Sacramento Public Library Authority

August 25, 2011 **Agenda Item 5.0: Monthly Financial Report: June 2011**

TO: **Sacramento Public Library Authority Board Members**

FROM: **Denise Davis, Deputy Library Director**

RE: **Monthly Financial Report: June 2011**

RECOMMENDED ACTION: None-Information only.

MONTHLY FINANCIAL REPORT –June 2011

Revenues:
Total revenues for the period ending June 2011 were $47,908,385. The revenues are presented on a modified accrual basis and do not reflect actual cash receipts.

Expenditures:
Total expenditures at the end of June 2011 were $37,389,726. Salaries and benefits ended close to expectations at $23,080,852 or 91.8% of budget. Overall expenditures ended close to expectations at 91.9%.

	Comparison of 2010 to 2011 June		
	2010	2011	Change
Revenue	26,609,699	47,908,385	21,298,686*
Expenditure	37,842,948	37,389,726	(453,222)
Net Income(expense)	(11,233,612)	10,518,659	(714,953)

*The change in revenue mainly consisted of a $12.3 million County of Sacramento contribution that was earned as of FY 2009-10, but was not received until FY 2010-11.

CUSTOMER AMOUNTS OWED

Outstanding customer amounts owed at the end of June 2011 is $1,660,304 compared to $1,549,353 last reported for the period ending December 2010, an increase of $110,951 over six months, an average of $18,492 or 16.7% per month (see Attachment B).

From December 2010 to June 2011, customer amounts owed for fines and fees decreased by $90,898, an average of $15,150 per month. Amounts owed for unreturned books increased by $201,849, an average of $33,642 per month. Unpaid fines and fees are 29.4% of total customer amounts owed.

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In February 2011, the Board approved Resolution 11-18 Revised Debt Collection Policy that established a new methodology for purging amounts owed. Using this new methodology, the Library is now removing charges from customers' accounts that are older than two years and have a balance of $200 or less. However, the initial purge was based on the October 2010 Board-approved method of amounts owed older than one year and a balance of $100 or less. The longer recovery period allows staff to spend more time collecting fines through the integrated library system and provides a better opportunity to collect past-due debt.

CUSTOMER AMOUNTS WRITTEN OFF IN FISCAL YEAR 2011

July 2010	4,353 records totaling $104,034
November 2010	121,263 records totaling $2,727,035
January 2011	560 records totaling $81,322
Total	126,176records totaling $2,912,391

ATTACHMENTS

Attachment A: Statement of Revenues and Expenditures – June 2011
Attachment B: Trend History of Customer Amounts Owed Report

Sacramento Public Library
Income Statement - Budget to Actual
June - Fiscal Year 2011

	Total Budget	YTD Actual	Enc	Balance	% of Budget Benchmark 125.00%
REVENUE					
Fines and penalties	700,000	723,918	0	(23,918)	103.42
Facility rental	257,200	305,423	0	(48,223)	118.75
Library property tax	18,383,520	25,986,089	0	(7,602,569)	141.36
Sac City contributions	7,824,192	8,040,414	0	(216,222)	102.76
Other agency contributions	100,000	605,737	0	(505,737)	605.74
Sac. City special tax	3,761,409	4,470,626	0	(709,217)	118.86
State appropriations	679,436	694,732	0	(15,296)	102.25
Federal and state grants	512,864	360,433	0	152,431	70.28
Investment income - permanent funds	0	4,512	0	(4,512)	0.00
Gifts and donations	432,305	631,606	0	(199,302)	146.10
Contribution for capital projects	0	2,878,280	0	(2,878,280)	0.00
Investment income	300,000	412,826	0	(112,826)	137.61
Other income	116,800	428,795	0	(311,995)	367.12
Other source of funds	7,626,237	2,362,645	0	5,263,592	30.98
Others	0	2,348	0	(2,348)	0.00
Total REVENUE:	40,693,963	47,908,385	0	(7,214,423)	
EXPENDITURE					
Salaries and benefits	25,146,627	23,080,852	0	2,065,775	91.79
Books and materials	4,535,511	3,555,866	(49,995)	1,029,640	78.40
Services and supplies	9,539,102	8,355,751	(57,162)	1,240,513	87.59
Capital and equipment	1,215,675	34,611	0	1,181,064	2.85
Other use of funds	0	768,229	0	(768,229)	0.00
Others	257,048	1,594,416	0	(1,337,368)	620.28
Total EXPENDITURE:	40,693,963	37,389,726	(107,157)	3,411,394	
Net income (expense):	(1)	10,518,659	107,157	(10,625,817)	

Sacramento Public Library Authority
History of Customer Amounts Owed
and Fines and Fees Received
As Of June 30, 2011

	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	Jun 2010	Dec 2010	Jun 2011
Customer Amounts Owed - Fines and Fees	1,240,850	1,269,936	1,221,153	1,228,167	1,242,081	1,234,381	1,256,068	1,274,558	453,028	362,130
Value of Unreturned Books	2,372,303	2,444,350	2,362,725	2,349,655	2,402,440	2,420,747	2,465,962	2,524,110	1,096,325	1,298,174
Total Customer Amounts Owed	**3,613,153**	**3,714,286**	**3,583,878**	**3,577,822**	**3,644,521**	**3,655,128**	**3,722,030**	**3,798,668**	**1,549,353**	**1,660,304**
Customer Amounts Owed - prior period end	3,533,795	3,613,153	3,714,286	3,583,878	3,577,822	3,644,521	3,655,128	3,722,030	3,798,668	1,549,353
Fines and Fees Paid	(54,773)	(62,309)	(67,768)	(59,891)	(69,028)	(66,226)	(58,759)	(68,627)	(316,191)	(295,149)
Records purged			(150,004)			(94,770)			(2,831,069)	(81,322)
Increase in Fines and Fees	134,131	163,442	87,363	53,835	135,727	171,603	125,661	145,265	897,945	487,422
Customer Amounts Owed - period end	3,613,153	3,714,286	3,583,878	3,577,822	3,644,521	3,655,128	3,722,030	3,798,668	1,549,353	1,660,304
Net Change	79,358	101,133	(130,408)	(6,056)	66,699	10,607	66,902	76,638	(2,249,315)	110,951