Sacramento Public Library Authority

January 26, 2012 **Agenda Item 8.0: Service Contract: Solid Waste and Recycling Services**

TO: **Sacramento Public Library Authority Board Members**

FROM: **Don Tucker, Director of Facilities**

RE: **Service Contract: Solid Waste and Recycling Services**

RECOMMENDED ACTIONS

Adopt Resolution #12-01, A Resolution Awarding a Contract to Waste Management, Inc. to provide solid waste removal and recycling collection services at ten library branches for three years, with two one-year options, for a total amount not to exceed $36,817.

REASONS FOR RECOMMENDATIONS

Sacramento Public Library Authority receives solid waste removal and recycling services from several different companies and agencies, including the City of Sacramento; Waste Management, Inc.; Sacramento Regional Conservation Corps; Southside Art Center; and others at leased locations. In an effort to consolidate services and save money under a single contractor, ten branches were identified for an initial contract for all of these services. The ten branches, all County locations, are:

1. Arden-Dimick
2. Arcade
3. Carmichael
4. Elk Grove
5. North Highlands-Antelope
6. Southgate
7. Rio Linda
8. Fair Oaks
9. Sylvan Oaks
10. Rancho Cordova

The Library issued a Request for Proposal for solid waste removal and recycling collection services on October 1 2011. Three proposals were received by the October 21 deadline. The three proposals were from Waste Management, Inc.; Allied Waste; and Atlas Disposal. The monthly costs for the first year were:

1. Waste Management: $577.80 per month
2. Atlas Disposal: $711.90 per month
3. Allied Waste: $944.85 per month

A selection committee was formed to review the proposals submitted. The committee members were David Levine and Janice Conerly-Coleman from the City of Sacramento, Carol Miranda, Kelvin Nash and Richard Wallace from the Sacramento Public Library. Waste Management, Inc. was determined to be the lowest responsive and responsible bidder.

The proposed contract with Waste Management, Inc. represents an annual savings to the Library of $14,960, as compared to actual expenses for the ten branches in fiscal year 2010-11. If the service arrangement proves to be effective, additional Library locations may be added to this service in the coming years.

FISCAL IMPACT

The annual contracted cost for ten branches is $6,933 per year for the first three years. This compares to fiscal year 2010-11 costs of $21,893 at those branches. The first three years of the contract will cost $20,799. If the final two option years are exercised then a review of costs will be made and an escalation fee of not more than 10% per year will be applied, bringing the total maximum amount of the contract to $36,817 ($20,799 + $7,626 + $8,392).

ATTACHMENTS:

Resolution #12-01, A Resolution Awarding a Contract to Waste Management, Inc. to provide solid waste removal and recycling collection services at ten library branches for three years, with two one-year options, for a total amount not to exceed $36,817.

Sacramento Public Library Authority

RESOLUTION NO. 12-01

Adopted by the Governing Board of the Sacramento Public Library Authority on the date of:

January 26, 2011

A RESOLUTION AWARDING A CONTRACT TO WASTE MANAGEMENT, INC. TO PROVIDE SOLID WASTE REMOVAL AND RECYCLING COLLECTION SERVICES AT TEN LIBRARY BRANCHES FOR THREE YEARS, WITH TWO ONE-YEAR OPTIONS, FOR A TOTAL AMOUNT NOT TO EXCEED $36,817

BE IT HEREBY RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO PUBLIC LIBRARY AUTHORITY AS FOLLOWS:

1. The service contract for solid waste removal and recycling collection services at ten Library branches with Waste Management, Inc. is approved for a term of three years with two one-year options, in an amount not to exceed $37,000.

2. The Library Director is authorized to sign all documents related to this contract within the approved terms and consistent with the requirements of the Authority's Contracts and Procurement Policy.

_____
Sophia Scherman, Vice-Chair

ATTEST:

Rivkah K. Sass, Secretary

By: _____
Brenda Haggard, Assistant Secretary

ATTACHMENTS:
None.

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