



Sacramento Public Library Authority

ACTION SUMMARY SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD

**Wednesday, December 1, 2010 – 10:00 a.m. to 12:00 p.m.
Board of Supervisors Chambers, 700 H Street
Sacramento, California**

Please note: The video recording of each Authority Board meeting is the true legal record of its proceedings. This Action Summary is intended to give an overview of items discussed and action taken in regard to those items. Meeting DVDs are available for check-out from any Sacramento Public Library branch within two weeks following each meeting.

1. Call to Order

In Attendance: Linda Budge, Roberta MacGlashan, Don Nottoli, Bonnie Pannell, Barbara Payne, Cortez Quinn (alternate for Roger Dickinson), Michelle Rivas (alternate for Susan Peters), Sophia Scherman, and Sandy Sheedy. Kevin McCarty, Jeff Slowey, and Jimmie Yee were unable to attend the meeting. Roger Dickinson was present in a non-voting capacity

**arrived after roll call*

Board Chair Roberta MacGlashan declared a quorum and called the meeting to order at 3:04 p.m.

2. Public Comment on Matters Not on the Agenda

The following individuals completed Speaker Cards to address the Board regarding the Library's Video Game program event featuring Call of Duty: Black Ops scheduled for December 11:

John Reiger – do not allow program

Gail Ryall – do not allow program

Winifred Detwiler – do not allow program

William Bronston – do not allow program

Deborah Reiger – do not allow program

Robert Gorham – supports Library offering this program

3. Presentations

3.1 Proclamation Honoring the Service of Roger Dickinson on the Sacramento Public Library Authority Board

3.2 Proclamation Honoring the Service of Cortez Quinn, Alternate Authority Board Member (Supervisor Roger Dickinson)

Board member Dickinson and Alternate Quinn were recognized for their years of service to the Authority Board by formal proclamations presented by Board Chair Roberta MacGlashan.

4. Director's Report

Library Director Rivkah Sass referred the Board to her written Director's Report. In addition, she noted the donation of \$100,000 received from outgoing City of Sacramento Councilmember Robbie Waters for the benefit of the Pocket-Greenhaven Library, paid from his remaining discretionary funds at the City of Sacramento.



Sacramento Public Library Authority

Ms. Sass also informed the Board that staff is working with partner organizations to resolve outstanding custodial, security and landscape maintenance issues at the North Natomas and Valley Hi-North Laguna Libraries.

Ms. Sass then extended an invitation to all Board members to attend the All-Staff Holiday event scheduled for Friday, December 3 from 8:30 to 10:00 a.m., and to the Jane Austen Tea scheduled for Sunday, December 12.

Ms. Sass provided the Library's position statement regarding the Call of Duty: Black Ops video game event. She entertained comments and answered questions from the Board regarding this program.

Chair MacGlashan explained to the speakers that the Board is unable to take action on the video game issue as it was not on the Board Agenda.

The Board also extended its thanks and congratulations to Gary Shaffer, outgoing Community Services and Communication Manager, who is taking the Director post at the Tulsa City-County Library System in Oklahoma.

Consent Items

Board members requested that the Consent calendar be taken ahead of the Information items to ensure a quorum would be available. The following items were approved with a single motion:

- 7.0 Action Summary: October 28, 2010
- 8.0 Sacramento Public Library Authority Conflict of Interest Code Update
- 9.0 Position Description and Position Control Update
- 10.0 Professional Services Agreement: Fiscal Support Services (2/3 approval)
- 11.0 Purchase Contract: Encore Reporter Subscription Services (2/3 approval)
- 12.0 County of Sacramento MOU for Alarm Maintenance Services (2/3 approval)
- 13.0 MOU: Downtown Sacramento Partnership for Social Support Services (2/3)
- 14.0 Grant Received: California State Library Wonder of Reading
- 15.0 Gifts and Donations Report – FY 2010-11 Q1
- 16.0 Monthly Financial Update – September 2010
- 17.0 Quarterly Investment Performance Report – FY 2010-11 Q1

Board Action: Pannell/Scherman Approved (9-0)

5. Annual Update - Facility Master Plan

Don Tucker, Director of Facilities, presented this item to the Board. Mr. Tucker entertained comments and answered questions from the Board.

Board Member Nottoli requested that staff begin to investigate potential sites for the proposed Vineyard Library project and return to the Board at a future date with possible locations and costs.



Board Member Budge asked whether a temporary solution could be identified in Rancho Cordova for a small retail location to service patrons until the economy improves.

Board Member Payne noted that Galt staff is excited about the planned upgrades at the Galt-Marian O. Lawrence Library.

6. Friends and Foundation Governance Overview

Ms. Sass presented this item to the Board, reiterating the separate but complementary purposes of the Friends of the Sacramento Public Library and the Sacramento Public Library Foundation.

Ms. Sass entertained comments and answered questions from the Board members regarding the role of each group, as well as that of the Partners Working Group.

Board Member Payne specifically asked whether branch affiliate Friends groups could choose to bank at an institution near their branch. Ms. Sass deferred the question to Robert Gorham, Vice President of the System Friends who was present at the meeting to speak to the video game tournament issue. Mr. Gorham replied that branch affiliate Friends groups could indeed choose to bank with a local institution, and were not required to bank with the institution selected by the System Friends.

Alice Levine, President of the branch affiliate Friends of the McClatchy Library completed a speaker card and addressed the Board regarding the Policies and Procedures document created by the Partners Working Group. While progress has been made to make these more agreeable to all parties, issues regarding capital campaigns, communications, fundraising, and mission statements still need to be resolved.

Board Member Budge indicated that she had no concern about the Friends of the Library and that she understood their role; however, she would like some additional clarification of the role of the Partners Working Group. Ms. Budge **also indicated that any revision to the Sacramento Public Library Foundation's** Bylaws should be coordinated with Library staff and should clarify financial issues such as the encumbrance of debt and compensation of board members.

Ms. Budge would also like the Foundation to clarify their expectation of ex officio board members identified in their Bylaws, and to extend a specific invitation to those individuals to serve in that capacity and attend Foundation Board and committee meetings as appropriate. Ms. Budge also requested information about audits of Foundation finances, and the frequency of those audits. Staff indicated that information would be provided.

Board Member Pannell asked whether Friends of SPL and the Foundation pursue donations and funding from the same sources. She mentioned that a previous attempt to secure funding from Target Corporation for library programs in her district was denied, as the Foundation had already



approached Target for a different initiative. Ms. Pannell expressed frustration with the sense of having to compete for the same funds, and said she would like to see the groups work together with the elected to secure needed funding for programs and initiatives throughout the system.

Ms. Budge asked about the Donor Database and whether the information was available to Library staff so conflicts could be avoided in the future. Staff will clarify this issue and report back to the Board at a future meeting.

18.0 Chair’s Report

None.

19.0 Reports, Ideas, and Questions from Board Members

Ms. Payne stated she had received a letter from Library patron Barbara Rudin and had acknowledged its receipt. She would like to discuss the questions raised in more detail with Ms. Sass. Ms. Sass agreed to do so.

20.0 Adjournment

This meeting of the Sacramento Public Library Authority Board was adjourned at 11:43 a.m.

Respectfully submitted,

Brenda Haggard
Assistant Secretary to the Board

THE SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD MEETINGS ARE AIRED LIVE ON CHANNEL 14, THE GOVERNMENT AFFAIRS CHANNEL, ON THE COMCAST AND SUREWEST CABLE SYSTEMS AND ARE REPEATED AGAIN THE FOLLOWING SATURDAY AFTERNOON AT 4:00 P.M. INFORMATION REGARDING ADDITIONAL REPLAY TIMES MAY BE OBTAINED BY CALLING SACRAMENTO METRO CABLE TV AT (916) 874-7685. MEETINGS MAY ALSO BE VIEWED BY WEBCAST AT WWW.SACMETROCABLE.TV.