Sacramento Public Library Authority

ACTION SUMMARY
SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD

Thursday, November 30, 2011 – 10:00 am to 12:00 pm
Board of Supervisors Chambers, 700 H Street
Sacramento, California

Please note: The video recording of each Authority Board meeting is the true legal record of its proceedings. This Action Summary is intended to give an overview of items discussed and action taken in regard to those items. Meeting DVDs are available for check-out from any Sacramento Public Library branch within two weeks following each meeting.

1.0 Call to Order

In Attendance: Angelique Ashby*, Linda Budge, Mark Crews, Darrell Fong, Roberta MacGlashan, Kevin McCarty, Don Nottoli*, Bonnie Pannell*, Michelle Rivas (alternate for Susan Peters), Sophia Scherman, Sandy Sheedy, and Jimmie Yee. Gary Davis, Phil Serna, and Jeff Slowey were unable to attend the meeting.
**arrived after roll call*

Board Chair Sandy Sheedy declared a quorum and called the meeting to order at 10:01 a.m.

2.0 Public Comment on Matters Not on the Agenda

None.

3.0 Presentation –Sacramento Public Library Foundation Annual Report

Foundation representatives were not in attendance at the meeting. Director Sass referred the Board to the written report provided in the agenda documents.

Alice Levine addressed the Board regarding the Foundation.

Ms. Scherman expressed her concern regarding the Foundation's unwillingness to appear before the Board to address questions the Board has asked about its operations and fundraising for the Library.

Ms. Sheedy requested that Authority Counsel prepare an opinion regarding the obligations of the Foundation and the Library Authority in regard to the Memorandum of Understanding between the two entities. She would like to have this presented to the Foundation ad hoc Committee, who will then return to the Board with recommended next steps.

Ms. Budge asked fellow Board members to forward any additional questions regarding the Foundation to Ms. Sass. Mr. Fong posed some new questions and reiterated several questions the Board asked in early 2011 that have not been answered by the Foundation, including:

A. Question regarding discrepancies between the Foundation's Form 990 and its fiscal audit;
B. What is the total cost of the Summer Reading program, and how much of the cost is underwritten by the Foundation?
C. Evaluate whether the Foundation is fulfilling its mission to raise private dollars to benefit the Library

D. How much of what the Foundation is raising is coming to the Library?
E. What is the ratio between the Foundation's cost of doing business vs. what is raised and given.
F. Clarification of the Library Authority's relationship with the Foundation
G. The Board would like information about programs the Foundation indicates they are supporting
H. As to in-kind support from the Library, could the Library charge for office space and other services currently provided to the Foundation at no cost?
I. Develop a list of what the ad hoc committee needs to review

Ms. Scherman stated that the unwillingness of the Foundation to present this information would seem to indicate the Foundation is not wanting to partner with the Library Authority.

Ms. Pannell asked when the Foundation was last audited and who performed the audit. Ms. Sass directed the Board to the audit documents contained in the agenda packet.

Ms. Sheedy stated she was dismayed at the tone of the Foundation's letter of response to the Board's request to be present at the meeting. She reiterated her request to counsel to provide an opinion as the Foundation's legal obligation to the the Authority and the Authority's legal obligation to the Foundation.

Ms. Sass clarified that the Foundation's executive director is not a library employee.

4.0 Director's Report

Ms. Sass referred the Board to her written Director's Report. She highlighted the I Street Press project and provided an example of the *I Street Omnibus,* a collection of sample publications that can be reproduced by the Espresso Book Machine. She also reminded the Board of the Jane Austen Birthday Tea scheduled for Sunday, December 11, and the Friends annual Open House scheduled for December 13 at the Book Den. She extended an invitation to all Board members to attend these events.

5.0 Annual Facility Master Plan Update

Facilities Director Don Tucker presented this item using a PowerPoint.

Ms. Budge clarified that the Foundation had contributed funds toward the Southgate Library's Family Place installation, and asked whether the Foundation would be providing additional funds for similar projects in other locations. Mr. Tucker responded that the Library is actively seeking partners to assist with funding of these types of projects.

Ms. MacGlashan asked staff to correct district designations for various projects, given the redistricting that took place in late 2011. Staff agreed to do this.

6.0 Monthly Financial Report: September 2011

7.0 Quarterly Investment Performance Report – September 30, 2011

Director Sass referred the Board to the written reports in their agenda documents. These items are information only and require no Board action.

Consent Items

Ms. MacGlashan requested that Item #13 be taken separately; the following items were approved with a single motion:

8.0 Action Summary: October 27, 2011
9.0 Conflict of Interest Code Amendment
10.0 Rio Linda Library Relocation Project
11.0 Tax Exchange Agreement: City of Folsom
12.0 LSTA Grant: Freedom Readers
14.0 Gifts and Donations Report – October 31, 2011

Board Action: Scherman/MacGlashan Approved (12-0)

13.0 License Agreement: EBSCO Database Products

Ms. MacGlashan asked how the Authority could switch vendors mid-contract, as the agreement with the previous vendor has not yet run the full five years.

Ms. Sass explained that the Authority's standard contract includes a termination clause that allows the Authority to cancel a contract mid-term for any reason with a 30-day notice to the vendor.

Board Action: MacGlashan/Budge Approved (12-0)

Ms. Ashby complimented staff on the great work that is being done with grant funding, such as the Freedom Readers grant.

15.0 Chair's Report

None.

16.0 Reports, Ideas, and Questions from Board Members

None.

17.0 Closed Session

17.1 Pursuant to California Government Code Section 54957.6 to discuss matters pertaining to negotiations with recognized employee organization: International Union of Operating Engineers, Stationary Engineers Local 39 AFL-CIO Covering All Employees in the Library Unit. The purpose is to confer with Authority's co-negotiator Denise M. Davis.

The Board adjourned to closed session at 10:35 a.m.

The Board reconvened in open session at 10:43 a.m. Authority Counsel San Pedro announced there were no actions to report.

18.0 Adjournment

This meeting of the Sacramento Public Library Authority Board was adjourned at 10:43 a.m.

Respectfully submitted,

Brenda Haggard
Assistant Secretary to the Board

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