

Sacramento Public Library Policy

Policy Name:	Bulletin Boards Policy				
Department:	DPS				
Issue Date:	October 2013	Revision Date:	August 2022	Board Approval Date:	December 2022

Purpose

Bulletin boards shall be used for the display of Library notices and notices of events supporting the Library, and as a source of community information.

Policy

Bulletin boards are provided in libraries for the purpose of informing the public of:

1. Library events and programs (Library announcements have priority for the use of bulletin board space);
2. Postings from the Library's member cities and County and other government agencies; and
3. Events of a civic, cultural, informational, or recreational nature and sponsored by local community or neighborhood groups or non-profit organizations.

All posting must be approved by the Branch Supervisors. Items posted without prior approval are subject to immediate removal. Approval will be based on compliance with the Library's policies and subject to available space.

Permission to post does not in any way constitute the endorsement of a group's policies or beliefs. Purposes, objectives, or views of groups using the bulletin board space shall not be advertised in any way to suggest that they are endorsed by SPL.

Exclusions

The following items will not be approved for posting on bulletin boards:

1. Postings of a commercial nature or otherwise designed for profit or gain, such as solicitations for fundraisers, business cards, retail advertising, or personal notices of items for sale.
2. Postings that support or oppose a religious conviction.
3. Postings containing content that could be considered discriminatory or harassing based on a group or individual's protected status (i.e., race, color, religion, sex/gender, sexual

orientation, gender identity, pregnancy, marital status, age, national origin/ancestry, physical and/or mental disability, medical condition, military or veteran status, or status in any other group protected by federal, state, or local law) or which advocates in any way for such discrimination.

4. Political campaign materials of a partisan nature urging people to vote for or against a person or an issue.

A bulletin board that has been available for posting community information may at a subsequent time be closed to such postings. Postings will be refused if they are too large, do not comply with this policy, or otherwise violate the Library's Rules of Conduct.

Monitoring

Branch Supervisors are responsible for the maintenance of library bulletin boards. Items may remain posted for 2 weeks, or until after the event date has passed, whichever is sooner.

While staff will monitor bulletin boards to ensure consistent enforcement of these regulations, the Library assumes no responsibility for the preservation or protection of materials posted.