Sacramento Public Library Authority

April 26, 2012

Agenda Item 12.0: Service Contract: Landscape Maintenance Services

TO: **Sacramento Public Library Authority Board Members**

FROM: **Don Tucker, Director of Facilities**

RE: **Service Contract: Landscape Maintenance Services**

RECOMMENDED ACTIONS

Adopt Resolution #12-14, A Resolution Awarding a Contract to California Landscape Associates Inc. for Landscape Maintenance Services in an Amount Not to Exceed $290,000.

REASONS FOR RECOMMENDATIONS

Sacramento Public Library Authority contracts with private landscaping companies to provide services at the Central Library and fourteen branches. The previous company, River Cats Turf Management, Inc., declined to continue services so a competitive Request for Proposal process was begun in January 2012. Seven companies submitted proposals by the February 24 deadline.

The seven proposals were reviewed by a committee of three Library employees (Kerri Moore, Richard Wallace, Don Tucker) and one City of Sacramento employee (Stephanie Fraser) according to the terms and specifications spelled out in RFP #1045. The monthly bids for the first year of service were:

1. California Landscape Associates: $4,717
2. Procida Landscaping: $5,045
3. Professional Landscape Solutions: $5,475
4. Emerald Green: $5,870
5. Quality Landscape: $7,020
6. Valley Crest: $$7,424
7. Carson Landscaping: $8,600

The selection committee found that California Landscape Associates was the lowest responsive and responsible bidder. In addition, the references for the company were found to be excellent, and work previously performed by the company at Sacramento Public Library was all satisfactory. The committee is recommending California Landscape Associates, Inc., as the Library's service provider for the following fifteen facilities:

The fifteen locations are:

1. Arcade
2. Arden-Dimick
3. Carmichael
4. Central
5. Colonial Heights
6. Belle Cooledge
7. Del Paso Heights
8. Fair Oaks
9. Martin Luther King, Jr.
10. Ella K. McClatchy
11. North Highlands-Antelope
12. Rancho Cordova
13. Southgate
14. Elk Grove
15. Robbie Waters Pocket-Greenhaven

FISCAL IMPACT

The proposed contract with California Landscape Associates, Inc. represents an annual cost increase to the Library of $6,684, as compared to annual contract costs for River Cats Turf Management, Inc. The annual contracted cost for fifteen branches is $56,604 per year for the first three years, $57,736 in year four, and $58,890 in year five if those options are exercised. The not to exceed amount of the contract is $290,000 ($56,604 x 3 + $57,736 + $58,890).

ATTACHMENTS:

Resolution #12-14, A Resolution Awarding a Contract to California Landscape Associates Inc. for Landscape Maintenance Services in an Amount Not to Exceed $290,000.

Sacramento Public Library Authority

RESOLUTION NO. 12-14

Adopted by the Governing Board of the Sacramento Public Library Authority on the date of:

April 26, 2012

A RESOLUTION AWARDING A CONTRACT TO CALIFORNIA LANDSCAPE ASSOCIATES, INC. FOR LANDSCAPE MAINTENANCE SERVICES IN AN AMOUNT NOT TO EXCEED $290,000

BE IT HEREBY RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO PUBLIC LIBRARY AUTHORITY AS FOLLOWS:

1. A three-year contract (with two one-year options for renewal) with California Landscape Associates, Inc. for landscape maintenance services at 15 library branches in an amount not to exceed $290,000 is approved.

2. The Library Director is authorized to sign all documents related to this contract within the approved terms and consistent with the requirements of the Authority's Contracts and Procurement Policy.

_____
Sophia Scherman, Chair

ATTEST:

Rivkah K. Sass, Secretary

By:_____
Brenda Haggard, Assistant Secretary

ATTACHMENTS:
None.