

**SACRAMENTO PUBLIC LIBRARY AUTHORITY**

**AUDITED FINANCIAL STATEMENTS**

JUNE 30, 2019

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SACRAMENTO PUBLIC LIBRARY AUTHORITY

AUDITED FINANCIAL STATEMENTS

JUNE 30, 2019

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Sacramento Public Library Authority  
Sacramento, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Sacramento Public Library Authority (the Authority), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Board of Directors  
Sacramento Public Library Authority

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Authority as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America as well as accounting systems prescribed by the State Controller's Office and state regulations governing special districts.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 14, 2019 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations and contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

*Richardson & Company, LLP*

November 14, 2019

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of the Sacramento Public Library Authority (the Authority) is pleased to provide this overview and analysis of the financial activities of the Authority for the fiscal year ended June 30, 2019. We encourage readers to consider the information presented here in conjunction with the Financial Statements and the Required Supplementary Schedules that follow this discussion.

### **Financial Highlights**

The total net position of the Authority as of June 30, 2019 was \$34,587,365 compared to that of the prior year balance of \$32,317,374, an increase of \$2,269,991. The increase is due mainly to the completion of building improvements and capitalization of the Sylvan Oaks Library, Galt Library and Rancho Cordova Library into the Authority's Statement of Activities. Higher property tax revenues and additional City of Sacramento General Fund contribution also contributed to the increase in net position as of June 30, 2019. The net investment in capital assets was \$14,122,706, an increase of \$2,226,450 compared to the previous year balance of \$11,896,256 mainly due to the completion of building improvements at the Sylvan Oaks Library, Galt Library and Rancho Cordova Library. County of Sacramento property tax contributions were \$25,013,654 for fiscal year 2019, an increase of \$1,510,774 from the fiscal year 2018 amount of \$23,502,880, which is a reflection of the continued growth in the real estate market. The City of Sacramento's General Fund contribution increased by \$1,000,000 for a total of \$9,885,600 for fiscal year 2019. This is year two of a six-year step up plan for the City to increase its General Fund contribution to address on-going structural deficits over the last decade and help balance the budget for the City of Sacramento Libraries. Assessments and taxes were \$304,397 higher for Parcel Tax Measure X and Measure B combined, which is in line with the Consumer Price Index (CPI) increase for fiscal year 2019.

The financial statements starting on page 10 through page 15 have been reformatted to separate out the General Fund (includes: Shared Fund, Book Fund, Donation Funds, Technology Funds and Grant Funds), County of Sacramento Fund, City of Sacramento General Fund, City of Sacramento Parcel Tax Fund and Permanent Fund for the fiscal year ended June 30, 2019. This format provides a clear picture of each of the Library's funding sources, especially County of Sacramento Fund and City of Sacramento Funds.

Of the \$34,587,365 fiscal year 2019 net position balance, \$14,122,706 is invested in capital assets. After factoring the adjusted long-term liabilities (net of deferred outflows and inflows of resources) in the amount of \$22,045,692 (\$12,411,071 for CalPERS; \$7,826,302 for OPEB; \$1,808,319 for accrued compensated absences), \$13,615,977 is restricted for County branches plus \$470,849 representing a bequest restricted for the Elk Grove Library; City of Sacramento branches ended fiscal year 2019 with a City deficit of (\$410,927); Restricted for Agency-wide includes \$2,143,984 for book purchases (includes \$1,817,945 for book purchases per the Erin C. and Heidi K. Hurst Trust Agreement); \$606,584 is restricted for donor approved projects; \$395,800 is restricted as described in Note 2, regarding the Permanent Fund; \$50,371 is restricted for grant programs and \$3,267,282 is unrestricted for agency-wide expenditures. With the implementation of GASB No. 68 requirements to record pension liabilities over the last four fiscal years and GASB No. 75 standards to record Other Postemployment Benefits (OPEB) starting in fiscal year 2018, the Statement of Net Position continues to be formatted to itemize the various external restrictions on the use of resources.

The Authority's cash and investments balance at June 30, 2019 was \$43,670,670, an increase of \$452,472 from the prior year balance of \$43,218,198. The increase is due primarily from higher County property tax revenues received, net of building improvement expenditures for the Sylvan Oaks Library, Galt Library and Rancho Cordova Library as well as additional City of Sacramento General Fund contribution during fiscal year 2019.

For the year ended June 30, 2019 program revenues in the Statement of Activities were \$44,132,853 which represents an increase of \$2,917,780 from the prior year balance of \$41,215,073. The increase is due primarily from higher County property tax revenues and increased City of Sacramento General Fund contributions during fiscal year 2019 as noted above. Additionally, general revenues were \$2,541,429 for

the year ended 2019, an increase of \$113,085 from the prior year amount of \$2,428,344. Education expenditures for fiscal year ended 2019 were \$44,404,291, an increase of \$2,232,473 from the 2018 fiscal year amount of \$42,171,818. The increase is due primarily to higher salaries and benefits expenses and increased services and supplies expenses.

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Government Fund Type Definitions with compliance effective with the fiscal year ended June 30, 2011. This new standard does not change the total amount of a given fund balance, but it substantially altered the categories and terminology used to describe the components that make up a fund balance. The Authority's Governmental Funds Balance Sheet, as shown on pages 10 and 11 of this report continues to be presented in compliance with GASB No. 54 requirements. Overall, the fund balances were \$6,061,791 for the General Fund; \$26,212,380 for County of Sacramento Fund; \$3,349,266 for City of Sacramento Fund; \$5,857,620 for City of Sacramento Parcel Tax Fund and \$395,800 for the Permanent Fund, for a combined fund balance of \$41,876,857.

The Authority's Statement of Net Position and Governmental Funds Balance Sheet, as shown on pages 10 through 13, shows a deferred inflows balance of \$633,494 which represents revenues not received in the Authority's 60 day availability period and total net position balance of \$34,587,365 at June 30, 2019, an increase of \$2,269,991 from the prior year net position balance of \$32,317,374.

In June 2012, the GASB issued Statement No. 68, *Accounting and Financial Reporting for Pensions*, which revises and establishes new financial reporting requirements for governments that provide their employees with pension benefits. Subsequently, the GASB issued Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – An Amendment of GASB Statement No. 68*. In compliance with these GASB statements, the Library recorded a net pension liability in the amount of \$16,785,840 as of June 30, 2019, which represents a decrease of \$450,634 from the prior year balance of \$17,236,474. This decrease is mainly due to changes of assumptions by CalPERS as of the measurement date of June 30, 2018. In addition, deferred outflows of resources in the amount of \$4,883,348 and deferred inflows of resources in the amount of \$508,579 were recorded in its accrual basis financial statements as of June 30, 2019. Note 10, Pension Plans, describes the Library's defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS).

In June 2015, the GASB issued Statement No. 75 (this Statement replaces the requirements of Statement No. 45), *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (Other Postemployment Benefits or OPEB)*, which revises and establishes new financial reporting requirements for governments that provide their employees with OPEB plans. In compliance with GASB No. 75, the Library recorded an OPEB obligation in the amount of \$7,788,790 as of June 30, 2019, which represents a decrease of \$217,647 from the prior year balance of \$8,006,437. Note 11, Other Postemployment Benefits Plans, describes the Library's OPEB plans in more details.

All financial assets of the Authority continue to be devoted to providing library services to the citizens of Sacramento County and the cities of Citrus Heights, Elk Grove, Galt, Isleton, Rancho Cordova, and Sacramento.

## **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Authority's basic financial statements, which are comprised of the following components, in addition to management's discussion and analysis: 1) Authority government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The Authority government-wide and fund financial statements are presented in a combined format on pages 10 through 15. Items in the adjustment column are discussed in Notes 3 and 4.

The Authority continues to report the government-wide financial statements in accordance with Governmental Accounting Standards Board (GASB) Statement No. 34 for the year ended June 30, 2019. The intent of GASB Statement No. 34 is to reflect all assets and liabilities of the Authority. It also

redefines the way various funds are classified into fund types and focuses attention on major funds. The Authority has only governmental-type funds and all are major except for the Permanent Fund which is a non-major fund.

### **Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Authority's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the Authority's assets, deferred outflows of resources, liabilities, deferred inflows of resources and net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The *Statement of Activities* presents information showing how the Authority's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Authority uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Authority has two funds, both of which are governmental-type funds.

Governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Authority's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for the governmental funds with similar information presented for governmental activities. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a column detailing the differences (adjustments) between the governmental funds and governmental activities. These adjustments are discussed in further detail in Notes 3 and 4 of the basic financial statements.

### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 16 through 41 of this report.

### **Government-Wide Financial Analysis**

The government-wide financial statements provide long-term and short-term information about the Authority's overall financial condition. This analysis addresses the financial statements of the Authority as a whole.

As noted earlier, net position may serve over time as a useful indicator of the Authority's financial position. At June 30, 2019, the Authority's assets exceeded its liabilities by \$34,587,365 representing an increase of \$2,269,991 from the prior year amount of \$32,317,374, mainly due to the completion of building improvements and capitalization of the Sylvan Oaks Library, Galt Library and Rancho Cordova Library as described above. Higher property tax revenues and additional City of Sacramento General Fund contribution also contributed to the increase in net position as of June 30, 2019.

As noted above, the Statement of Net Position for fiscal year 2019 has been formatted to itemize the restricted net position for County branches, City of Sacramento branches and Agency-wide to reflect the available resources after factoring the Library's long-term liabilities.

CONDENSED STATEMENTS OF NET POSITION  
(Amounts shown in thousands)

	June 30,	
	2019	2018
<b>ASSETS</b>		
Current and other assets	\$ 46,111	\$ 44,972
Capital assets	14,123	11,897
Total assets	60,234	56,869
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Pension Plans	4,883	6,449
Other Postemployment Benefits	212	159
TOTAL DEFERRED OUTFLOWS OF RESOURCES	5,095	6,608
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	65,329	63,477
<b>LIABILITIES</b>		
Net pension liability	16,786	17,236
Other postemployment benefits obligation	7,789	8,006
Other liabilities	5,409	5,098
Total liabilities	29,984	30,340
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Pension Plans	508	820
Other postemployment benefits obligation	250	-
TOTAL DEFERRED INFLOWS OF RESOURCES	758	820
<b>NET POSITION</b>		
Net investment in capital assets	14,123	11,896
Restricted - County branches	14,236	15,410
Restricted - City of Sacramento branches	176	163
Restricted - Agency-wide	3,196	3,012
City of Sacramento deficit	(411)	(1,208)
Unrestricted	3,267	3,044
TOTAL NET POSITION	\$ 34,587	\$ 32,317

Overall, actual revenues ended the year at \$46,674,282 in the Statement of Activities, an increase of \$3,030,865 from the prior year total of \$43,643,417, mainly due to higher property tax revenues and additional General Fund contribution from the City of Sacramento in fiscal year 2019. Expenditures were \$44,404,291, an increase of \$2,232,473 from the prior year total of \$42,171,818. Salaries and benefits were \$27,878,525 an increase of \$1,371,231 from the prior year total of \$26,507,294, mainly due to added positions to expand service hours in County branches, employee salary step increases, cost of living adjustment as well as higher health care costs in fiscal year 2019. Services and supplies were \$10,540,448, an increase of \$718,281 from the prior year total of \$9,822,167 mainly due to increased security, additional services and supplies for expand hours as well as cost of living adjustments during fiscal year 2019. Books and media subscriptions increased by \$64,866. Depreciation expense increased by \$223,390.

**CONDENSED STATEMENTS OF ACTIVITIES**  
(Amounts shown in thousands)

	June 30,	
	2019	2018
<b>REVENUES</b>		
Program revenues:		
Charges for services	\$ 8,891	\$ 8,373
Operating grants and contributions	35,241	32,841
General revenues:		
Gifts and donations	680	1,088
E-rate	513	470
Investment income	804	544
Other	545	327
Total revenues	46,674	43,643
 <b>EXPENSES</b>		
Education	44,404	42,172
(Decrease) increase in net position	2,270	1,471
Net position, beginning of year	32,317	36,037
Restatement	-	(5,191)
 <b>NET POSITION, END OF YEAR</b>	<b>\$ 34,587</b>	<b>\$ 32,317</b>

**Financial Analysis of the Authority's Governmental Funds**

The focus of the Authority's funds, all of which are governmental-type funds, is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Authority's financing requirements. In particular, fund balance may serve as a useful measure of the Authority's net resources available for spending for program purposes at the end of the fiscal year.

As of June 30, 2019, the Authority had ending fund balances of \$41,876,857 compared to the June 30, 2018 ending fund balances of \$41,064,165. The \$812,692 increase in fund balance is mainly due to higher County property tax revenues received net of building improvement expenses and additional City of Sacramento General Fund contributions in fiscal year 2019. The Authority's major source of revenues is member contributions. The Authority's major expenditures are personnel costs in the amount of \$27,036,007 followed by services and supplies in the amount of \$10,540,448. Note that the government-

wide financial analysis is fairly applicable to the governmental funds with the exception of reconciliation discussion, as shown in Notes 3 and 4.

### **Budgetary Highlights**

The final budget of the General Fund anticipated that there would be expenditures of \$7,026,369 while actual expenditures were \$6,413,056, resulting in positive variance of \$613,313. The budget savings is mainly due to savings in books and media subscriptions as well as equipment that was not purchased in fiscal year 2019.

The final budget of the County of Sacramento Fund anticipated total expenditures and transfers out of \$31,903,749 while actual expenditures and transfers out were \$26,755,929, resulting in a budget savings of \$5,147,820. The budget savings is mainly due to salaries and benefits savings from position vacancies as well as savings from services and supplies. In addition, building improvements came in under budget and some projects were postponed and re-budgeted in fiscal year 2020. Actual revenues were higher than budgeted by \$328,630.

The final budget of the City of Sacramento Fund anticipated total expenditures and transfers out of \$12,035,651 while actual expenditures and transfers out were \$10,341,002, resulting in a budget savings of \$1,694,649 mainly due lower salaries and benefits expenditures than anticipated as well as cost savings in services and supplies expenditures. Actual revenues were slightly higher than budgeted by \$83,967.

The final budget of the City of Sacramento Parcel Tax Fund anticipated total expenditures and transfers out of \$8,553,492 while actual expenditures and transfers out were \$7,869,809, resulting in a positive variance of \$683,683 mainly due to lower salaries and benefits expenditures than anticipated. Actual revenues were slightly lower than budgeted by \$88,705.

### **Capital Assets and Debt Administration**

#### **Capital Assets**

The Authority's investment in capital assets, net of accumulated depreciation is \$14,122,706. Capital assets purchased during the current year includes \$3,595,987 for books and media collection, \$2,043,230 for completed building improvements and \$104,737 for equipment. Additional information on the Authority's capital assets can be found in Note 7 of this report.

The Authority continues to capitalize the purchase of all books and media collection in compliance with GASB Statement No. 34 *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*. As noted above, the Authority capitalized another \$3,595,987 in fiscal year 2019 for books and media collections. The Authority also disposed books and media collections in the amount of \$2,350,207 that were capitalized for fiscal year 2013. With the new additions and disposals, the Authority ended the fiscal year 2019 with a balance of \$18,599,413 for books and media collections.

#### **Long-term Liabilities**

As of June 30, 2019 the Authority’s long-term liabilities consist of net pension liability, other postemployment benefits obligation (OPEB) and compensated absences. The total current year balance is \$26,382,949, a decrease of \$608,781 from the prior year balance of \$26,991,730. The major factor for this decrease is the reduction of net pension liability by \$450,634 mainly due to changes in assumptions, bringing the total net pension liability balance at June 30, 2019 to \$16,785,840. In addition, OPEB also reduced by \$217,647 due to changes in discount rate assumptions, bringing the total OPEB balance to \$7,788,790 at June 30, 2019. As noted earlier, the recognition of net pension liability and OPEB liability in the Library’s accrual basis financial statement complies with GASB 68 and GASB 75 requirements respectively. In addition, compensated absences increased by \$59,500, resulting in an ending balance of

\$1,808,319 at June 30, 2019. Of that amount \$1,732,399 is due within one year. Additional information on the Authority's long-term liabilities can be found in Note 9 of this report.

### **Future Events That Will Financially Affect the Authority**

The State of California's budget situation continues to affect the Authority's funding during the next fiscal year. For fiscal year 2020, projected revenue from the State continues to be minimal for Literacy programs. The City of Sacramento Parcel Tax, Measure X (Sunset), approved by voters in 2004, providing approximately 33% of City contributions expired in fiscal year 2017. Remaining fund balance of Measure X (Sunset) was budgeted and fully spent during fiscal year 2018. On June 7, 2016, City of Sacramento residents approved the renewal of Measure X (Renewal) by 79.12% "to fund library services". The renewal of Measure X is in effect for 10 years, generating approximately \$5.7 million annually. In June 2014, voters in the City of Sacramento approved a City of Sacramento Library Parcel Tax, Measure B, authorizing the City to collect an additional parcel tax of \$12 per year for single-family residential parcel (rates vary for other parcels types) for 12 years. Measure B generates approximately \$2.2 million annually, providing funding for "core library services". Despite the approval of Measure B and renewal of Measure X, the Authority continues to face fiscal challenges from the City of Sacramento. Authority staff has been working with the City of Sacramento's Finance staff to address the ongoing structural deficit. The CalPERS employer contribution rate also increased starting with fiscal year 2019 due to PERS lowering their discount rate from 7.5% to 7.0% over the next three years. The Library is projecting the employer contribution increase to be approximately \$2 million over a five year span as a result of the discount rate reduction. Although the economy has shown signs of improvement, the Authority may be impacted by reduced contributions from both the County and City of Sacramento due to the impact of the State's actions on their revenues. As a result, the Authority has set aside \$2,546,500 and \$1,934,060 of the County and City of Sacramento fund balances respectively, for economic uncertainty as of June 30, 2019.

### **Contacting the Authority's Financial Management**

This financial report is designed to provide a general overview of the Authority's finances, and to demonstrate the Authority's accountability for the money it receives. If you have questions about this report, or need additional financial information, please contact:

Department of Finance  
4<sup>th</sup> Floor  
828 I Street  
Sacramento, CA 95814

SACRAMENTO PUBLIC LIBRARY AUTHORITY

STATEMENT OF NET POSITION AND GOVERNMENTAL FUNDS BALANCE SHEET

June 30, 2019

	Major Funds			
	General Fund	County of Sacramento Special Revenue Fund	City of Sacramento Special Revenue Fund	City of Sacramento Parcel Tax Special Revenue Fund
<b>ASSETS</b>				
Cash and investments	\$ 3,391,753	\$ 26,046,008	\$ 3,762,708	\$ 5,787,151
Cash and investments- restricted	3,491,662	619,901	148,371	27,316
Receivables, net:				
Due from County of Sacramento		967,814		
Fines and fees	2,962	182,136	104,298	39,630
Due from City of Sacramento				239,022
Other	290,200		6,639	32,222
Prepaid expenditures	567,395			
Accrued interest receivable	7,917			
Noncurrent assets:				
Capital assets not depreciated				
Capital assets depreciated, net				
<b>TOTAL ASSETS</b>	<b>7,751,889</b>	<b>27,815,859</b>	<b>4,022,016</b>	<b>6,125,341</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Pension plans				
Other postemployment benefits				
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>\$ 7,751,889</b>	<b>\$ 27,815,859</b>	<b>\$ 4,022,016</b>	<b>\$ 6,125,341</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts payable and accrued expenses	\$ 635,175	\$ 572,508	\$ 256,980	\$ 59,511
Accounts payable from restricted assets	696,655			
Due to other governments	104,882	412,652	29,406	8,935
Salaries and benefits payable	246,956	226,183	114,350	68,645
Unearned revenue			121,486	
Deposits			46,230	
Compensated absences due within one year				
Noncurrent liabilities:				
Compensated absences due in more than one year				
Net pension liability				
Other postemployment benefits liability				
<b>TOTAL LIABILITIES</b>	<b>1,683,668</b>	<b>1,211,343</b>	<b>568,452</b>	<b>137,091</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue	6,430	392,136	104,298	130,630
Pension plans				
Other postemployment benefits				
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>6,430</b>	<b>392,136</b>	<b>104,298</b>	<b>130,630</b>
<b>FUND BALANCES/NET POSITION</b>				
<b>FUND BALANCES</b>				
Nonspendable:				
Prepaid expenditures	567,395			
Trust obligations - nonspendable				
Restricted - County of Sacramento branches		25,592,479		
Restricted - City of Sacramento branches			3,200,895	5,830,304
Restricted - City of Elk Grove branch		470,849		
Restricted - Agency-wide:				
Book purchases	2,137,554			
Donations	606,584	149,052	148,371	27,316
Grant programs	50,371			
Trust obligations - spendable				
Committed - open contracts	58,302			
Assigned:				
Equipment replacement	2,101,139			
Open contracts	16,272			
Unassigned	524,174			
<b>TOTAL FUND BALANCES</b>	<b>6,061,791</b>	<b>26,212,380</b>	<b>3,349,266</b>	<b>5,857,620</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 7,751,889</b>	<b>\$ 27,815,859</b>	<b>\$ 4,022,016</b>	<b>\$ 6,125,341</b>

Nonmajor Fund

Permanent Fund	Total Governmental Funds	Adjustments (Note 3)	Statement of Net Position
	\$ 38,987,620		\$ 38,987,620
\$ 395,800	4,683,050		4,683,050
	967,814		967,814
	329,026		329,026
	239,022		239,022
	329,061		329,061
	567,395		567,395
	7,917		7,917
		\$ 65,729	65,729
		14,056,977	14,056,977
395,800	46,110,905	14,122,706	60,233,611
		4,883,348	4,883,348
		212,352	212,352
		5,095,700	5,095,700
<u>\$ 395,800</u>	<u>\$ 46,110,905</u>	19,218,406	65,329,311
	\$ 1,524,174		1,524,174
	696,655		696,655
	555,875		555,875
	656,134		656,134
	121,486		121,486
	46,230		46,230
		1,732,399	1,732,399
		75,920	75,920
		16,785,840	16,785,840
		7,788,790	7,788,790
	3,600,554	26,382,949	29,983,503
	633,494	(633,494)	
		508,579	508,579
		249,864	249,864
	633,494	124,949	758,443
	567,395	(567,395)	
\$ 131,181	131,181	(131,181)	
	25,592,479	(25,592,479)	
	9,031,199	(9,031,199)	
	470,849	(470,849)	
	2,137,554	(2,137,554)	
	931,323	(931,323)	
	50,371	(50,371)	
264,619	264,619	(264,619)	
	58,302	(58,302)	
	2,101,139	(2,101,139)	
	16,272	(16,272)	
	524,174	(524,174)	
395,800	41,876,857	(41,876,857)	
<u>\$ 395,800</u>	<u>\$ 46,110,905</u>		

SACRAMENTO PUBLIC LIBRARY AUTHORITY

STATEMENT OF NET POSITION AND GOVERNMENTAL FUNDS BALANCE SHEET (CONTINUED)

June 30, 2019

	Major Funds			
	General Fund	County of Sacramento Special Revenue Fund	City of Sacramento Special Revenue Fund	City of Sacramento Parcel Tax Special Revenue Fund
NET POSITION				
Investment in capital assets				
Restricted - County branches				
General branch expenditures				
Elk Grove branch				
Donations				
Restricted - City of Sacramento branches				
Donations				
Restricted - Agency-wide:				
Book purchases				
Donations				
Grant programs				
Trust obligations - nonspendable				
Trust obligations - spendable				
Unrestricted				
City deficit				
Agency-wide				
TOTAL NET POSITION				

The accompanying notes are an integral part of these financial statements.

Nonmajor Fund

<u>Permanent Fund</u>	<u>Total Governmental Funds</u>	<u>Adjustments (Note 3)</u>	<u>Statement of Net Position</u>
		\$ 14,122,706	\$ 14,122,706
		13,615,977	13,615,977
		470,849	470,849
		149,052	149,052
		175,687	175,687
		2,143,984	2,143,984
		606,584	606,584
		50,371	50,371
		131,181	131,181
		264,619	264,619
		(410,927)	(410,927)
		<u>3,267,282</u>	<u>3,267,282</u>
		<u>\$ (7,289,492)</u>	<u>\$ 34,587,365</u>

SACRAMENTO PUBLIC LIBRARY AUTHORITY

STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUNDS REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES

For the Year Ended June 30, 2019

	Major Funds			
	General Fund	County of Sacramento Special Revenue Fund	City of Sacramento Special Revenue Fund	City of Sacramento Parcel Tax Special Revenue Fund
<b>REVENUES</b>				
Program revenues:				
Charges for services:				
Assessments and taxes				\$ 7,851,510
Fines, fees and penalties	\$ 78,250	\$ 298,880	\$ 166,660	64,505
Facility rental income			338,417	
Galleria catering and other			49,638	
Operating grants and contributions:				
County contributions		25,013,654		
City contributions			9,885,600	
Other agency contributions	123,363			
Federal and State grants	189,009			
Total program revenues	<u>390,622</u>	<u>25,312,534</u>	<u>10,440,315</u>	<u>7,916,015</u>
General revenues:				
Gifts and donations	439,737	149,617	63,377	26,898
E-rate refund	512,749			
Investment income (loss)	100,500	539,377	49,721	108,562
Other	238,490	29,718	229,531	47,718
Total general revenues	<u>1,291,476</u>	<u>718,712</u>	<u>342,629</u>	<u>183,178</u>
<b>TOTAL REVENUES</b>	<u>1,682,098</u>	<u>26,031,246</u>	<u>10,782,944</u>	<u>8,099,193</u>
<b>EXPENDITURES/EXPENSES:</b>				
Education:				
Current:				
Salaries and benefits	24,943	15,102,075	7,384,373	4,524,616
Services and supplies	876,325	5,703,519	2,596,346	1,364,258
Books and media subscriptions	2,467,814			
Depreciation				
Capital outlay:				
Books and media collection	2,994,441	548,082	37,736	15,728
Other capital outlay	49,533	2,075,248	13,249	9,937
Loss on disposal of capital assets				
<b>TOTAL EXPENDITURES</b>	<u>6,413,056</u>	<u>23,428,924</u>	<u>10,031,704</u>	<u>5,914,539</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>(4,730,958)</u>	<u>2,602,322</u>	<u>751,240</u>	<u>2,184,654</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	5,133,539		458,034	
Transfers (out)		(3,327,005)	(309,298)	(1,955,270)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>5,133,539</u>	<u>(3,327,005)</u>	<u>148,736</u>	<u>(1,955,270)</u>
<b>CHANGE IN FUND BALANCES/NET POSITION</b>	<u>402,581</u>	<u>(724,683)</u>	<u>899,976</u>	<u>229,384</u>
Fund balances/net position, beginning of year	5,659,210	26,937,063	2,449,290	5,628,236
<b>FUND BALANCES/NET POSITION END OF YEAR</b>	<u>\$ 6,061,791</u>	<u>\$ 26,212,380</u>	<u>\$ 3,349,266</u>	<u>\$ 5,857,620</u>

The accompanying notes are an integral part of these financial statements.

Nonmajor Fund

Permanent Fund	Total Governmental Funds	Adjustments (Note 4)	Statement of Activities
	\$ 7,851,510	\$ (7,000)	\$ 7,844,510
	608,295	50,367	658,662
	338,417		338,417
	49,638		49,638
	25,013,654	30,000	25,043,654
	9,885,600		9,885,600
	123,363		123,363
	189,009		189,009
	<u>44,059,486</u>	<u>73,367</u>	<u>44,132,853</u>
	679,629		679,629
	512,749		512,749
\$ 5,434	803,594		803,594
	545,457		545,457
<u>5,434</u>	<u>2,541,429</u>		<u>2,541,429</u>
5,434	46,600,915	73,367	46,674,282
	27,036,007	842,518	27,878,525
	10,540,448		10,540,448
	2,467,814		2,467,814
		3,465,732	3,465,732
	3,595,987	(3,595,987)	
	2,147,967	(2,147,967)	
		51,772	51,772
	<u>45,788,223</u>	<u>(1,383,932)</u>	<u>44,404,291</u>
	5,591,573		
	<u>(5,591,573)</u>		
	5,434	812,692	1,457,299
390,366	41,064,165	(8,746,791)	32,317,374
<u>\$ 395,800</u>	<u>\$ 41,876,857</u>	<u>\$ (7,289,492)</u>	<u>\$ 34,587,365</u>

# SACRAMENTO PUBLIC LIBRARY AUTHORITY

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

### NOTE 1 - ORGANIZATION

The Sacramento Public Library Authority (the Authority) was created under a joint powers agreement between the City and County of Sacramento on August 31, 1993. On July 1, 2007, a joint exercise of powers agreement was modified to include the County of Sacramento and the Cities of Citrus Heights, Elk Grove, Galt, Isleton, Rancho Cordova and Sacramento (the Members). The purpose of the Authority is to provide information services to the people of the unincorporated areas of the County of Sacramento (the County) and the Cities of Citrus Heights, Elk Grove, Galt, Isleton, Rancho Cordova, and Sacramento.

Authority services are provided through the Central Library, 27 branch locations and a bookmobile. Because the Authority is a joint powers authority, the facilities are owned by a variety of entities, including Sacramento County and the cities of Elk Grove, Galt and Sacramento. The Authority has operating agreements with five school districts [Elk Grove Unified School District (USD), Twin Rivers USD, Sacramento City USD, Natomas USD, River Delta USD]. In addition, the Authority operates two leased facilities: North Sacramento (City) and Orangevale (County). The Authority also operates a facility, the Tsakopoulos Library Galleria, which is leased for events and generates rental income, catering and other fees.

Library services include school readiness and early literacy programs for children ages 0-5, support for K-12 students, literacy services for adults, including basic literacy, GED preparation and an accredited high school completion program, as well a variety of services and programs for all ages. In addition, the library circulates materials in a variety of formats, provides information services, helps job seekers and provides access to local history through the Sacramento Room.

The Authority Board includes all members of the Sacramento County Board of Supervisors, five representatives of the Sacramento City Council, two representatives from the Elk Grove City Council, one representative each from the Citrus Heights and Rancho Cordova city councils, and one city council member who represents the cities of Galt and Isleton. The Library Director serves as the Chief Executive Officer of the Authority and as Secretary to the governing board. The Finance Manager serves as Authority Treasurer and Auditor. Legal counsel is provided through contracted services.

Funding: At inception, the Members and non-member school districts contributed all current and capital assets under their control related to library services, excluding land and buildings. The Members and non-member school districts have agreed to provide and maintain existing and future library building facilities for the Authority, as defined in the Joint Exercise of Powers Agreement or separate agreements for the school districts that partner with the Authority.

The Authority's operating costs are primarily funded through annual appropriations from the Members. Included in the County contributions, except for the incorporated Cities of Sacramento and Folsom, is a dedicated percentage of property tax collections set aside for County Library purposes. The City of Folsom owns and operates their library system independently from the Authority. The City of Sacramento approves a contribution to the Authority as part of their budget. Library services at branches within the City of Sacramento are augmented by two voter-approved special parcel tax measures. Measure X is a ten-year special parcel tax that went into effect on July 1, 2017 and expires in June 2027, generating approximately \$5 million annually. This special parcel tax revenue is restricted for use in extending operating hours, services, technology purchases and for increasing book and materials purchases at City of Sacramento branches, including the Central Library. Measure B went into effect during the year ended June 30, 2015 and will expire in June of 2026. This parcel tax revenue is for "core library services", including, without limitation, open hours at branches, library staff, acquisition of library materials, and access to technology at branches within the City of Sacramento. Unspent special parcel tax

# SACRAMENTO PUBLIC LIBRARY AUTHORITY

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

### NOTE 1 – ORGANIZATION (Continued)

revenues are reported on the General Fund balance sheet as restricted fund balance for parcel tax carryover.

Operating costs of each branch are funded by the appropriate Member according to the location of the facility through Member contributions. Certain authorized maintenance and other facilities costs paid directly by the Members or non-member school districts on behalf of the Authority are not reflected as Member contributions and are not a part of these financial statements as those costs are shown directly in the appropriate fund of the respective Member or non-member school district.

In the event of termination of the joint exercise of powers agreement, the net position of the Authority would be returned to the Members in proportion to the contributions of each Member during the term of their participation in the Authority.

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Authority have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental agencies. The Governmental Accounting Standards Board (the GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the Authority are described below.

Government-wide and Fund Financial Statements: The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Authority. The Authority has no component units, but receives contributions collected by the Sacramento Public Library Foundation (the Foundation) and Friends of the Sacramento Public Library (Friends of the Library). The Foundation and Friends of the Library are 501(c)(3) non-profit corporations with separate boards of directors that are not controlled by the Authority. The Authority considers the contributions received from these organizations to be immaterial to the financial statements and the Authority has not evaluated the organizations for treatment as component units.

The accounts of the Authority are organized on the basis of funds. A fund is a separate accounting entity with a self-balancing set of accounts. Each fund was established for the purpose of accounting for specific activities in accordance with applicable regulations, restrictions or limitations. Major individual funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation: The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Authority considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Grant funds earned but not received are recorded as a receivable, and grant funds received

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

after the revenue recognition criteria have been met are reported as deferred inflows. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, long-term liabilities, as well as expenditures related to claims and judgments, are recorded only when payment is due. General capital assets are reported as capital outlay expenditures in governmental funds.

Interest, contributions and grants associated with the current fiscal period are considered to be susceptible to accrual, and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Authority.

The Authority reports the following major governmental funds:

- General Fund - this fund is established to account for resources devoted to administration of the activities of the Authority and excludes those resources required to be accounted for in another fund.
- County of Sacramento Special Revenue Fund – this fund accounts for resources provided by the County of Sacramento for activities at branches located within the County of Sacramento.
- City of Sacramento Special Revenue Fund – this fund accounts for resources provided by the City of Sacramento for activities at branches located within the City of Sacramento.
- City of Sacramento Parcel Tax Special Revenue Fund – this fund is established to cover extended hours of operations in the City of Sacramento branch.

Special revenue funds account for specific revenue that are legally or otherwise restricted to expenditures for particular purposes.

The Authority reports the following nonmajor governmental fund:

- Permanent Fund - this fund accounts for resources that are legally restricted, to the extent that only earnings and not principal, may be used for purposes that support the Authority's programs. See the Permanent Fund footnote for a description of this fund.

Amounts reported as program revenues include charges to customers or for goods, services or privileges provided and operating grants and contributions including special parcel taxes. Internally dedicated resources are reported as general revenues.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, and then unrestricted committed, assigned and unassigned resources as they are needed in that order.

Cash and Investments: The Authority participates in the City of Sacramento's Investment Pool, which is not rated by national credit rating agencies. The City Treasurer pools cash with other City funds and invests to maximize income consistent with safe and prudent investment practices within the guidelines of the City's investment pool. The City reviews its investment policy on a quarterly basis. The estimated fair value of investments in the pool is based on quoted market prices. The fair value of the Authority's position in the pool is the same as the value of the pool shares. The value of the pool shares may be withdrawn at any time based on an amortized cost basis, which is different than the fair value of the

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Authority's position in the pool. Information regarding the investments within the pool, including related risks, can be found in the City of Sacramento's Comprehensive Annual Financial Report (CAFR). The Authority also maintains a separate deposit with a financial institution and has an endowment and trust assets as described in Note 5.

Receivables: Receivables are comprised mainly of County of Sacramento and City of Sacramento contributions. Other receivables consist of amounts due from other member organizations of the Authority. Management reviews the necessity of an allowance based on historical collection experience and review of current status. All receivables, other than fines and fees, are considered to be fully collectible. As of June 30, 2019, \$1,645,135 in fines and fees are owed to the Authority. Based on an analysis of the percentage of fines and fees historically collected, management estimated that approximately 20% or \$329,026 of this amount will be collected and an allowance for uncollectible accounts for the remaining \$1,316,109 has been recorded.

Capital Assets: Capital assets, which include equipment, building improvements, software, furniture and fixtures and the books and media collection, are reported in the government-wide statement of net position. Capital asset acquisitions are recorded at historical cost. Donated capital assets are recorded at the acquisition value, which is the price that would be paid to acquire an asset with equivalent service potential in an orderly market transaction at the acquisition date. All capital assets are depreciated using the straight-line method over their estimated useful lives, which range from 3 to 20 years. The books and media collection is depreciated over the average estimated useful life of the entire collection of 5 years.

Facilities are the property of the Members and not the Authority and are not reported on the Authority's statement of net position. The Authority defines capital assets as assets with an initial, individual or group cost of more than \$5,000 and an estimated useful life in excess of one year.

The Authority has certain historical treasures maintained in the Sacramento Room. A number of items in the Sacramento Room are on loan to the Authority, which do not meet the criteria for capitalization. The Authority has elected not to capitalize the remaining items in the Sacramento Room that are owned by the Authority as allowed by paragraph 27 of GASB Statement No. 34 because they are held for public exhibition and education, are protected, kept unencumbered, cared for and preserved and subject to a policy that requires proceeds from sales, if any, to be used to acquire other items for collection.

Deferred Inflows and Unearned Revenue: Deferred inflows – unavailable revenue includes \$329,026 of deferred fines and fees, \$301,000 of property taxes receivable under the Teeter Plan from the City and County of Sacramento and \$3,468 of other revenues that were earned as of year-end, but were not received within the Authority's availability period. Unearned revenue includes mainly meeting room rents for Galleria events that will occur in future periods. The deposits for these events will be recognized as revenue in the period when the events occur. See Notes 10 and 11 for information about the deferred inflows related to the Authority's pension and other postemployment benefits plans.

Compensated Absences: Employees of the Authority may accumulate paid time off (PTO) leave. Upon termination or retirement, employees receive a cash payment for unused PTO leave. All PTO is accrued when incurred in the government-wide statements. A liability for these amounts is reported in governmental funds only if they become due and payable as a result of employee separations, including retirements.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Pensions: For purposes of measuring the net pension liability, deferred outflows/inflows of resources and pension expense, information about the fiduciary net position of the Authority's California Public Employees' Retirement System (CalPERS) plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Other Postemployment Benefits (OPEB): For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Authority's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments, if any, are reported at fair value.

Permanent Fund: The Authority maintains separate trust funds for contributions received from the Moore and Fratt families. The originally contributed principal of the Moore Trust totaling \$131,181 is nonspendable while investment earnings from the fund are considered restricted but spendable. The Authority received a restricted spendable amount totaling \$3,510 from the Francis W. Fratt Trust that may be used to purchase books of lasting value. Investment earnings from the Moore Memorial Trust may be used to purchase mystery related books. The Moore Memorial Trust requires the nonspendable principal and the spendable investment earnings to be invested with Wells Fargo Bank.

Fund Balance: In the fund financial statements, governmental funds report nonspendable, restricted, committed, assigned and unassigned balances.

Nonspendable Funds - Fund balance should be reported as nonspendable when the amounts cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items not expected to be converted to cash, for example, inventories and prepaid items. The Authority's nonspendable fund balance consists of the following:

- Prepaid expenditures.
- Permanently restricted principal balance of the Moore Trust.

Restricted Funds - Fund balance should be reported as restricted when constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The Authority's restricted fund balance consists of the following:

- Resources held for use at County and City of Sacramento Branches. City of Sacramento parcel tax carryover is restricted by the enabling legislation approving the special parcel tax to certain expenses within the City of Sacramento Branches.
- Hurst endowment restricted for book purchases.
- Unspent donations restricted for donor approved projects.
- Amount restricted for grant programs.
- Earnings on the Moore and Fratt Trusts.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Restricted fund balance for the County and City of Sacramento branches consisted of the following at June 30, 2019:

Restricted - County Branches:		
General branch expenditures		\$ 22,365,275
Elk Grove branch expenditures		470,849
Donations		149,052
Restricted, committed to:		
Reserve for economic uncertainty		2,546,500
Supplemental services		385,276
Restricted, assigned to:		
Deferred maintenance		250,371
Open contracts		<u>45,057</u>
Total Restricted - County Branches		<u><u>\$ 26,212,380</u></u>
	City	City Parcel
	Fund	Tax Fund
Restricted - City of Sacramento Branches:		
Parcel tax carryover - Measure X		\$ 5,010,070
Donations	\$ 148,371	27,316
General branch expenditures	1,568,626	
Restricted, committed to:		
Reserve for economic uncertainty	1,118,660	815,400
Restricted, assigned to:		
Deferred maintenance	497,275	
Open contracts	<u>16,334</u>	<u>4,834</u>
Total Restricted - City of Sacramento Branches	<u><u>\$ 3,349,266</u></u>	<u><u>\$ 5,857,620</u></u>

Committed Funds - Fund balance should be reported as committed when the amounts can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, which is by resolution of the Authority Board. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action it employed (for example legislation, resolution or ordinance) to previously commit these amounts. Although the County and City of Sacramento resources above are restricted for use at those branches, the Board provides further constraints on those funds that are consistent with the definition of committed fund balance as described below. The Authority's committed fund balance consists of the following:

- \$4,480,560 set aside for economic uncertainty that may be used according to the specific criteria defined under Resolution No. 18-30.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- Supplemental funds committed by resolution of the Board according to the JPA agreement for enhanced services at library branches.
- Open purchase orders originally exceeding \$50,000 that are required to be approved by resolution of the Board that are committed to be expended on the related open contracts.

Assigned Funds - Fund balance should be reported as assigned when the amounts are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. Although the County and City of Sacramento resources above are restricted for use at those branches, management provides further constraints on those funds that are consistent with the definition of assigned fund balance as described below. Authority's assigned fund balance consists of the following:

- Amounts that have been assigned by management for information technology and other equipment replacement.
- Deferred maintenance assigned for maintenance of library branches and the Galleria rooms.
- Open purchase orders in original amounts of less than \$50,000 approved under management's spending authority and assigned to be expended on the related open contracts.

Unassigned Funds - Unassigned fund balance is the residual classification for the General Fund and represents fund balance that has not been restricted, committed, or assigned to specific purposes within the General Fund.

Net Position: In the statement of net position, net position are classified in the following categories:

Investment in capital assets – This amount consists of capital assets net of accumulated depreciation.

Restricted net position – This amount is restricted by external grantors, contributors, or laws or regulations of other governments. The restrictions are consistent with the restrictions of fund balance described above.

Unrestricted net position – This amount is all net assets that do not meet the definition of "investment in capital assets" or "restricted net position."

Donations: The Authority receives donations from the Sacramento Public Library Foundation (the Foundation) and Friends of the Sacramento Public Library (Friends). The Library Director, Foundation and Friends approve activities to be funded with donations and the Authority Board accepts the donations throughout the year. The Authority considers the donation revenue earned at the date the cash is received.

Use of Estimates: The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Interfund Transfers: Interfund transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the funds that statute or budget requires to expend them and (2) subsidize operating losses. During the year ended June 30, 2019, the Authority made the following interfund transfers:

Transfers Out	Transfers In	Amount
County of Sacramento Special Revenue Fund	General Fund	\$ 2,977,453
	City of Sacramento Special Revenue Fund	349,552
City of Sacramento Special Revenue Fund	General Fund	309,298
City of Sacramento Parcel Tax Special Revenue Fund	General Fund	1,846,788
	City of Sacramento Special Revenue Fund	108,482
		<u>\$ 5,591,573</u>

New Pronouncement: In June 2017, the GASB issued Statement No. 87, *Leases*. This Statement increases the usefulness of governments’ financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. A lease is defined as a contract that conveys control of the right to use another entity’s nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Any contract that meets this definition should be accounted for under the lease guidance, unless specifically excluded in this Statement. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019.

The Authority will analyze the impact of this new Statement prior to the effective date listed above.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 3 – RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET WITH THE GOVERNMENT-WIDE STATEMENT OF NET POSITION

Total fund balances of the Authority's governmental funds differ from net position of governmental activities primarily because of the long-term focus of the statement of net position versus the current financial resources focus of the governmental fund balance sheet. The differences are described below:

Fund balances of governmental funds	\$ 41,876,857
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Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds.

Capital assets	\$ 25,510,401	
Less: accumulated depreciation	<u>(11,387,695)</u>	14,122,706

Pension and OPEB contributions subsequent to the plans' measurement dates and other deferrals will reduce the pension and OPEB liability in the future and are reported as deferred outflows of resources on the statement of net position.

Pension plan	4,883,348
Other postemployment benefits plan	212,352

Certain liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.

Compensated absences	(1,808,319)
Net pension liability	(16,785,840)
Other postemployment benefits liability	(7,788,790)

Long-term receivables are not available to pay current period expenditures and are reported as deferred inflows for unavailable revenue in governmental funds.

633,494

Net differences between projected and actual earnings on pension plan investments and other pension and OPEB adjustments are reported as deferred inflows of resources on the statement of net position.

Pension plan	(508,579)
Other postemployment benefits plan	<u>(249,864)</u>

Net position in the government-wide statement of net position	<u><u>\$ 34,587,365</u></u>
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SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 4 – RECONCILIATION OF THE GOVERNMENTAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES

The net change in fund balances of governmental funds differs from the change in net position of governmental activities primarily because of the long-term focus of the statement of net position versus the current financial resources focus of the governmental funds balance sheet. The differences are described below:

Net Change in Fund Balances of Governmental Funds	\$ 812,692
Some revenues are reported as deferred inflows in governmental funds because they do not represent current financial resources that are recognized in the Statement of Activities. Amount represents the change in deferred inflows recognized.	73,367
Governmental funds report capital outlays as expenditures. In the Statement of Activities, however, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. The change in capital assets consists of:	
Capital outlay	5,743,954
Depreciation expense	(3,465,732)
Loss on disposal of capital assets	(51,772)
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Change in deferred outflows of resources related to pension plan	(1,565,731)
Change in deferred outflows of resources related to OPEB plan	53,058
Change in compensated absences	(59,500)
Change in net pension liability	450,634
Change in other postemployment benefits liability	217,647
Change in deferred inflows of resources related to pension plan	311,238
Change in deferred inflows of resources related to OPEB plan	<u>(249,864)</u>
Change in Net Position of the Statement of Activities	<u>\$ 2,269,991</u>

NOTE 5 – CASH AND INVESTMENTS

Cash and investments consisted of the following at June 30, 2019:

Unrestricted	\$ 38,987,620
Restricted	<u>4,683,050</u>
Total	<u>\$ 43,670,670</u>
Cash on hand	\$ 13,504
Bank deposits	2,297,325
Investments:	
Investment in City of Sacramento Investment Pool	39,508,434
Hurst endowment investments in City of Sacramento Investment Pool	1,616,618
Moore Trust Fund investments	<u>234,789</u>
Total investments	<u>41,359,841</u>
Total	<u>\$ 43,670,670</u>

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 5 – CASH AND INVESTMENTS (Continued)

The Authority's investment policy for the General Fund is established by the Authority Board and the investments in the Permanent Fund were established by the donors as described below. The Authority's investment policy does not contain any specific provisions intended to limit the Authority's exposure to interest rate risk, credit risk, and concentration of credit risk beyond what is specified in the California Government Code. The following disclosures related to the Authority's cash and investments are required by GASB Statement No. 40.

Investment Policy: Investments are reported at fair value. California statutes authorize special districts to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 - Financial Affairs. The Authority's permissible investments for idle Authority funds include the City of Sacramento's investment pool and the State of California Local Agency Investment Fund (LAIF). The Authority's permissible investments for gifts and donations exceeding \$100,000, including the Hurst endowment, include investments consistent with the intent of the donor, or if not specified, those authorized by California Government Code Section 53601. The table below identifies the investment types that are authorized for gifts and donations exceeding \$100,000 by California Government Code 53601. The table also identifies certain provisions of the California Government Code that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer	Minimum Rating
Local agency bonds	5 years	None	None	N/A
U.S. Treasury obligations	5 years	None	None	N/A
Municipal securities	5 years	None	None	N/A
U.S. Agency securities	5 years	None	None	N/A
Bankers acceptances	180 days	40%	30%	N/A
Commercial paper	270 days	25%	10%	A-1
Negotiable certificates of deposits	5 years	30%	None	N/A
Repurchase agreements	1 year	None	None	N/A
Reverse repurchase and securities lending agreements	92 days	20% of base value	None	N/A
Medium term notes	5 years	30%	None	A
Mutual funds	N/A	20%	10%	AAA
Money market mutual funds	N/A	20%	10%	AAA
Collateralized bank deposits	5 years	None	None	N/A
Secured debt obligations	5 years	None	None	N/A
Mortgage pass-through securities	5 years	20%	None	AA
JPA pools (other investment pools)	N/A	None	None	N/A
Senior unsecured unsubordinated obligations	5 years	30%	None	AA

The Permanent Fund includes a donation, the Moore Memorial Trust totaling \$234,789 at June 30, 2019, invested by an investment advisor specified by and in a manner consistent with the intent of the donor.

Interest Rate Risk: Interest rate risk is the risk that changes in market rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. In accordance with its investment policy, the Authority

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 5 – CASH AND INVESTMENTS (Continued)

manages its exposures to declines in fair values by limiting the weighted average maturity of its investment portfolio to less than 5 years.

Information about the sensitivity of the fair values of the Authority’s investments to interest rate fluctuations is provided by the following table that shows the distribution of the Authority’s investments by maturity:

Type of Investment	Maturities as of Year-end			
	Total	12 Months or Less	13-24 Months	25-60 Months
U.S. Agency securities	\$ 548,801		\$ 548,801	
Municipal securities	541,289	\$ 274,681	266,608	
Medium term corporate notes	526,528	526,528		
City of Sacramento pool	39,508,434		39,508,434	
Permanent Fund investments:				
Domestic mutual funds	36,966	36,966		
International mutual funds	14,276	14,276		
Money market funds	15,023	15,023		
Exchange traded funds (ETF)	126,193	126,193		
Real estate investment trust (REIT)	7,013	7,013		
Alternative investments	35,318	35,318		
Total	\$ 41,359,841	\$ 1,035,998	\$ 40,323,843	\$ -

**Credit Risk:** Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the Authority’s investment policy, and the actual rating as of year-end for each investment type (Permanent Fund ratings are ratings of underlying investments reported by funds).

Type of Investment	Total	Ratings as of Year-end						
		AAA	AA+ to AA-	A	BBB	BB	B and below	Unrated
U.S. Agency securities	\$ 548,801		\$ 548,801					
Municipal securities	541,289		541,289					
Medium term corporate notes	526,528		526,528					
City of Sacramento pool	39,508,434							\$ 39,508,434
Permanent Fund investments:								
Domestic mutual funds	36,966	\$ 20,075	876	\$ 4,348	\$ 6,396	\$ 1,819	\$ 2,316	1,136
International mutual funds	14,276	204	334	352	1,991	1,878	4,361	5,156
Money market funds	15,023							15,023
Exchange traded funds (ETF)	126,192	2,478	166	450	432			122,666
Real estate investment trust (REIT)	7,013							7,013
Alternative investments	35,319	592		384	639	1,186	1,055	31,463
Total	\$ 41,359,841	\$ 23,349	\$ 1,617,994	\$ 5,534	\$ 9,458	\$ 4,883	\$ 7,732	\$ 39,690,891

**Concentration of Credit Risk:** The investment policy of the Authority contains no limitations on the amount that can be invested in any one issuer beyond that stipulated in the California Government Code. The Authority does not have any investments in any one issuer that represents 5% or more of the Authority’s investments, other than the investment in the City of Sacramento’s investment pool.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 5 – CASH AND INVESTMENTS (Continued)

Custodial Credit Risk: The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Authority's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools, like the City of Sacramento's investment pool.

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the Authority's investment policy do not contain legal policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the Authority deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

At June 30, 2019, the carrying amount and balance per bank of the Authority's bank deposits were \$2,297,325 and \$2,561,861, respectively. Of the balance per bank at June 30, 2019, \$250,000 was covered by federal depository insurance and \$2,311,861 was collateralized by the pledging financial institution's investment securities, which were not in the name of the Authority. All of the Authority's U.S. agency securities, municipal securities and medium-term corporate notes were held by the same broker-dealer that was used by the Agency to buy the securities.

Investment in the City of Sacramento's Sponsored Investment Pool: The City of Sacramento (the City) Investment Pool is stated at fair value. As part of the City's total cash and investments portfolio, the City Treasurer manages an investment pool, which includes both internal and external investors. The pool is not registered with the Securities and Exchange Commission as an investment company. The City Treasurer is granted authority for managing the pool by City Charter Section 73 and City Council ordinances and resolutions. Monthly, the City Treasurer reports investment activity to the Council for review.

The fair value of investments is determined monthly. Participants' shares sold and redeemed are determined by the daily cash balance deposited in the pool (the value of its pool shares). The value of the pool shares is based upon amortized cost in day to day operations, but is adjusted to the fair value at year-end. The value of the shares is supported by the value of the underlying investments. External participants, including various joint powers agencies, comprise 15% of pool participation.

Fair value measurements: The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 5 – CASH AND INVESTMENTS (Continued)

The Authority has the following recurring fair value measurements as of June 30, 2019:

	Amount	Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments by fair value level:				
U.S. Agency securities	\$ 548,801		\$ 548,801	
Municipal securities	541,289		541,289	
Medium term corporate notes	526,528		526,528	
Domestic mutual funds	36,966		36,966	
International mutual funds	14,276		14,276	
Money market funds	15,023		15,023	
Exchange traded funds (ETF)	126,193		126,193	
Real estate investment trust (REIT)	7,013		7,013	
Alternative investments	35,318		35,318	
Total investments by fair value level	<u>1,851,407</u>	<u>\$ -</u>	<u>\$ 1,851,407</u>	<u>\$ -</u>
Investments uncategorized:				
City of Sacramento pool	<u>39,508,434</u>			
Total	<u>\$ 41,359,841</u>			

All securities classified in Level 2 are valued using pricing models based on market data, such as matrix or model pricing from outside pricing services such. These valuation techniques include third party benchmark yields, reported trades, broker/dealer quotes, issuer spreads, two sided markets, benchmark securities, bids, offers and reference data including market research publications. Some of the investment types, such as EFTs and mutual funds, trade on active exchanges. However, it was unknown if these investments trade with enough volume or frequency to be considered level 1 investments.

NOTE 6 - BUDGETARY INFORMATION - GENERAL FUND

The joint-powers agreement establishing the Authority provides for budgetary control over general fund fiscal operations. Each year, the Authority submits to the governing board a proposed budget containing detailed estimates (provided by the staff of the Members) of the amount of funding available for the operation of the Authority. The budget is controlled at the fund level. The Members notify the Authority by September 1 of their appropriated contribution to the Authority for that fiscal year. The governing board of the Authority adopts the Authority's original budget by September 30 of each fiscal year. The budget, prepared on the modified accrual basis in accordance with accounting principles generally accepted in the United States of America, is presented as required supplementary information in the accompanying financial statements.

Encumbrance accounting is used during the year for budgetary control. Encumbrances outstanding at year-end do not constitute expenditures or liabilities, but rather outstanding future commitments at year-end. The Authority's appropriations lapse at year-end. At June 30, 2019, the Authority had outstanding future commitments under encumbrances reported as fund balance committed and assigned for open contracts of \$74,574.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 7 - CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2019 is as follows:

	Beginning Balance	Additions	Disposals	Transfers	Ending Balance
Capital assets, not being depreciated:					
Construction in progress	\$ 129,544	\$ 2,043,230		\$ (2,107,045)	\$ 65,729
Total capital assets, not being depreciated	129,544	2,043,230		(2,107,045)	65,729
Capital assets, being depreciated:					
Equipment	1,379,917	104,737	\$ (242,019)		1,242,635
Building improvements	3,495,641		(62)	2,107,045	5,602,624
Software	7,995		(7,995)		
Furniture and fixtures	5,323		(5,323)		
Books and media collection	17,353,633	3,595,987	(2,350,207)		18,599,413
Total capital assets	22,242,509	3,700,724	(2,605,606)	2,107,045	25,444,672
Accumulated depreciation:					
Equipment	(560,935)	(175,758)	193,829		(542,864)
Building improvements	(530,640)	(189,329)	(210)		(720,179)
Software	(7,995)		7,995		
Furniture and fixtures	(1,771)	(242)	2,013		
Books and media collection	(9,374,456)	(3,100,403)	2,350,207		(10,124,652)
Total accumulated depreciation	(10,475,797)	(3,465,732)	2,553,834		(11,387,695)
Total capital assets being depreciated, net	11,766,712	234,992	(51,772)	2,107,045	14,056,977
Total capital assets, net	\$ 11,896,256	\$ 2,278,222	\$ (51,772)	\$ -	\$ 14,122,706

NOTE 8 - OPERATING LEASES

The Authority is obligated under operating leases for the use of office buildings. Building lease expenditures for the year ended June 30, 2019 were \$157,944. Two of the leases have options to renew for one three-year period. One lease will renew at market rents and the other would renew at rents scheduled in the lease agreement with increases of 2.5% or less. The Authority also leases 16 vehicles under operating leases with monthly payments through October 2026. Future minimum lease payments required by the lease agreements as of June 30, 2019 were as follows:

Year Ending June 30,	Office	
	Buildings	Vehicles
2020	\$ 142,786	\$ 110,291
2021	88,984	113,936
2022	42,717	106,561
2023	19,043	95,915
2024	19,043	90,673
Thereafter	176,151	122,366
Total	\$ 488,724	\$ 639,742

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 9 - LONG-TERM LIABILITIES

Changes in long-term liabilities for the year ended June 30, 2019 were as follows:

	Beginning Balance	Additions	Deletions	Ending Balance	Due Within One Year
Compensated absences	\$ 1,748,819	\$ 2,478,686	\$ (2,419,186)	\$ 1,808,319	\$ 1,732,399
Net pension liability	17,236,474	8,832,241	(9,282,875)	16,785,840	
Other postemployment benefits obligation	8,006,437	507,079	(724,726)	7,788,790	
Total long-term liabilities	<u>\$ 26,991,730</u>	<u>\$ 11,818,006</u>	<u>\$ (12,426,787)</u>	<u>\$ 26,382,949</u>	<u>\$ 1,732,399</u>

NOTE 10 – PENSION PLANS

Defined Benefit Plan - General Information about the Pension Plan:

Plan Description: All qualified permanent and probationary employees are eligible to participate in the Authority’s Miscellaneous Plan, an agent multiple-employer defined benefit pension plan administered by the California Public Employees’ Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plan are established by State statute and Authority resolution. CalPERS issues a publicly available report that includes a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided: CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The death benefit is one of the following: the Basic Death Benefit or the 1959 Survivor Benefit, Level 3. The cost of living adjustment is applied as specified by the Public Employees’ Retirement Law.

The Plan’s provisions and benefits in effect at June 30, 2019, are summarized as follows:

	Miscellaneous Plan	
	Prior to January 1, 2013	On or after January 1, 2013
Hire date		
Benefit formula (at full retirement)	2.0% @ 55	2.0% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 63	52 - 67
Monthly benefits, as a % of eligible compensation	1.43% to 2.42%	1.0% to 2.5%
Required employee contribution rates	7.00%	7.25%
Required employer contribution rates	9.932%	9.932%

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 10 - PENSION PLANS (Continued)

In addition to the contributions rates above, the Authority was also required to make a payment of \$968,792 toward its unfunded actuarial liability during the year ended June 30, 2019.

The Public Employees' Pension Reform Act of 2013 (PEPRA) requires the 2.0% at 62 benefit to be used by any new participants that were not members of CalPERS on January 1, 2013.

Employees Covered: At June 30, 2017 (the most recent valuation date), the following employees were covered by the benefit terms for the Plan:

Inactive employees or beneficiaries currently receiving benefits	247
Inactive employees entitled to but not yet receiving benefits	241
Active employees	<u>305</u>
Total	<u><u>793</u></u>

Contributions: Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan is determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Authority is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

Net Pension Liability: The Authority's net pension liability for the Plan is measured as the total pension liability, less the plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2018, using an annual actuarial valuation as of June 30, 2017 rolled forward to June 30, 2018 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is shown below.

Actuarial Assumptions: The total pension liability at the measurement date was determined using the following actuarial assumptions:

Valuation Date	June 30, 2017
Measurement Date	June 30, 2018
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Payroll Growth	3.00%
Projected Salary Increase	Varies by Entry Age and Service
Investment Rate of Return	7.15%
Mortality - pre-retirement	Based on 2017 CalPERS Experience Study for the period from 1997 to 2015

The underlying mortality assumptions and all other actuarial assumptions used in the June 30, 2017 valuation were based on the results of a December 2017 actuarial experience study for the period 1997 to 2015. Further details of the Experience Study can be found on the CalPERS website.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 10 - PENSION PLANS (Continued)

Discount Rate: The discount rate used to measure the total pension liability was 7.15%. To determine whether the municipal bond rate should be used in the calculation of a discount rate, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class at the measurement date. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

<u>Asset Class</u>	<u>New Strategic Allocation</u>	<u>Real Return Years 1 - 10(a)</u>	<u>Real Return Years 11+(b)</u>
Global Equity	50.0%	4.80%	5.98%
Fixed Income	28.0%	1.00%	2.62%
Inflation Assets	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Assets	13.0%	3.75%	4.93%
Liquidity	1.0%	0.00%	-0.92%
Total	<u>100.0%</u>		

(a) An expected inflation of 2.00% used for this period.

(b) An expected inflation of 2.92% used for this period.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 10 - PENSION PLANS (Continued)

Changes in the Net Pension Liability: The changes in the Net Pension Liability for the Plan follows:

Miscellaneous Plan:	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at June 30, 2018	\$ 80,640,839	\$ 63,404,365	\$ 17,236,474
Changes in the year:			
Service cost	2,830,469		2,830,469
Interest on the total pension liability	5,715,186		5,715,186
Differences between actual and expected experience	(25,567)		(25,567)
Changes in assumptions	(338,179)		(338,179)
Changes in benefit terms			
Net plan to plan resource movement		(159)	159
Contribution - employer		2,385,500	(2,385,500)
Contribution - employee		1,153,449	(1,153,449)
Net investment income		5,380,180	(5,380,180)
Administrative expenses		(98,801)	98,801
Benefit payments, including refunds of employee contributions	(3,519,300)	(3,519,300)	-
Other miscellaneous income/(expense)		(187,626)	187,626
Net changes	<u>4,662,609</u>	<u>5,113,243</u>	<u>(450,634)</u>
Balance at June 30, 2019	<u>\$ 85,303,448</u>	<u>\$ 68,517,608</u>	<u>\$ 16,785,840</u>

Sensitivity of the Net Pension Liability to Changes in the Discount Rate: The following presents the net pension liability of the Authority for the Plan, calculated using the discount rate for the Plan, as well as what the Authority's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Miscellaneous
1% Decrease	6.15%
Net Pension Liability	\$ 28,135,094
Current Discount Rate	7.15%
Net Pension Liability	\$ 16,785,840
1% Increase	8.15%
Net Pension Liability	\$ 7,382,690

Pension Plan Fiduciary Net Position: Detailed information about the Plan's fiduciary net position is available in the separately issued CalPERS financial reports.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 10 - PENSION PLANS (Continued)

Pension Expenses and Deferred Outflows/Inflows of Resources:

For the year ended June 30, 2019, the Authority recognized pension expense of \$3,481,070. At June 30, 2019, the Authority reported deferred outflows of resources and deferred inflows of resources related to the Plan from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 2,677,211	
Differences between actual and expected experience		\$ (254,945)
Changes in assumptions	2,090,045	(253,634)
Net differences between projected and actual earnings on plan investments	<u>116,092</u>	
Total	<u>\$ 4,883,348</u>	<u>\$ (508,579)</u>

The \$2,677,211 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended <u>June 30</u>	
2020	\$ 1,602,156
2021	989,530
2022	(722,719)
2023	<u>(171,409)</u>
	<u>\$ 1,697,558</u>

Payable to the Pension Plan: At June 30, 2019, the Authority reported a payable of \$74,636 for the outstanding amount of contributions to the Plan required for the year ended June 30, 2019.

Defined Contribution Plan: The Authority has a Section 401(a) Money Purchase Plan that is a defined contribution pension plan available only to unrepresented management employees. The Plan is administered by a trustee under a trust agreement. Benefit terms, including contribution requirements, for the Plan are established and may be amended by the Authority's Board of Directors according to the Authority's Unrepresented Personnel Resolution. Employees may contribute up to 5% and the Authority will contribute up to 4% of the employees' annual covered salary to an individual employee account. Contributions made during the year ended June 30, 2019 by participants and the Authority totaled \$89,121 and \$57,968, respectively. Employees vest immediately in their own contributions and the contributions of the Authority.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 11 – OTHER POSTEMPLOYMENT BENEFITS PLANS

The Authority provides two other postemployment benefits (OPEB) plans to employees that are available to employees based on their hire date.

First OPEB Plan – Retiree Health Insurance Contribution

Plan Description: The Authority offers a single employer OPEB plan (the Plan) that provides medical insurance benefits to retired employees and their eligible dependents for represented Library Unit employees hired prior to January 1, 2012, represented Supervisory Unit employees hired prior to July 1, 2012 and unrepresented employees hired prior to July 1, 2011. Employees hired after these dates are not eligible for the benefit. The Plan has a maximum monthly stipend of \$225 for retirees with 20 or more years of service and a partial stipend of 50% to 75% of the maximum stipend for retirees with 10 to 19 years of service. Eligibility rules include retirement from the Authority at age 55 or later, with 10 years of employment. There is no age limit if the employee has 30 or more years of service. The Plan is administered by the Authority. The Joint Exercise of Powers Agreement grants the authority to establish and amend the benefit terms to the Board of Directors. No assets are accumulated in a trust fund that meets the criteria in paragraph 4 of GASB Statement No. 75.

The Plan does not issue separate financial statements.

Employees Covered by Benefit Terms: At December 31, 2017, the following employees were covered by the Plan’s benefit terms:

Active employees	304
Inactive employees or beneficiaries currently receiving benefit payments	124
	<u>428</u>

The plan is closed to new entrants.

Contributions: The contribution requirements of Plan members and the Authority are established and may be amended by the Authority’s Board of Directors subject to the Authority’s Memorandums of Understanding with bargaining units. The required contribution is based on actual retiree health insurance premium stipend required under the Plan. For the year ended June 30, 2019, the Authority contributed \$288,710 to the Plan through pay-as-you-go health and dental insurance benefit payments on behalf of Plan members and implied subsidy payments totaled \$132,212. Plan members did not make any contributions to the Plan and the Plan is unfunded. The Authority does not contribute to a trust fund on behalf of employees.

OPEB Liability: The Authority’s OPEB liability of \$7,788,790 was measured as of December 31, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of December 31, 2017.

Actuarial Assumptions: The net OPEB liability at June 30, 2019 was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 11 – OTHER POSTEMPLOYMENT BENEFITS PLANS (Continued)

Valuation date	December 31, 2017
Measurement date	December 31, 2018
Actuarial cost method	Entry age normal cost method
Discount rate	3.80%
Inflation	2.75%
Aggregate salary increase	3.00%
Healthcare cost trend rates	6.00% HMO/6.50% PPO decreasing to 5.00% HMO/5.00% PPO
Vision trend rate	4.00% per year
Dental trend rate	5.00% per year
Mortality rates	Derived using CalPERS membership data
Pre-Retirement	Derived using CalPERS membership data

Participation Rates: 95% of future employees are assumed to elect coverage. 80% are assumed to elect retiree health coverage at retirement. 20% are assumed to decline medical coverage and elect 2-party dental and vision coverage. For employees only eligible to continue benefits at retirement on a self-pay basis only, 10% are assumed to continue coverage. 50% of future retirees are assumed to elect to cover their spouse in their medical plan coverage.

Discount Rate: The discount rate used to measure the total OPEB liability at December 31, 2018 was 3.80%. (changed from 3.35% at December 31, 2017). The discount rate is based on the average of three 20-year municipal bond rate indices: The S&P Municipal Bond 20 Year High Grade Rate Index, Bond Buyer 20-Bond GO Index and Fidelity GO AA 20 Year Bond Index.

Changes in the OPEB Liability:

	<u>Total and Net OPEB Liability</u>
Balance at June 30, 2018	\$ 8,006,437
Changes for the year:	
Service cost	236,792
Interest on the total OPEB liability	270,287
Changes of assumptions	(374,796)
Benefit payments	<u>(349,930)</u>
Net changes	<u>(217,647)</u>
Balance at June 30, 2019	<u>\$ 7,788,790</u>

Sensitivity of the OPEB Liability to Changes in the Discount Rate: The following presents the total OPEB liability of the Authority, as well as what the Authority’s total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease <u>2.80%</u>	Discount Rate <u>3.80%</u>	1% Increase <u>4.80%</u>
Total OPEB liability	\$ 8,660,443	\$ 7,788,790	\$ 7,045,412

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 11 – OTHER POSTEMPLOYMENT BENEFITS PLANS (Continued)

Sensitivity of the OPEB Liability to Changes in the Healthcare Cost Trend Rates: The following presents the total OPEB liability of the Authority, as well as what the Authority’s total OPEB liability would be if it were calculated using healthcare cost trend rates that is 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease (5.00% HMO/5.50% PPO decreasing to 4.00% HMO/4.00% PPO)	Current Healthcare Cost Trend Rates (6.00% HMO/6.50% PPO decreasing to 5.00% HMO/5.00% PPO)	1% Increase (7.00% HMO/7.50% PPO decreasing to 6.00% HMO/6.00% PPO)
Total OPEB liability	\$ 7,502,671	\$ 7,788,790	\$ 8,101,231

OPEB Plan Fiduciary Net Position: The Plan does not have fiduciary net position as the Authority does not contribute to a qualified trust fund on behalf of the participants.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB: For the year ended June 30, 2019, the Authority recognized OPEB expense of \$384,827. At June 30, 2019, the Authority reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Employer contributions made subsequent to the measurement date	\$ 212,352	
Change in assumptions		\$ (249,864)
Total	<u>\$ 212,352</u>	<u>\$ (249,864)</u>

The \$212,351 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability during the following fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30	
2020	\$ (124,932)
2021	(124,932)
	<u>\$ (249,864)</u>

Second OPEB Plan – Health Savings Accounts

The Authority suspended the first OPEB benefit described above for represented employees hired on or after July 1, 2012 and unrepresented employees hired on or after July 1, 2011 and replaced it with a plan where the Authority makes a deposit into a retirement health savings account in the name of each eligible employee on a monthly basis. This plan is a defined contribution OPEB plan. The contributions are held in trust for employees and are administered by an external trustee. Employees may not contribute to the

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 11 – OTHER POSTEMPLOYMENT BENEFITS PLANS (Continued)

Plan and are fully vested in employer contributions when they are made. For employees that are members of the International Union of Operating Engineers, Stationary Local 39, AFL-CIO bargaining unit (Local 39), the change was effective July 1, 2012. Effective December 7, 2016, a contribution of \$60 per month was approved for Local 39 Supervisory Unit Employees. Effective August 4, 2018, a contribution of \$70 per month was approved for Local 39 Library Unit employees. Effective August 4, 2018, a contribution of \$70 per month was approved for Unrepresented employees. Benefit provisions and all other requirements are established and may be amended by resolution of the Authority’s Board of Directors according to the Authority’s labor agreements. The Authority contributed \$251,370 to the Plan during the year ended June 30, 2019.

NOTE 12 – RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority purchases insurance coverage for commercial property, commercial general liability, automobile liability, boiler and machinery, public officials’ errors and omissions, and workers’ compensation. There have been no significant reductions in insurance coverage from the prior year by major categories of risk and there have been no settlements exceeding insurance coverage for the past three years.

NOTE 13 – COMMITMENTS AND CONTINGENCIES

At June 30, 2019, the Authority had the following outstanding contract commitments:

Name	Contract Amount	Amount Remaining
Califa Group	\$ 625,000	\$ 309,364
Lyngsoe Systems	600,000	491,407
Envisionware, Inc. (AMHS)	450,000	268,504
Berkshire Hathaway	350,000	64,933
AT&T	317,000	170,478
Innovative Interfaces	316,704	42,420
Ojo Technology	300,000	234,316
Quest Media & Supplies, Inc.	250,000	177,373
Sloan Sakai Yueng and Wong, LLP	254,800	151,647
Marmot Library Network	233,383	154,733
Keystone Electric	200,000	134,573
David Baker	165,000	112,363
Unique Management	132,000	48,479
Richardson & Company, LLP	110,000	41,400
	<u>\$ 4,303,887</u>	<u>\$ 2,401,990</u>

# SACRAMENTO PUBLIC LIBRARY AUTHORITY

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

### NOTE 13 – COMMITMENTS AND CONTINGENCIES (Continued)

The Authority is subject to lawsuits and claims, which arise out of the normal course of its activities. In the opinion of management, based upon the opinion of legal counsel, the disposition of any and all such actions of which it is aware will not have a material effect on the financial position of the Authority.

The Authority was a member of the Mountain Valley Library System (the System) prior to the System being absorbed into NorthNet Library System. It has been determined by CalPERS that the System has deferred outflows of resources of \$35,039, an unfunded pension liability of \$298,741 and deferred inflows of resources of \$9,131 as of the latest measurement date of June 30, 2018. It is believed the Authority will be required to pay a portion of the System's pension obligations, which will be shared by the members based on their length of membership and other factors. The amount that will ultimately be owed by the Authority is unknown and was not accrued as of June 30, 2019.

### NOTE 14 – ECONOMIC DEPENDENCY

The Authority receives the majority of its funding from Sacramento County and the City of Sacramento. Funding is largely dependent on City of Sacramento General Fund contributions and special parcel taxes related to property taxes. A reduction in funding from the County and City of Sacramento could significantly impact operations of the Authority.

### NOTE 15 – RELATED PARTY TRANSACTIONS

The Authority has various transactions with Members. In addition to members providing operating grants and contributions and the Authority investing in the City of Sacramento cash and investments pool as described in Notes 1 and 2, the Agency has contracted with the County of Sacramento to complete a number of branch refresh projects. The Authority paid the County \$2,043,230 for the Sylvan Oaks, Rancho Cordova and Galt branch refresh projects during the year ended June 30, 2019, which are reported as construction in progress and building improvements. Amounts reported as due to the City for various services provided and due to the County for the branch refresh projects and other services totaled \$43,083 and \$473,092, respectively.

### NOTE 16 – SUBSEQUENT EVENTS

In August 2019, the City of Sacramento approved funding for the renovation of the Martin Luther King Jr. and relocating the North Sacramento branches. The combined estimated cost of these projects is between \$9 million and \$12.5 million and will be funded by the City. The City is considering using its General Fund balance and/or issuing bonds for financing.

In September 2019, the Authority entered into an agreement with the County of Sacramento for the expansion of the Orangevale branch. The total cost of the project is estimated at \$950,000. Fund balance from the County Fund will be used for financing the project. Construction is estimated to begin in the second half of the year ending June 30, 2020. The Board of Directors also approved a lease agreement with the County for the Orangevale branch with a term of 185 months from the date of occupancy at lease payments ranging from \$14,719 to \$18,600 per month.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2019

NOTE 16 – SUBSEQUENT EVENTS (Continued)

In May 2019, the Authority's Board of Directors approved the resumption of the Central Library Distribution (the Distribution) as of July 1, 2019, which was suspended from fiscal years 2011 to 2018. The Distribution represents an allocation of Central Library centralized services costs to the funds receiving the services, including utilities, security, maintenance and other costs. The Distribution will be in the form of a market rental charge. The City of Sacramento Real Estate Services Department performed a market rental study that serves as the basis of the Distribution. Centralized services expenses totaling \$3,215,256 were recorded in the City of Sacramento Special Revenue Fund during the years ended June 30, 2011 to 2018 that will be distributed to the County of Sacramento Special Revenue Fund in the amount of \$2,453,748 and City of Sacramento Parcel Tax Fund in the amount of \$761,508 during the year ended June 30, 2020. During the year ended June 30, 2019, the Distribution totaled \$349,552 to the County of Sacramento Special Revenue Fund and \$108,482 to the City of Sacramento Parcel Tax Fund, which was made prior to year-end.

In May 2019, the Board of Directors approved a new reserve policy requiring 35% and 17% of the fund balance of the County of Sacramento and City of Sacramento Special Revenue Funds, respectively, to be reserved for cash flow/economic uncertainty beginning July 1, 2019.

In August 2019, the Board of Directors approved a 7-year lease agreement for three delivery trucks in the amount of \$475,000.

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REQUIRED SUPPLEMENTARY INFORMATION

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SACRAMENTO PUBLIC LIBRARY AUTHORITY

REQUIRED SUPPLEMENTARY INFORMATION

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL  
GENERAL FUND

For the Year Ended June 30, 2019

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Program revenues:				
Charges for services:				
Fines, fees and penalties	\$ 50,000	\$ 50,000	\$ 78,250	\$ 28,250
Operating grants and contributions:				
Other agency contributions	132,000	132,000	123,363	(8,637)
Federal and State grants	55,000	154,177	189,009	34,832
Total program revenues	237,000	336,177	390,622	54,445
General revenues:				
Gifts and donations		425,671	439,737	14,066
E-rate refund	163,000	163,000	512,749	349,749
Investment income (loss)	30,000	30,000	100,500	70,500
Other	113,000	113,000	238,490	125,490
Total general revenues	306,000	731,671	1,291,476	559,805
<b>TOTAL REVENUES</b>	<b>543,000</b>	<b>1,067,848</b>	<b>1,682,098</b>	<b>614,250</b>
<b>EXPENDITURES</b>				
Education:				
Current:				
Salaries and benefits		54,500	24,943	29,557
Services and supplies	651,130	923,858	876,325	47,533
Books and media subscriptions	2,313,232	2,669,732	2,467,814	201,918
Capital outlay				
Books and media collection	2,931,266	3,089,279	2,994,441	94,838
Other capital outlay	265,000	289,000	49,533	239,467
<b>TOTAL EXPENDITURES</b>	<b>6,160,628</b>	<b>7,026,369</b>	<b>6,413,056</b>	<b>613,313</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(5,617,628)</b>	<b>(5,958,521)</b>	<b>(4,730,958)</b>	<b>1,227,563</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in		5,128,000	5,133,539	5,539
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>		<b>5,128,000</b>	<b>5,133,539</b>	<b>5,539</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ (5,617,628)</b>	<b>\$ (830,521)</b>	<b>402,581</b>	<b>\$ 1,233,102</b>
Fund balance, beginning of year			5,659,210	
<b>FUND BALANCE, END OF YEAR</b>			<b>\$ 6,061,791</b>	

SACRAMENTO PUBLIC LIBRARY AUTHORITY

REQUIRED SUPPLEMENTARY INFORMATION

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL  
COUNTY OF SACRAMENTO SPECIAL REVENUE FUND

For the Year Ended June 30, 2019

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Program revenues:				
Charges for services:				
Fines, fees and penalties	\$ 240,000	\$ 240,000	\$ 298,880	\$ 58,880
Operating grants and contributions:				
County contributions	24,850,000	24,850,000	25,013,654	163,654
Total program revenues	25,090,000	25,090,000	25,312,534	222,534
General revenues:				
Gifts and donations		149,616	149,617	1
Investment income (loss)	312,000	400,000	539,377	139,377
Other	33,000	63,000	29,718	(33,282)
Total general revenues	345,000	612,616	718,712	106,096
<b>TOTAL REVENUES</b>	<b>25,435,000</b>	<b>25,702,616</b>	<b>26,031,246</b>	<b>328,630</b>
<b>EXPENDITURES</b>				
Education:				
Current:				
Salaries and benefits	15,948,100	16,783,800	15,102,075	1,681,725
Services and supplies	6,170,800	7,457,320	5,703,519	1,753,801
Capital outlay				
Books and media collection	200,000	780,429	548,082	232,347
Other capital outlay	2,757,200	3,484,200	2,075,248	1,408,952
<b>TOTAL EXPENDITURES</b>	<b>25,076,100</b>	<b>28,505,749</b>	<b>23,428,924</b>	<b>5,076,825</b>
<b>EXCESS (DEFICIENCY) OF REVENUES     OVER EXPENDITURES</b>	<b>358,900</b>	<b>(2,803,133)</b>	<b>2,602,322</b>	<b>5,405,455</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers (out)	(354,000)	(3,398,000)	(3,327,005)	70,995
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(354,000)</b>	<b>(3,398,000)</b>	<b>(3,327,005)</b>	<b>70,995</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 4,900</b>	<b>\$ (6,201,133)</b>	<b>(724,683)</b>	<b>\$ 5,476,450</b>
Fund balance, beginning of year			26,937,063	
<b>FUND BALANCE, END OF YEAR</b>			<b>\$ 26,212,380</b>	

SACRAMENTO PUBLIC LIBRARY AUTHORITY

REQUIRED SUPPLEMENTARY INFORMATION

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL  
CITY OF SACRAMENTO SPECIAL REVENUE FUND

For the Year Ended June 30, 2019

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Program revenues:				
Charges for services:				
Fines, fees and penalties	\$ 151,000	\$ 151,000	\$ 166,660	\$ 15,660
Facility rental income	300,000	300,000	338,417	38,417
Galleria catering and other	60,000	60,000	49,638	(10,362)
Operating grants and contributions:				
City contributions	9,885,600	9,885,600	9,885,600	
Total program revenues	<u>10,396,600</u>	<u>10,396,600</u>	<u>10,440,315</u>	<u>43,715</u>
General revenues:				
Gifts and donations		63,377	63,377	
Investment income (loss)	14,000	19,000	49,721	30,721
Other	90,000	220,000	229,531	9,531
Total general revenues	<u>104,000</u>	<u>302,377</u>	<u>342,629</u>	<u>40,252</u>
TOTAL REVENUES	<u>10,500,600</u>	<u>10,698,977</u>	<u>10,782,944</u>	<u>83,967</u>
<b>EXPENDITURES</b>				
Education:				
Current:				
Salaries and benefits	7,870,800	8,241,400	7,384,373	857,027
Services and supplies	2,775,400	3,275,648	2,596,346	679,302
Capital outlay				
Books and media collection		53,003	37,736	15,267
Other capital outlay	81,600	156,600	13,249	143,351
TOTAL EXPENDITURES	<u>10,727,800</u>	<u>11,726,651</u>	<u>10,031,704</u>	<u>1,694,947</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(227,200)</u>	<u>(1,027,674)</u>	<u>751,240</u>	<u>1,778,914</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	463,500	556,000	458,034	(97,966)
Transfers (out)		(309,000)	(309,298)	(298)
TOTAL OTHER FINANCING SOURCES (USES)	<u>463,500</u>	<u>247,000</u>	<u>148,736</u>	<u>(98,264)</u>
NET CHANGE IN FUND BALANCE	<u>\$ 236,300</u>	<u>\$ (780,674)</u>	<u>899,976</u>	<u>\$ 1,680,650</u>
Fund balance, beginning of year			<u>2,449,290</u>	
FUND BALANCE, END OF YEAR			<u>\$ 3,349,266</u>	

SACRAMENTO PUBLIC LIBRARY AUTHORITY

REQUIRED SUPPLEMENTARY INFORMATION

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL  
CITY OF SACRAMENTO PARCEL TAX SPECIAL REVENUE FUND

For the Year Ended June 30, 2019

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Program revenues:				
Charges for services:				
Assessment and taxes	\$ 7,950,000	\$ 7,950,000	\$ 7,851,510	\$ (98,490)
Fines, fees and penalties	59,000	59,000	64,505	5,505
Total program revenues	<u>8,009,000</u>	<u>8,009,000</u>	<u>7,916,015</u>	<u>(92,985)</u>
General revenues:				
Gifts and donations		26,898	26,898	
Investment income (loss)	94,000	101,000	108,562	7,562
Other	51,000	51,000	47,718	(3,282)
Total general revenues	<u>145,000</u>	<u>178,898</u>	<u>183,178</u>	<u>4,280</u>
<b>TOTAL REVENUES</b>	<u>8,154,000</u>	<u>8,187,898</u>	<u>8,099,193</u>	<u>(88,705)</u>
<b>EXPENDITURES</b>				
Education:				
Current:				
Salaries and benefits	4,826,100	4,988,300	4,524,616	463,684
Services and supplies	1,353,800	1,504,704	1,364,258	140,446
Capital outlay				
Books and media collection		22,288	15,728	6,560
Other capital outlay	61,200	61,200	9,937	51,263
<b>TOTAL EXPENDITURES</b>	<u>6,241,100</u>	<u>6,576,492</u>	<u>5,914,539</u>	<u>661,953</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>1,912,900</u>	<u>1,611,406</u>	<u>2,184,654</u>	<u>573,248</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers (out)	(109,500)	(1,977,000)	(1,955,270)	21,730
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(109,500)</u>	<u>(1,977,000)</u>	<u>(1,955,270)</u>	<u>21,730</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ 1,803,400</u>	<u>\$ (365,594)</u>	229,384	<u>\$ 594,978</u>
Fund balance, beginning of year			<u>5,628,236</u>	
<b>FUND BALANCE, END OF YEAR</b>			<u>\$ 5,857,620</u>	

SACRAMENTO PUBLIC LIBRARY AUTHORITY

REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)  
 SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS  
 Last 10 Years

As of June 30, 2019

	2019	2018	2017	2016	2015
Total pension liability					
Service cost	\$ 2,830,469	\$ 2,798,720	\$ 2,491,319	\$ 2,478,040	\$ 2,429,839
Interest on total pension liability	5,715,186	5,392,576	5,082,077	4,818,933	4,490,108
Differences between expected and actual experience	(25,567)	(64,196)	(1,085,478)		
Changes in assumptions	(338,179)	4,412,323		(1,155,132)	
Changes in benefits				(292,003)	
Benefit payments, including refunds of employee contributions	(3,519,300)	(3,143,482)	(3,030,414)	(2,526,284)	(2,218,568)
Net change in total pension liability	4,662,609	9,395,941	3,457,504	3,323,554	4,701,379
Total pension liability - beginning	80,640,839	71,244,898	67,787,394	64,463,840	59,762,461
Total pension liability - ending (a)	<u>\$85,303,448</u>	<u>\$ 80,640,839</u>	<u>\$ 71,244,898</u>	<u>\$ 67,787,394</u>	<u>\$ 64,463,840</u>
Plan fiduciary net position					
Contributions - employer	\$ 2,385,500	\$ 2,298,424	\$ 2,302,250	\$ 2,030,568	\$ 1,951,143
Contributions - employee	1,153,449	1,087,976	1,036,690	966,013	986,310
Net investment income	5,380,180	6,372,823	329,318	1,246,200	8,072,125
Benefit payments	(3,519,300)	(3,143,482)	(3,030,414)	(2,526,284)	(2,218,568)
Net plan to plan resource movement	(159)				
Administrative expenses	(98,801)	(83,969)	(34,293)	(63,323)	
Other miscellaneous income/(expense)	(187,626)				
Net change in plan fiduciary net position	5,113,243	6,531,772	603,551	1,653,174	8,791,010
Plan fiduciary net position - beginning	63,404,365	56,872,593	56,269,042	54,615,868	45,824,858
Plan fiduciary net position - ending (b)	<u>\$68,517,608</u>	<u>\$ 63,404,365</u>	<u>\$ 56,872,593</u>	<u>\$ 56,269,042</u>	<u>\$ 54,615,868</u>
Net pension liability - ending (a)-(b)	<u>\$16,785,840</u>	<u>\$ 17,236,474</u>	<u>\$ 14,372,305</u>	<u>\$ 11,518,352</u>	<u>\$ 9,847,972</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>80.32%</u>	<u>78.63%</u>	<u>79.83%</u>	<u>83.01%</u>	<u>84.72%</u>
Covered payroll - measurement period	<u>\$16,559,477</u>	<u>\$ 15,852,282</u>	<u>\$ 15,465,385</u>	<u>\$ 15,006,598</u>	<u>\$ 13,654,614</u>
Net pension liability as percentage of covered payroll	<u>101.37%</u>	<u>108.73%</u>	<u>92.93%</u>	<u>76.76%</u>	<u>72.12%</u>
Notes to schedule:					
Valuation date	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014	June 30, 2013
Measurement period - fiscal year ended	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014

Benefit changes. None

Changes of Assumptions: In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate. In 2017, the discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of discount rate 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense.) In 2014, amounts were based on the 7.5 percent discount rate.

Omitted years: GASB Statement No. 68 was implemented during the year ended June 30, 2015. No information was available prior to this date. Information will be added prospectively as it becomes available.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)  
 SCHEDULE OF CONTRIBUTIONS TO THE PENSION PLAN  
 Last 10 Years

As of June 30, 2019

	2019	2018	2017	2016	2015
Actuarially determined contribution - employer fiscal year (1)	\$ 2,677,211	\$ 2,392,585	\$ 2,282,064	\$ 2,311,886	\$ 2,058,541
Contributions in relation to the actuarially determined contributions	(2,677,211)	(2,392,585)	(2,282,064)	(2,311,886)	(2,058,541)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll - employer fiscal year (1)	\$ 17,269,840	\$ 16,559,477	\$ 15,852,282	\$ 15,465,385	\$ 15,006,598
Contributions as a percentage of covered payroll	15.50%	14.45%	14.40%	14.95%	13.72%

Notes to Schedule:

Valuation date	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014	June 30, 2013
Measurement period - fiscal year ended	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Date contribution rates were computed	June 30, 2016	June 30, 2015	June 30, 2014	June 30, 2013	June 30, 2012

Methods and assumptions used to determine contribution rates:

Actuarial cost method		Entry age normal			
Amortization method		Level percentage of payroll, closed			
Remaining amortization period		Varies, not more than 30 years			
Asset valuation method	Market Value	Market Value	Market Value	Market Value	15-year smoothed market
Inflation	2.75%	2.75%	2.75%	2.75%	2.75%
Salary increases		Varies by Entry Age and Service			
Payroll growth	3.00%	3.00%	3.00%	3.00%	3.00%
Investment rate of return (2)	7.375%	7.50%	7.50%	7.50%	7.50%
Retirement age	50-67 years. Probabilities of retirement are based on the 2014 CalPERS Experience Study for the period 1997 to 2011.				
Mortality	Based on 2014 CalPERS Experience Study for the period from 1997 to 2011.				

Notes to schedule:

- (1) The contributions and covered payroll above were revised during the year ended June 30, 2017 to be reported as of the employer's fiscal year-end according to paragraph 46d of GASB 68..
- (2) Net of administrative expenses, includes inflation.

Omitted years: GASB Statement No. 68 was implemented during the year ended June 30, 2015. No information was available prior to this date. Information will be added prospectively as it becomes available.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)  
 SCHEDULE OF CHANGES IN THE  
 NET OPEB LIABILITY AND RELATED RATIOS  
 Last 10 Years

As of June 30, 2019

	2019	2018
Total OPEB liability:		
Service cost	\$ 236,792	\$ 229,117
Interest	270,287	264,923
Changes of benefit terms		
Differences between expected and actual experience		
Changes of assumptions or other inputs	(374,796)	
Benefit payments	(349,930)	(333,267)
Net change in total OPEB liability	(217,647)	160,773
Total OPEB liability - beginning	8,006,437	7,845,664
Total OPEB liability - ending (a)	<u>\$ 7,788,790</u>	<u>\$ 8,006,437</u>
Plan fiduciary net position (b)	<u>\$ -</u>	<u>\$ -</u>
Net OPEB Liability (a) - (b)	<u>\$ 7,788,790</u>	<u>\$ 8,006,437</u>
Plan fiduciary net position as a percentage of the total OPEB liability	N/A	N/A
Covered-employee payroll - measurement period	\$ 16,452,000	\$ 16,452,000
Total OPEB liability as a percentage of covered-employee payroll	47.34%	48.67%
Notes to Schedule:		
Valuation date:	December 31, 2017	December 31, 2017
Measurement period - year ended	December 31, 2018	December 31, 2017

Benefit changes. None

Change in assumptions: In 2019, the discount rate was increased from 3.35 percent to 3.80 percent.

Omitted years: GASB Statement No. 75 was implemented during the year ended June 30, 2018. No information was available prior to this date. Information will be added prospectively as it becomes available.

SACRAMENTO PUBLIC LIBRARY AUTHORITY

REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)  
 SCHEDULE OF CONTRIBUTIONS TO THE OPEB PLAN  
 Last 10 Years

As of June 30, 2019

	2019	2018
Contractually determined contribution - employer fiscal year	\$ 420,922	\$ 297,314
Contributions in relation to the contractually determined contributions	(420,922)	(297,314)
Contribution deficiency (excess)	\$ -	\$ -
Covered payroll - employer fiscal year	\$ 16,452,000	\$ 16,452,000
Contributions as a percentage of covered payroll	2.56%	1.81%

Notes to Schedule:

Valuation date	December 31, 2017	December 31, 2017
Measurement period - year ended	December 31, 2018	December 31, 2017

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry-Age Normal Cost Method
Amortization method	Level percentage of payroll
Asset valuation method	There are no plan assets
Inflation	2.75%
Salary increases	3.00%
Healthcare cost trend rates	PPO: 6.5% to 5.0% from 2019 to 2022 and later. HMO 6.0% to 5.0% from 2019 to 2022 and later.
Vision costs trend rates	4% per year
Dental costs trend rates	5% per year
Retirement rates	Based on 2014 CalPERS Experience Study for the period from 1997 to 2011.
Mortality	Based on 2014 CalPERS Experience Study for the period from 1997 to 2011.
Participation rates	95% of future employees are assumed to elect coverage. 80% are assumed to elect retiree health coverage at retirement. 20% are assumed to decline medical coverage and elect 2-party dental and vision coverage. 50% of future retirees are assumed to elect to cover spouse with medical coverage.

Omitted years: GASB Statement No. 68 was implemented during the year ended June 30, 2018. No information was available prior to this date. Information will be added prospectively as it becomes available.

## COMPLIANCE REPORT

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Sacramento Public Library Authority  
Sacramento, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Sacramento Public Library Authority (the Authority) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated November 14, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors  
Sacramento Public Library Authority

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Richardson & Company, LLP*

November 14, 2019