

TELEPHONE FOR INFORMATION

LIBRARY HOURS AND LOCATIONS

(916) 264-2700 (automated)

TELEPHONE INFORMATION SERVICE (TELIS)

(916) 264-2920, (800) 209-4627; TDD: (916) 264-2855, or e-mail: askus@saclibrary.org. For general reference questions and library account inquiries, including overdue materials, lost or stolen cards, and lost materials. Renewals may be made at any library branch or online through the library catalog. The library also offers renewals by telephone at (916) 264-2952 or (916) 264-2953.

CLASS VISITS TO A LIBRARY BRANCH

(916) 264-2920 for tour reservations.

ELECTRONIC INFORMATION

LIBRARY HOME PAGE

Visit www.saclibrary.org for information on library programs and services.

LIBRARY CATALOG

Visit www.saclibrarycatalog.org to find books, reserve or renew library materials, and access borrowing records with your library card and personal identification number (PIN).

INTERNET

A customer may access the Internet from library computers at no charge for one hour per day. Reservations can be made at each branch, or online at www.saclibrary.org. Please see branch staff with questions about library Internet policy. Wireless Internet access is available for free at all branches. For details, www.saclibrary.org/wifi

KIDS and TEENS

There is a whole range of exciting programs on the library events calendar. Other great information and services for **Kids** and **Teens** are available in the Kids and Teens sections located on the Sacramento Public Library home page at www.saclibrary.org.

DOWNLOADABLE BOOKS AND VIDEOS

eBooks, eAudiobooks, music, and full-length videos are available for download onto home computers through the Sacramento Public Library's web site. For more information, visit <http://download.saclibrary.org>.

BORROWERS' INFORMATION

LIBRARY CARDS

Free. Library cards may be used at any Sacramento Public Library branch. Identification and proof of address are required upon application. Applicants younger than age 18 must have a parent or legal guardian's signature on library card form. Lost card replacement: \$2. eCards (electronic library cards) are also available for accessing online content; see your local branch for details.

BORROWER RECORDS

Library customers may access their own borrowing records at www.saclibrarycatalog.org with a Sacramento Public Library card and personal identification number (PIN). Customers may obtain their PIN through this web site or at any Sacramento Public Library public computer.

BORROWING LIMITS

Thirty items maximum per borrower. Maximum limits on specific items are five DVDs and five audio books on CD.

LOAN PERIODS

The loan period for all materials is 21 days. ***Fines will be assessed on materials not returned by due date.***

DVDs

No charge to check out DVDs. Late charge: 25¢ per day/\$5 maximum per video title.

RENEWALS

An item may be renewed up to three times, unless it has been requested by another customer, is a high-demand item, or is on interlibrary loan. Renewals may be made at any library branch or online through the library catalog. The library also offers renewals by telephone at (916) 264-2952 or (916) 264-2953.

RETURNING MATERIAL

All Sacramento Public Library materials may be returned to any Sacramento Public Library branch. Book drops are available at all branches for after-hours returns.

OVERDUE MATERIAL

Magazines, paperbacks, children and teen items: 5¢ per item, per day (\$1 maximum per item). Adult books, DVDs, videos, and other items: 25¢ per item, per day (\$5 maximum per item). LINK+ items: \$1 per item, per day (\$15 maximum per item). Unpaid fines greater than \$5 will result in suspension of borrowing privileges.

RESERVING MATERIAL

There is no charge to reserve library material, except interlibrary loans. Reserves may be made at any library branch or at www.saclibrarycatalog.org.

BORROWING THROUGH LINK+

More than 9 million books are available through LINK+, a group of more than 45 libraries. LINK+ is free and accessed through the LINK+ icon on the library catalog. Requested books may be picked up at your preferred branch, with a loan period of 21 days. A two-week renewal is allowed, unless the item has been requested at the owning library. Daily late fees are \$1 per item, and the charge for lost or damaged items is \$115.

INTERLIBRARY LOAN

Books and other materials not in the Sacramento Public Library Catalog or LINK+ may be available for a \$5 per-title search fee. Staff cannot guarantee the title will be found in another library, or will be available to be loaned. Materials may be picked up at your preferred branch. There may be additional fees imposed by the lending library. Loan periods and all fees are set by the lending institution.

DAMAGED MATERIAL

Staff will determine damage charges within established library guidelines.

LOST MATERIAL

Charges for cataloged materials are determined by the unit price of the item, as listed in the catalog. The charge for lost LINK+ items is \$115. A nonrefundable handling fee of \$5 per item will be charged for all lost or replaced items.

COLLECTION AGENCY

Long-overdue accounts may be sent to a collection agency. If materials are returned, the charge is the total overdue fee for all materials, plus a single service charge of \$10.

RETURNED CHECKS

Returned check fee: \$20.

SPECIALIZED COLLECTIONS AND SERVICES

LIBRARY NEWSLETTER

An events calendar and informative articles about Sacramento Public Library programs are published every two months in the *Library News*. The newsletter is available at all Sacramento Public Library branches and online at www.saclibrary.org.

LIBRARY PROGRAMS

Local branches host a wide variety of entertaining, cultural, and educational programs for pre-school and school-age children, teens, families, and adults. A calendar of events is included in the library's newsletter and on the online calendar at www.saclibrary.org.

DIAL-A-STORY

24-hour access. (916) 441-1234, toll free (866) 241-7490. Recorded short stories for children, ages 3 to 6. New story weekly.

DIAL-A-STORY IN SPANISH (TELECuento)

24-hour access. (916) 264-2987, toll free (866) 241-7491. Recorded short stories in Spanish for children, ages 3 to 6.

DIAL-A-BOOK FOR YOUNG READERS

24-hour access. (916) 264-2726. Recorded short stories for children, ages 7 to 12. New chapter weekly.

BOOKMOBILES

Bookmobiles serve senior and convalescent housing and other community locations.

HOMEBOUND BOOKS-BY-MAIL

(916) 575-3450. Free. Library books may be mailed to homebound library customers.

ADULT LEARN TO READ PROGRAM

(916) 966-7323. Free. The program is for adults to learn to read one-on-one with a trained volunteer tutor.

BOOK BULLETIN

Receive free, regular e-mail notifications of the latest lists of books, audios, and DVDs available from the Sacramento Public Library. Select from a wide array of categories of interest.

EQUIPMENT FOR DISABLED LIBRARY USERS

Call (916) 264-2920 for location of Americans With Disabilities Act-approved equipment to help patrons with limited sight, hearing, and mobility to access library materials.

MATERIAL IN WORLD LANGUAGES

(916) 264-2920. Fiction and non-fiction books, newspapers, DVDs, compact discs, and magazines are available in Chinese, Persian, Russian, Spanish, Vietnamese, Hmong, and other languages.

COLLEGE AND VOCATIONAL RESOURCE CENTERS

(916) 264-2920. Schwab-Rosenhouse College Resource Center at Central Library. Counselor assistance and classes offered.

HOMEWORK ASSISTANCE CENTERS

Homework assistance is available at the *Naygrow Family Foundation Homework Center* at Colonial Heights Library and the *Homework Center* at Martin Luther King, Jr. Library for elementary through middle-school students.

SACRAMENTO ROOM, Central Library, 2nd floor balcony.

The Sacramento Room houses a Sacramento and California history collection, historical photographs, postcards, and pamphlets on California and Sacramento history, books by local authors, and a Printing and Book Arts History collection. Books on California and Sacramento history are also available at Carmichael Library. Call **(916) 264-2700** for hours of service.

SELF-SERVICE COPYING

Coin-operated machines and computer printouts: 15¢ per page. Coin-operated microform machines: 10¢ per page.

COMMUNITY MEETING ROOMS

Various library branches have meeting rooms for public use. Call **(916) 264-2920** for information.

LIBRARY SUPPORT GROUPS

FRIENDS OF THE SACRAMENTO PUBLIC LIBRARY

(916) 264-2880. The Friends of the Sacramento Public Library sponsors library programs and events and is an advocate for the library. Most library branches have individual Friends groups that are affiliated with the Friends of the Sacramento Public Library. Membership information is available at all branches. Several Friends groups coordinate in-branch book sales. The Friends of the Library Book Den is located at 8250 Belvedere Ave., Sacramento. For more information, visit www.saclibraryfriends.org

SACRAMENTO PUBLIC LIBRARY FOUNDATION

(916) 264-2893. The Sacramento Public Library Foundation was founded in 1984 as an independent philanthropic organization to raise private funds to enhance the library's ability to serve the community. Foundation revenue is generated by individual donors, corporations, and private foundations. Additionally, the Foundation offers the tax advantages of charitable giving and the long-term benefits of endowment funding. For more information, visit www.saclibraryfoundation.org.

BRANCH VOLUNTEERS

Visit your local library branch for information about branch volunteer opportunities. For information about Adult Literacy Program volunteer tutor training, call **(916) 264-2920**.

RENTAL SPACE

TSAKOPOULOS LIBRARY GALLERIA

(916) 264-2800. Sacramento's premier event rental space, located at the Central Library, is available for meetings, banquets, receptions, seminars, and conferences. The main floor and balcony accommodate up to 750 guests. Two adjacent 1,500-square-foot meeting rooms can each accommodate 100 guests. Rental revenues help support library programs and services.