Sacramento Public Library Authority

November 30, 2011 **Agenda Item 14.0: Gifts and Donations Report and FY 2011-12 Budget Amendment**

TO: **Sacramento Public Library Authority Board Members**

FROM: **Denise M. Davis, Deputy Library Director**

RE: **Gifts and Donations Report and FY 2011-12 Budget Amendment**

RECOMMENDED ACTION(S):

Adopt Resolution 11-59, A Resolution Ratifying the Acceptance of the Gifts and Donations for the Period July 1 through October 31, 2011, and Approving Amendments to the FY 2011-12 Sacramento Public Library Authority Budget.

REASON FOR RECOMMENDATION

Donations

The Library benefits from gifts and donations to the Library system on an ongoing basis from individuals, companies and partner organizations, such as the Friends of the Library and the Sacramento Public Library Foundation.

The Friends of the Sacramento Public Library donated $42,916 for use in the branches system-wide for books and materials, programs, supplies, and general donations. The Friends of Sylvan Oaks Library donated $11,280 and the Friends of Arcade Library donated $4,563. The Friends of the Cooledge Library donated $8,661, the Friends of Central Library donated $2,969, and the McClatchy Friends donated $2,690. A total of $15,722 in varying amounts was received for other branches from Friends branch affiliates.

FISCAL IMPACT

Staff is now presenting the donation activity for July through October 2011 in compliance with Authority Board policy. Staff regularly reports on donation activity to formally accept the donations and amend the budget for donations throughout the year.

Staff is recommending a budget amendment in the amount of $47,336.83 to the FY 2011-12 revenue and expense budget. This budget amendment will allow staff to recognize donations received to date and reflect the appropriate expense. Staff is requesting that the Board ratify acceptance of the gifts and donations received during the July 1, 2011 through October 31, 2011 period as presented in Exhibit A.

ATTACHMENTS:

Resolution 11-59, A Resolution Ratifying Acceptance of the Gifts and Donations for the Period July 1 through October 31, 2011, and Approving Amendments to the FY 2011-12 Sacramento Public Library Authority Budget.

Exhibit A: Sacramento Public Library Monetary Donations – July 1, 2011 through October 31, 2011

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Sacramento Public Library Authority

RESOLUTION NO. 11-59

Adopted by the Governing Board of the Sacramento Public Library Authority on the date of:

NOVEMBER 30, 2011

A RESOLUTION RATIFYING ACCEPTANCE OF GIFTS AND DONATIONS RECEIVED FOR THE PERIOD JULY 1 THROUGH OCTOBER 31, 2011, AND APPROVING AMENDMENTS TO THE FY 2011-12 SACRAMENTO PUBLIC LIBRARY AUTHORITY BUDGET

BE IT HEREBY RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO PUBLIC LIBRARY AUTHORITY AS FOLLOWS:

1. Acceptance of Donations and Gifts in the amount of $47,336.83 for the period July 1, 2011 through October 31, 2011, as set forth in Exhibit A is ratified.

2. The FY 2011-12 Budget Amendment increasing revenue and expense budgets by $47,336.83 is approved.

_____
Sandy Sheedy, Chair

ATTEST:

Rivkah K. Sass, Secretary

By:_____
Brenda Haggard, Assistant Secretary

ATTACHMENTS:
Exhibit A: Sacramento Public Library Monetary Donations – July 1, 2011 through October 31, 2011

SACRAMENTO PUBLIC LIBRARY AUTHORITY

Donations and Gifts Received

July 1, 2011 through October 31, 2011

Fund	Branch/Department	Individuals/ Other Orgs	CA LSTA	Foundation	Friends Books	Friends General	Jul - Oct FY11/12 Total	Year to Date FY 11/12
SHARED COST FUND (101)								
101-1101	DIRECTOR	$65,000.00	$240,265.00				$305,265.00	$305,265.00
101-1102	COMMUNTIY RELATIONS	$13,600.00					$13,600.00	$13,600.00
101-2102	ADMINISTRATIVE SERVICES						$0.00	$0.00
101-2105	HUMAN RESOURCES						$0.00	$0.00
101-3001	SHARED PUBLIC SERVICES	$1,655.07					$1,655.07	$1,655.07
101-3006	COLLECTION MANAGEMENT						$0.00	$0.00
101-3007	YOUTH SERVICES	$2,200.00					$2,200.00	$2,200.00
101-3502	CENTRAL/SYSTEM WIDE SERVICES						$0.00	$0.00
101-3504	SACRAMENTO ROOM						$0.00	$0.00
101-3601	COMMUNITY SERVICES						$0.00	$0.00
101-3602	BOOKMOBILES						$0.00	$0.00
	Subtotal Shared Cost Fund Donations	$82,455.07	$240,265.00	$0.00	$0.00	$0.00	$322,720.07	$322,720.07
BOOK FUND (111)								
111-3001		$65.69					$65.69	$65.69
COUNTY/CITIES FUND (201)								
201-3002	COUNTY PUBLIC SERVICES						$0.00	$0.00
201-3101	COURTLAND						$0.00	$0.00
201-3102	ELK GROVE					$53.00	$53.00	$53.00
201-3103	FRANKLIN					$9.00	$9.00	$9.00
201-3104	GALT					$350.00	$350.00	$350.00
201-3105	ISLETON					$100.00	$100.00	$100.00
201-3106	RANCHO CORDOVA				$1,000.00	$1,010.00	$2,010.00	$2,010.00
201-3107	SOUTHGATE					$257.00	$257.00	$257.00
201-3108	WALNUT GROVE						$0.00	$0.00
201-3301	ARCADE				$3,021.50	$1,542.00	$4,563.50	$4,563.50
201-3302	ARDEN					$1,855.00	$1,855.00	$1,855.00
201-3303	CARMICHAEL						$0.00	$0.00
201-3304	FAIR OAKS					$1,501.05	$1,501.05	$1,501.05
201-3305	NORTH HIGHLANDS/ANTELOPE					$206.00	$206.00	$206.00
201-3306	ORANGEVALE						$0.00	$0.00
201-3307	RIO LINDA					$628.00	$628.00	$628.00
201-3308	SYLVAN OAKS (Citrus Heights)				$5,000.00	$6,280.00	$11,280.00	$11,280.00
	Subtotal County Fund Donations	$0.00	$0.00	$0.00	$9,021.50	$13,791.05	$22,812.55	22,812.55
SACRAMENTO CITY FUND (202)								
202-2107	GALLERIA						$0.00	$0.00
202-3003	CITY PUBLIC SERVICES						$0.00	$0.00
202-3201	COLONIAL HEIGHTS						$0.00	$0.00
202-3202	COOLEDGE				$500.00	$8,161.19	$8,661.19	$8,661.19
202-3203	MARTIN LUTHER KING						$0.00	$0.00
202-3205	Mc CLATCHY				$2,586.95	$103.00	$2,689.95	$2,689.95
202-3206	McKINLEY					$806.01	$806.01	$806.01
202-3401	DEL PASO						$0.00	$0.00
202-3405	NORTH SACRAMENTO (Hagginwood)				$2,000.00	$9.00	$2,009.00	$2,009.00
202-3406	SOUTH NATOMAS					$500.00	$500.00	$500.00
202-3501	CENTRAL - City					$2,968.62	$2,968.62	$2,968.62
202-3501	CENTRAL - SACRAMENTO ROOM						$0.00	$0.00
	Subtotal City Fund Donations	$0.00	$0.00	$0.00	$5,086.95	$12,547.82	$17,634.77	$17,634.77
CITY PARCEL TAX FUND (203)								
203-3204	VALLEY HI / NORTH LAGUNA					$2,450.00	$2,450.00	$2,450.00
203-3207	POCKET				$0.75		$0.75	$0.75
203-3404	NORTH NATOMAS					$18.00	$18.00	$18.00
	Subtotal City Parcel Tax Fund Donations	$0.00	$0.00	$0.00	$0.75	$2,468.00	$2,468.75	$2,468.75
Special Long-term Funds								
301-4001	Booster - General Fund						$0.00	$0.00
305-4001	Foundation - General Fund			$500.00			$500.00	$500.00
305-4080	Foundation - Summer Reading						$0.00	$0.00
315-4001	System Friends - General						$0.00	$0.00
315-4080	System Friends - Summer Reading						$0.00	$0.00
	Subtotal Long-term Funds	$0.00	$0.00	$500.00	$0.00	$0.00	$500.00	$500.00
	Total Monetary Donations - Library System	$82,520.76	$240,265.00	$500.00	$14,109.20	$28,806.87	$366,201.83	$366,201.83
Less amount previously approved in Library Budget		-$78,600.00	-$240,265.00				-$318,865.00	
Net donations received to be appropriated: Jul - Oct		$3,920.76	$0.00	$500.00	$14,109.20	$28,806.87	$47,336.83	