



Sacramento Public Library Authority

August 23, 2012

Agenda Item 10.0: Disposition of Surplus Property
Annual Report FY 2011-12

TO: Sacramento Public Library Authority Board Members

FROM: Don Tucker, Director of Facilities

RE: Disposition of Surplus Property – Annual Report FY 2010-11

RECOMMENDED ACTIONS:

Adopt Resolution 12-30, A Resolution Accepting the Disposition of Surplus Property Annual Report for Fiscal Year 2011-12 (Exhibit A).

BACKGROUND AND REASON FOR RECOMMENDATION

The Disposition of Surplus Property Annual Report provides information regarding the assets determined to be surplus and disposed of during the 2011-12 fiscal year in accordance with the Library Authority's Surplus Property Policy adopted in 2010. A summary report is attached (Exhibit A), describing the dispositions that occurred during the previous fiscal year. A detailed listing of property and surplus equipment is available upon request.

ATTACHMENTS

Resolution 12-30, A Resolution Accepting the Disposition of Surplus Property Annual Report for Fiscal Year 2011-12 (Exhibit A)
Exhibit A: Disposition of Surplus Property Annual Report – FY 2011-12



Sacramento Public Library Authority

RESOLUTION NO. 12-30

Adopted by the Governing Board of the Sacramento Public Library Authority on the date of:

August 23, 2012

A RESOLUTION ACCEPTING THE DISPOSITION OF SURPLUS PROPERTY ANNUAL REPORT FOR FISCAL YEAR 2011-12

BE IT HEREBY RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO PUBLIC LIBRARY AUTHORITY AS FOLLOWS:

BACKGROUND

1. The Disposition of Surplus Property Annual Report for FY 2011-12 as shown in Exhibit A is accepted.

Sophia Scherman, Chair

ATTEST:
Rivkah K. Sass, Secretary

By: _____
Brenda Haggard, Assistant Secretary

ATTACHMENT:

Exhibit A: Disposition of Surplus Property Annual Report – FY 2011-12

Sacramento Public Library Authority

Annual Report 2011-2012 Disposition of Surplus Property

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Surplus Property Disposition, 2011-12

Each year the Sacramento Public Library Authority disposes of surplus property. This report summarizes the disposition of each item with a short description and quantity. Most of the items were sold through a public auction website, www.publicsurplus.com in accordance with the Library's surplus property policy. A small number of items were donated to other library systems. No refresh of IT equipment took place during the past fiscal year so there are very few items in that category on the list. A few items are tables, chairs, desks and other furnishings that were worn or damaged beyond economical repair.

Title	Sold Amount	Payment Date
Tape, 2" packing, white	\$212.50	11/29/2011
Carpet remnants, various sizes	\$142.50	12/9/2011
Bottles, plastic, with squeeze cap, 115 total quantity.	\$12.50	12/9/2011
Dehumidifier, portable	\$100.00	12/12/2011
Sign holders, plexi, 8 1/2" x 11", total quantity 200	\$50.00	12/14/2011
Cash boxes with combination locks, total six	\$56.00	12/15/2011
Safe, fire rated, single door, American Security Products	\$318.00	12/19/2011
Copier, Imagistics, with collating rack	\$305.00	12/20/2011
Compaq Pentium 4 desktop	\$17.00	12/22/2011
Mop buckets with ringers, total 9	\$20.00	12/22/2011
Wall clocks, total 16, new in packages	\$33.00	1/4/2012
Bookends, steel, total qty. 557	\$4.00	1/6/2012
Tape, Scotch semi-clear reinforcing, 130 rolls	\$132.50	1/7/2012
Tubes, cardboard, 3' long x 4" diameter	\$10.00	1/9/2012
File cabinets, lateral with front-opening top drawer, total six	\$156.00	1/10/2012
Refrigerator, new, 3.1 cu. ft.	\$51.00	1/13/2012
Refrigerators, six, small, all in working order	\$148.25	1/17/2012

Toner cartridges: Dell and Ricoh	\$31.00	1/21/2012
Carts, 25 total, flat utility with handle	\$159.50	2/1/2012
Toner cartridges, Xante laser, three colors + black	\$24.00	2/10/2012
File cabinets, lot of three	\$20.50	2/14/2012
Laminator	\$33.50	2/15/2012
Pallet Jack, Electric, with Charger	\$480.00	2/24/2012
Flashlights, 10, industrial duty, 2 D cell batteries	\$10.50	2/24/2012
Surveillance cameras, analog, total of 3	\$94.48	2/28/2012
Display case, locking glass, wood base	\$77.00	5/7/2012
Polaroid OneStep camera	\$5.51	5/14/2012
Fencing, chain link, 8'x8' with double gate	\$152.50	5/14/2012
Toner cartridges, HP 96A	\$50.00	5/15/2012
Toner cartridges, Xante laser, three colors + black	\$25.00	5/25/2012
Cleaning supplies, various chemicals, 26 gal. plus	\$103.50	6/26/2012
Picture frames, box, 11"x 14"	\$8.50	6/28/2012
Toner and copier supplies, Imagistics	\$27.00	6/29/2012
Amplifier, wireless with microphone	\$41.05	6/29/2012

Donations to other libraries and Friends groups:

1. Richmond Public Library, surplus Mylar book covers
2. Friends of West Hollywood Library, surplus Mylar book covers
3. Friends of Sacramento Public Library, four metal paperback racks