twin Rivers Unified School District about the feasibility of relocating the Rio Linda Library to a 7,600 square foot building on the grounds of Rio Linda Elementary School, which closed in June 2010. Library staff will bring a recommendation to the Board about relocating the branch once the County completes the assessment of the physical plant and provides a cost estimate for the tenant improvements to remodel the school building.

The Additional and Expanded Libraries section of the Annual Update includes two projects Sacramento County Planning Department has identified for preliminary planning purposes – the Cordova Hills and New Brighton developments. Funding has not been identified for any of the projects in the section.

Current economic realities are changing how capital projects are envisioned and accomplished. Budget and staff reductions at both the County and City of Sacramento have severely impacted deferred maintenance on existing buildings and assistance with new capital projects. Library staff are exploring options to do remodel and renovation work in house with smaller budgets.

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### **POLICY ISSUES**

The Sacramento Public Library Authority Joint Powers Agreement states, in Section 13:

#### **ADDITIONAL AND EXPANDED LIBRARIES**

The Governing Board shall approve planning for, and operation of, new libraries and expansions of existing libraries. The Governing Board shall annually consider proposals for new libraries and expansions of existing libraries. The Governing Board shall measure and compare existing library square footage per capita, population growth, service demand factors, existing facilities, growth in property tax revenues, the status of other future library capital development proposals,



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and other appropriate factors for the library service areas of the proposed new and expanded facilities. The Governing Board shall base its decision whether to approve new libraries or expansions of existing libraries on these measurements and other factors related to availability of capital and operating funds for the proposed new libraries and expanded libraries.

Operations at new libraries will be funded at the same level of Base Services as at similar existing libraries.

### **ATTACHMENTS**

Attachment A: Sacramento Public Library Authority 2010 Facility Master Plan Update