



Sacramento Public Library Authority

ACTION SUMMARY

SACRAMENTO PUBLIC LIBRARY AUTHORITY BOARD

Thursday, May 23, 2013 – 3:00 pm to 5:00 pm
Board of Supervisors Chambers, 700 H Street
Sacramento, California

Please note: The video recording of each Authority Board meeting is the true legal record of its proceedings. This Action Summary is intended to give an overview of items discussed and action taken in regard to those items. Meeting DVDs are available by request for check-out from any Sacramento Public Library branch within two weeks following each meeting.

1.0 Call to Order

In Attendance: Linda Budge, Steve Cohn, Roberta MacGlashan, Kevin McCarty, Bonnie Pannell, Barbara Payne, Susan Peters, Jay Schenirer, Phil Serna, Jeff Slowey and Jimmie Yee. Angelique Ashby, Gary Davis and Robert Trigg and were unable to attend the meeting. Don Nottoli arrived after roll call.

Board Chair Serna declared a quorum and called the meeting to order at 3:01 p.m. Director Schenirer led the Pledge of Allegiance.

2.0 Public Comment on Matters Not on the Agenda

None

3.0 Closed Session

Pursuant to California Government Code Section 54957.6, to discuss matters pertaining to negotiations with unrepresented personnel. The purpose was to confer with the Authority's Library Director Rivkah K. Sass.

Pursuant to California Government Code Section 54956.9(d), to confer with Authority Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9 (d)(2): one case.

The Board adjourned to closed session at 3:04 p.m.

Chair Serna reconvened the Board with a quorum in open session at 3:49 p.m. There was no report from the closed session.

4.0 Presentations

4.1 Summer Reading Program

Youth Services Manager Christie Hamm came to the speaker's podium dressed as a chef to explain how the Sacramento Public Library's Summer Reading Program, "Reading is So Delicious," will encourage readers of all ages to pursue reading for fun and pleasure. The program will offer 1,500 free events throughout the Library's 28-branch system, including a kickoff party from 1:00 to 3:00 p.m. Sunday, June 9, at the Central Library. In addition, lunches will be served at the Valley Hi-North Laguna Library for those who are age 18 and younger from June 4 through Aug. 16.

4.2 Fiscal Year 2013-14 Cost Allocation Plan

Consultant Nicole Kissam gave an information-only presentation on how funds will be allocated to the Branch Libraries throughout the upcoming fiscal year. She said the approach identifies

expenditures and departments providing services and then establishes primary service cost pools for each service. Of the \$11,995,425 in cost allocations, 58 percent will come from the county and incorporated cities other than Sacramento (Rancho Cordova, Galt, Isleton, Elk Grove and Citrus Heights), 26 percent will come from the City of Sacramento General Fund and 16 percent will be provided by a City of Sacramento Special Tax.

5.0 Director's Report

After referring the board to her written report, Director Sass highlighted the Discover and Grow Grant, which will allow the Library to check out museum passes to families who might not otherwise be able to afford them. She also thanked staff members who worked on the Library of the Year application, which won second-place recognition for the Sacramento Public Library from among the 60 libraries who submitted applications for the prestigious Library Journal award. And she said one of the books produced on the Library's I Street Press, "Blue Eden The Future After the Ice Melt," by Phyllis Kalbach, was a finalist for the Eric Hoffer Award for Excellence in Independent Publishing.

Information

6.0 Monthly Financial Report – March 2013

7.0 Quarterly Investment Report – March 2013

The foregoing items were information only, and required no action by the Board.

Consent Items

The board voted to pull Items **9.0** and **12.0** from the Consent Calendar and to approve the balance of the items.

The following items were approved with a single motion:

8.0 Action Summary – April 25, 2013

10.0 Contract Renewal: Workers' Compensation Insurance

11.0 Grants, Gifts and Donations and Budget Amendment for FY 2012-13

13.0 Renewal of Contract with Innovative Interfaces, Inc.

14.0 Renewal of Service Agreement with EBSCO for database collection

15.0 Renewal of Online Tutoring Services Contract with Brainfuse, Inc.

16.0 Renewal of Online Job Coaching Contract with Brainfuse, Inc.

17.0 Authority Board Meeting Schedule Change for 2013

18.0 Investment Policy Update/Appointment of Authority Board Treasurer/Auditor

Board Action:

Budge/Cohn

Approved (12/0)

9.0 Revised Position Control Report

Director Sass spoke briefly in support of the proposal, which calls for cost savings realized from vacated positions, including a .5 LSA, to be used to restore a Library Supervisor II position. The departmental reorganization eliminates the need for an existing and unoccupied Library Supervisor III position in Collection Services. Laura Strand, representing Stationary Engineers Local 39, spoke against the proposal, noting that the union plans to file an Unfair Labor Practices charge if the proposal is approved.

Board Action:

Slowey/Budge

Approved (8/3)

A roll call vote was taken:

Linda Budge: Yes

Roberta MacGlashan: Yes

Kevin McCarty: No

Don Nottoli: Yes

Bonnie Pannell : No

Barbara Payne: Yes
Susan Peters: Yes
Jay Schenirer: Yes
Phil Serna: No
Robert Trigg: Yes
Jimmie Yee: Yes
Director Cohn had left the room

12.0 Suspension of Competitive Bidding: Office Supplies and On-Call Maintenance

Responding to questions from Directors Budge and Payne, Library Facilities Director Don Tucker explained how it is in the best interests of the Library to adopt an Alternative Request for Proposal process because it allows for the Library to look at the whole ranges of services that would be provided by a vendor, rather than awarding the contract based on price alone.

Board Action: **Payne/Slowey** **Approved (12/0)**

19.0 Adjustment to City General Fund Expenses

Deputy Director Davis reported that City of Sacramento staff had made a request during the SPLA Budget Audit Committee meeting that eligible costs be moved from the City General Fund to the Parcel Tax Fund to prevent further erosion to the General Fund balance. Davis said this amounted to about \$420,000 made up of personnel costs that are included in the proposed FY 2013-14 proposed budget.

Board Action: **Cohn/Pannell** **Approved (12/0)**

20.0 FY 2013-14 Proposed Budget, Position Control Listing and Fine and Fee Structure

Deputy Director Davis opened her presentation with year-to-date statistics for SPL as of March 2013: 47,000 new customers registered, nearly 3 million visits, circulation in excess of 5.5 million items and 696,000 Library cardholders. She said budget revenue for FY 2013-14 would be provided by Sacramento County property taxes (55%), the Sacramento City General Fund (24%), Special Tax (15%), with the remaining 6% coming from fines, fees, investments, Galleria events and donations.

Pauline Grenbeaux of the Friends of the Library Education and Advocacy Committee asked the Board to comment on what the City of Sacramento is doing to help the Library through the budget crisis, noting that her organization is concerned with how the City will provide long-term funding. Director Cohn said that all city residents pay a parcel tax that at a minimum needs to be renewed, if not increased. He said the preference of the City staff would be for a ballot measure to provide the difference between the current City payment and the Maintenance of Effort. He added that all City Council members are committed to keeping all of the city libraries open.

Board Action: **Cohn/Budge** **Approved (12/0)**

21.0 Chair's Report

Chair Serna congratulated Vice Chair Angelique Ashby on the recent birth of her daughter and wished her well.

22.0 Reports, Ideas and Questions from Board Members

Director Payne said the Galt Library's Day of the Child of the child event was very successful.

23.0 Adjournment

This meeting of the Sacramento Public Library Authority Board was adjourned at 4:59 p.m.

Respectfully submitted,

Rivkah K. Sass
Secretary to the Board

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