



Sacramento Public Library Authority

Sacramento Public Library Policies and Procedures

Title:	Signature-Gathering and Petitions Administrative Policy		
Department:	Facilities		
Author:	Don Tucker, Director of Facilities		
Issue Date:	August 22, 2013	Board Approval:	Yes
Revision Date:	XX/XX/XXXX	Board Approval Date:	August 22, 2013

I. PURPOSE

It is the policy of the Sacramento Public Library to offer designated exterior space to allow lawful gatherings, signature gathering or demonstrations. These outdoor spaces are not considered meeting rooms and are not subject to the Library’s meeting room policies.

II. POLICY/GUIDELINES

The Library is mandated by federal and state law to permit individuals to use outdoor spaces on Library property to gather signatures, display hand-held signs, pass out flyers, and engage in other expressive activities protected by the First Amendment to the U.S. Constitution, so long as the passage of library users to and from the facility is not impeded. These users shall be referred to collectively as “petitioners.”

Based on the physical configuration of the branch entrance and the need to maintain unimpeded patron access and egress, written guidelines for each branch shall set forth diagram the exterior spaces that must be kept clear. The Library will not provide tables or chairs.

Individuals will be permitted to use exterior Library space for lawful expressive activity, without regard to the content of their communication. Individuals may not gather signatures, display hand-held signs, or pass out flyers in the interior areas of the library.

III. DEFINITIONS

Not applicable.

IV. RELATED PROCEDURES

Meeting Room Procedures on SPL@ [here](#)



Sacramento Public Library Authority

V. RELATED POLICIES

Meeting Room Policies on SPL@ [here](#)

VI. RELATED FORMS

Guidelines, procedures and a sample diagram for branch library exterior spaces, from the Library's Public Use of Library Facilities procedures:

4.4 Petition and Signature Gathering

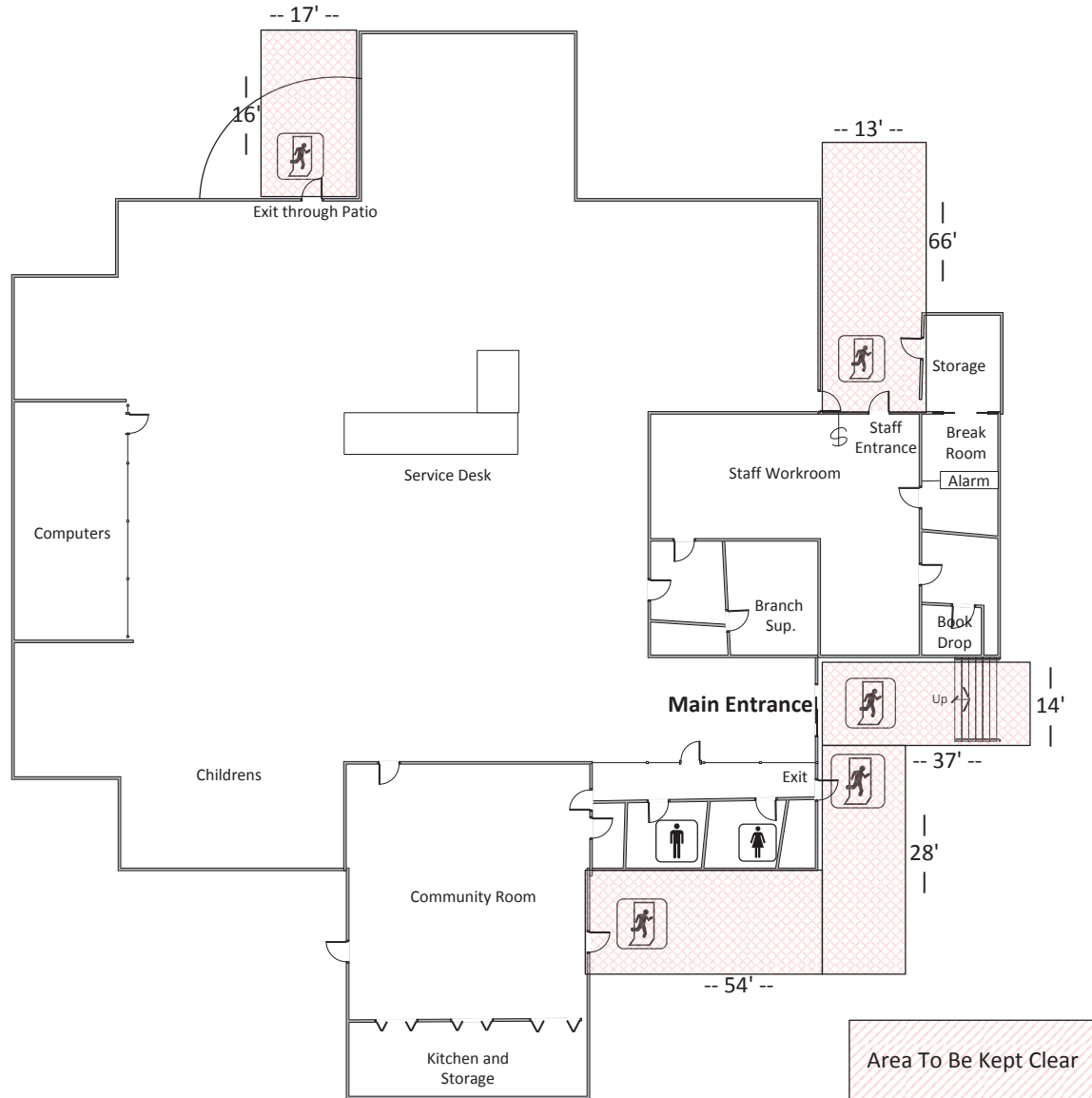
The Library is mandated by federal and state law to permit individuals to use outdoor spaces on Library property to gather signatures, display hand-held signs, pass out flyers, and engage in other expressive activities protected by the First Amendment to the U.S. Constitution, so long as the passage of library users to and from the facility is not impeded. These users shall be referred to collectively as "petitioners."

Based on the physical configuration of each branch entrance and the need to maintain unimpeded patron access and safe egress, diagrams for each branch shall set forth the exterior areas which must be kept clear. The Library will not provide tables, chairs or any other material support for petitioners.

Individuals will be permitted to use exterior Library space for lawful expressive activity, without regard to the content of their communication. NOTE: Individuals may not gather signatures, display hand-held signs, or pass out flyers in the interior areas of the library.

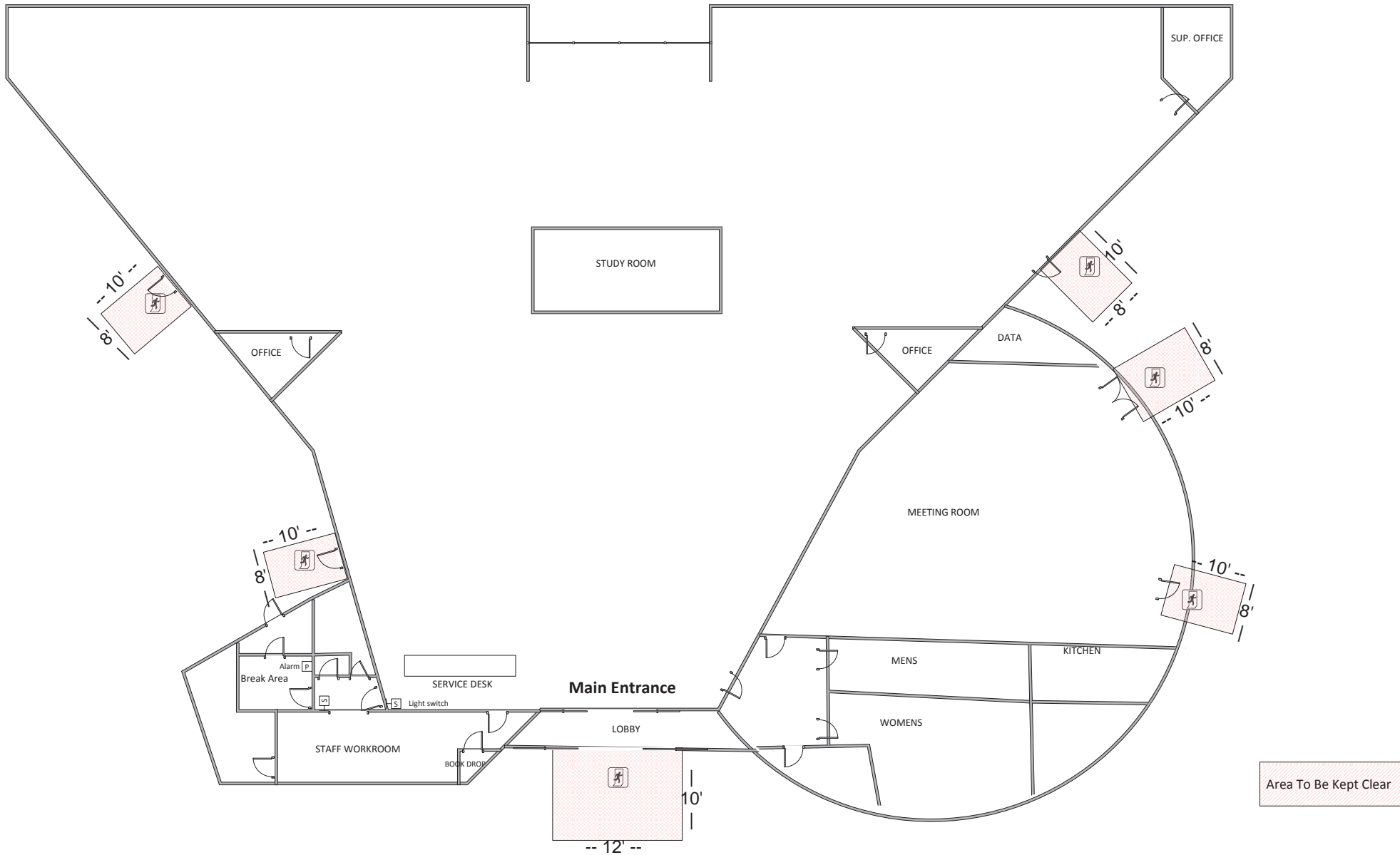
ARCADE LIBRARY

2443 Marconi Ave, Sacramento, CA 95821



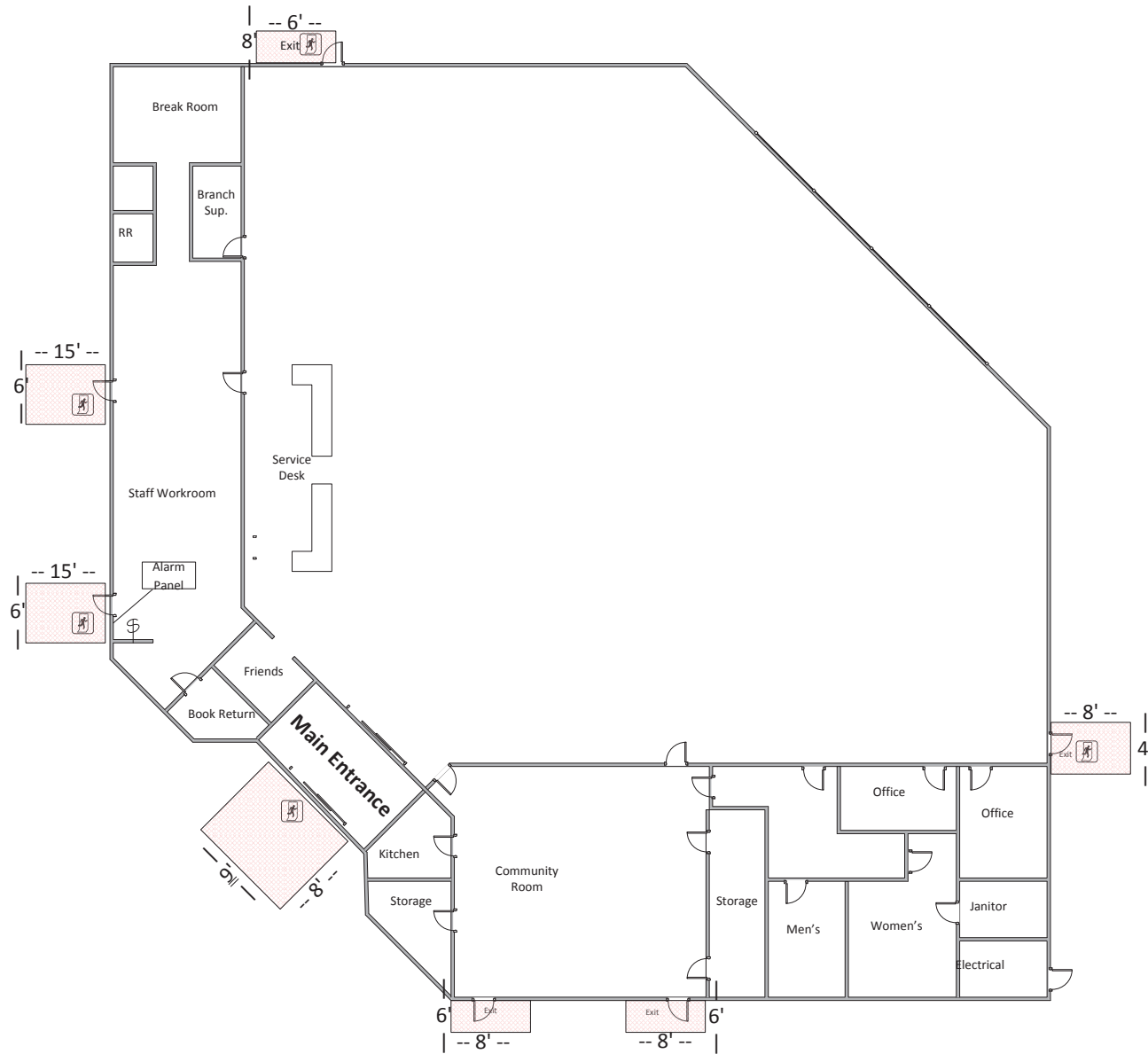
ARDEN-DIMICK LIBRARY

891 Watt Ave, Sacramento, CA 95864



BELLE COOLEDGE LIBRARY

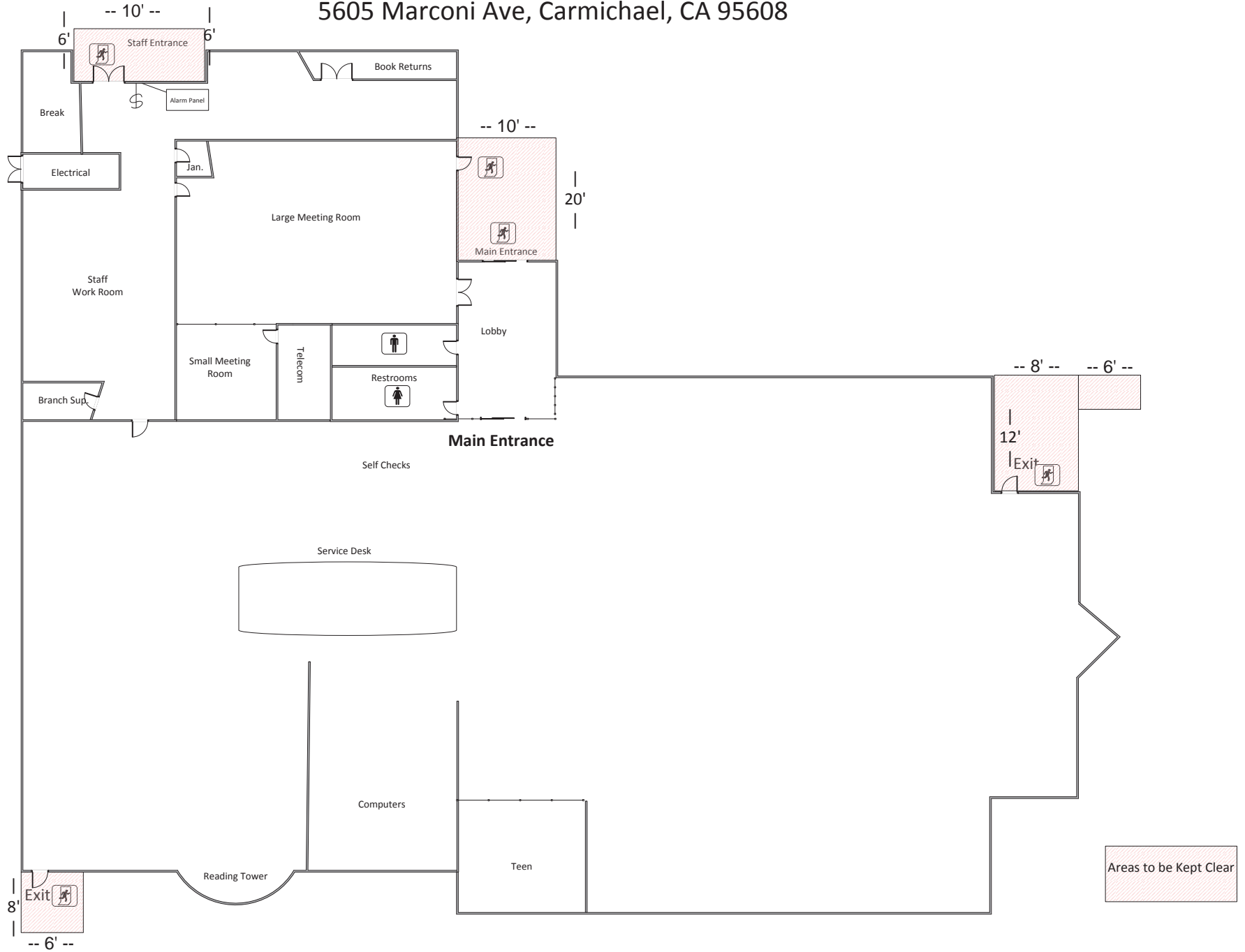
5600 South Land Park Drive, Sacramento, CA 95822



Areas to be Kept Clear

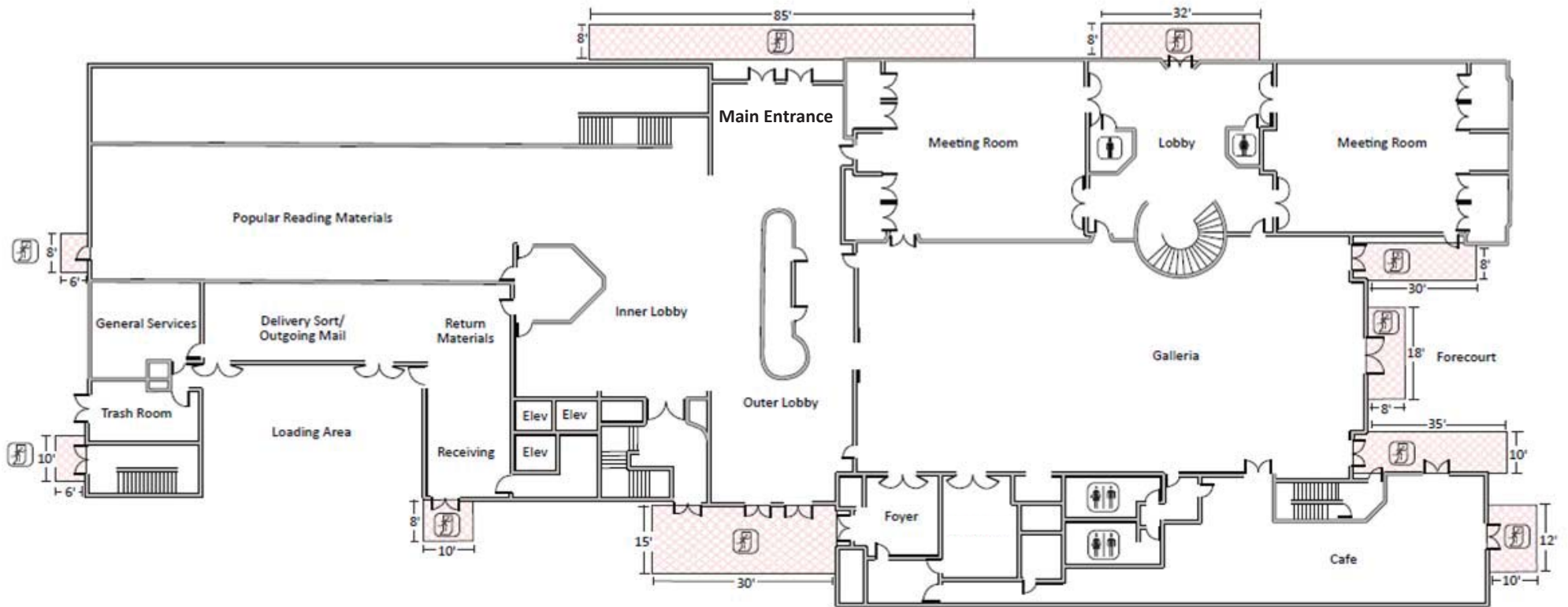
CARMICHAEL LIBRARY

5605 Marconi Ave, Carmichael, CA 95608



CENTRAL LIBRARY

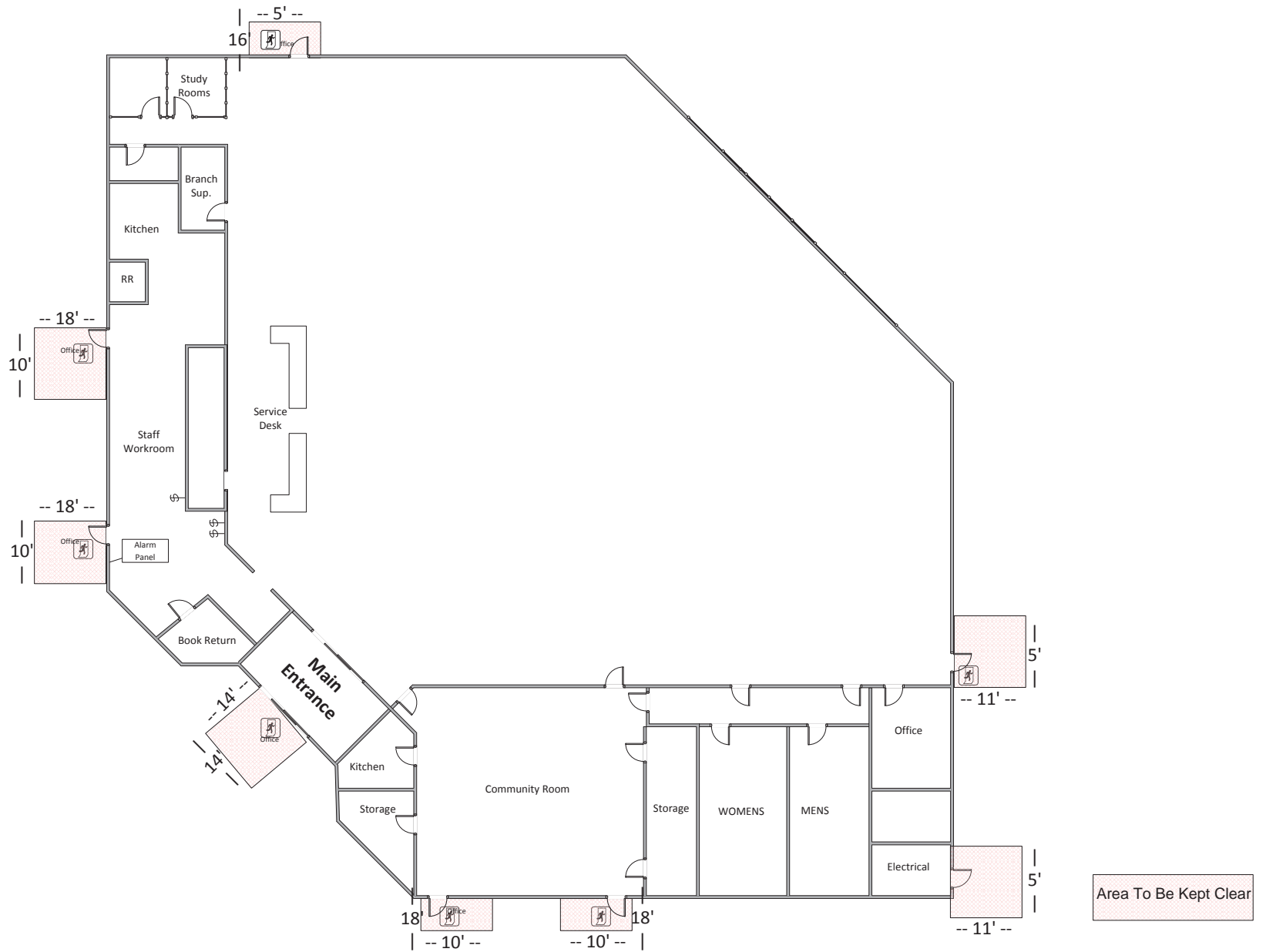
828 I Street, Sacramento, CA 95814



Area To Be Kept Clear

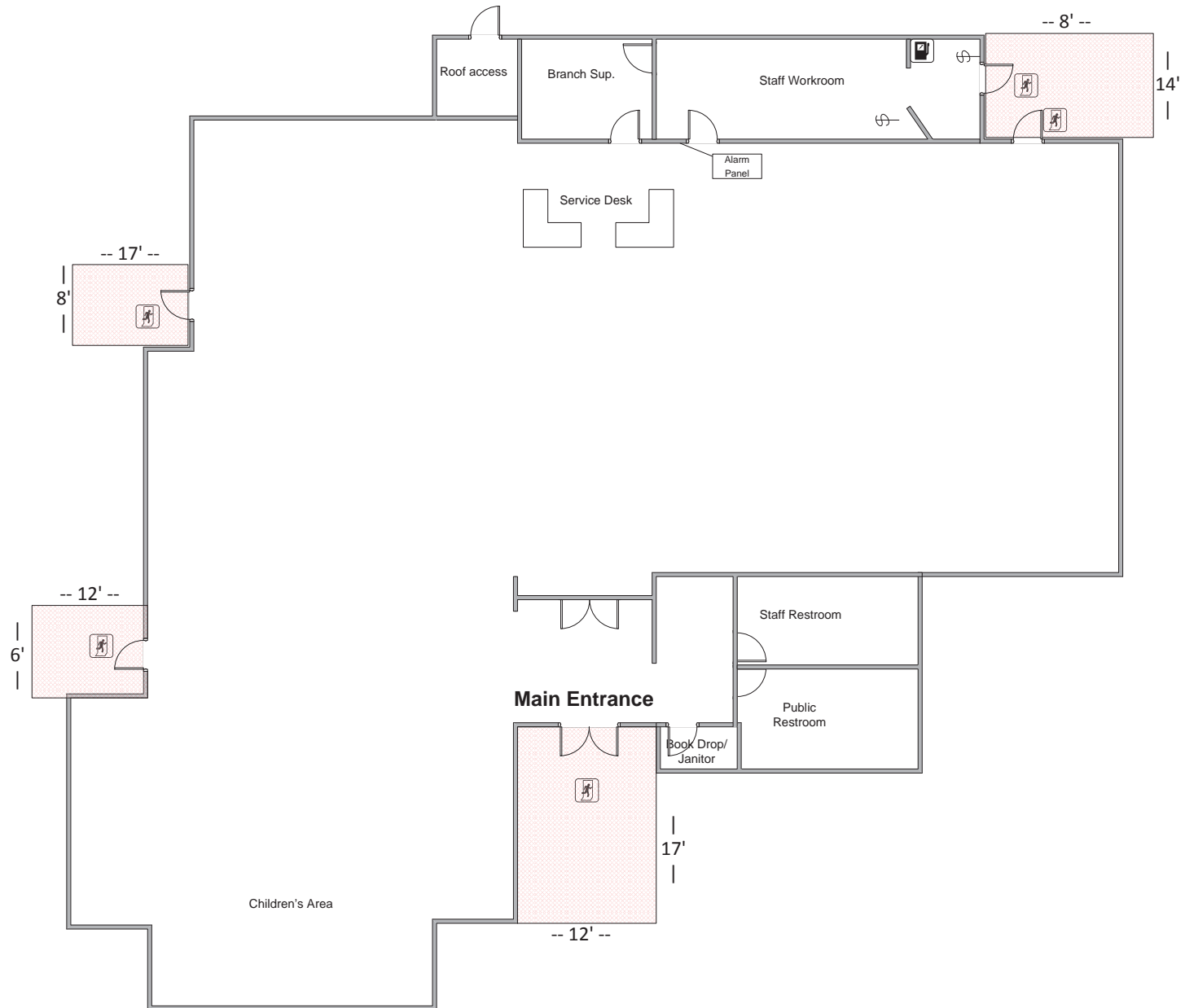
COLONIAL HEIGHTS LIBRARY

4799 Stockton Blvd., Sacramento, CA 95820



DEL PASO HEIGHTS LIBRARY

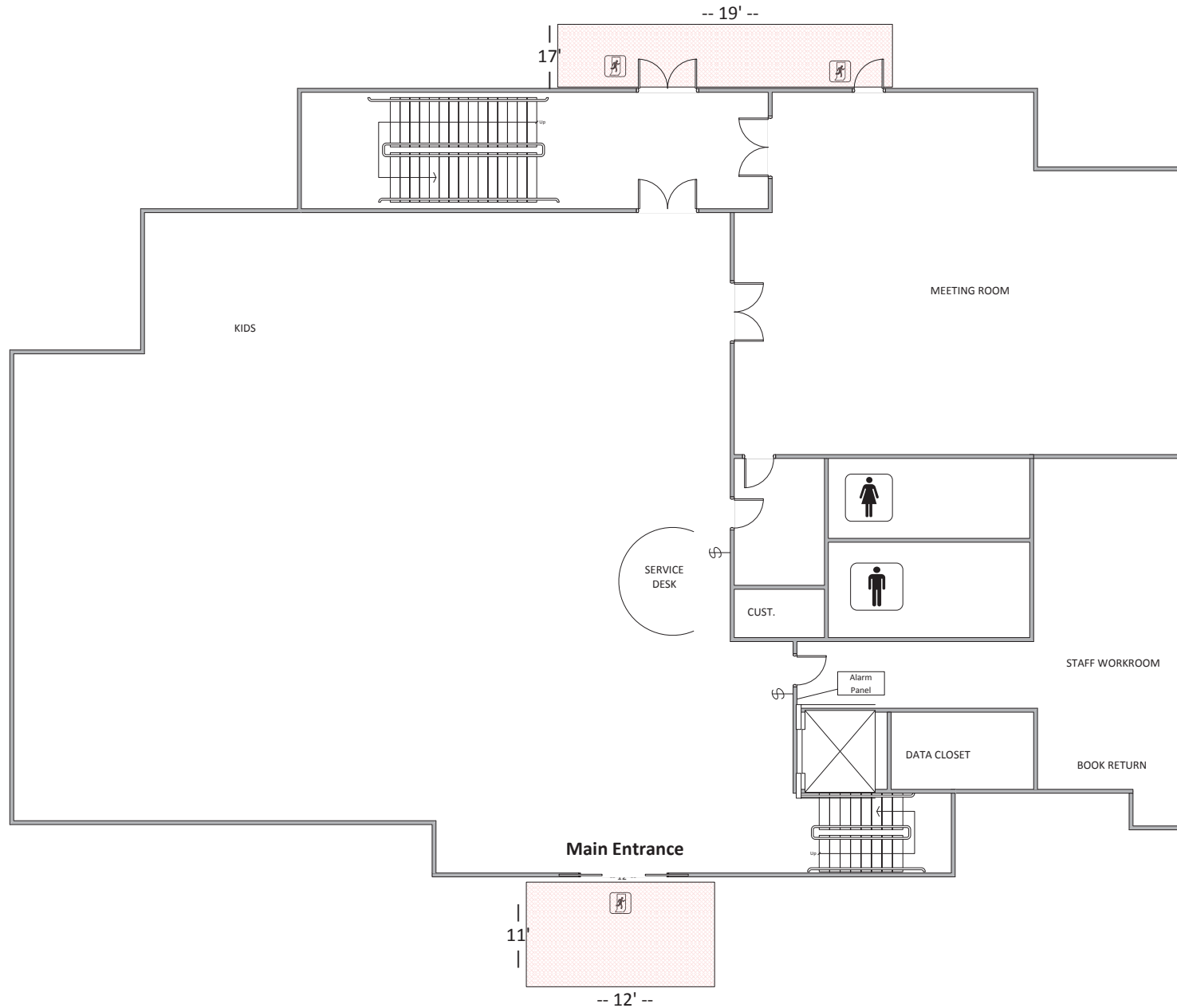
920 Grand Ave., Sacramento, CA 95838



Areas to be Kept Clear

ELK GROVE LIBRARY

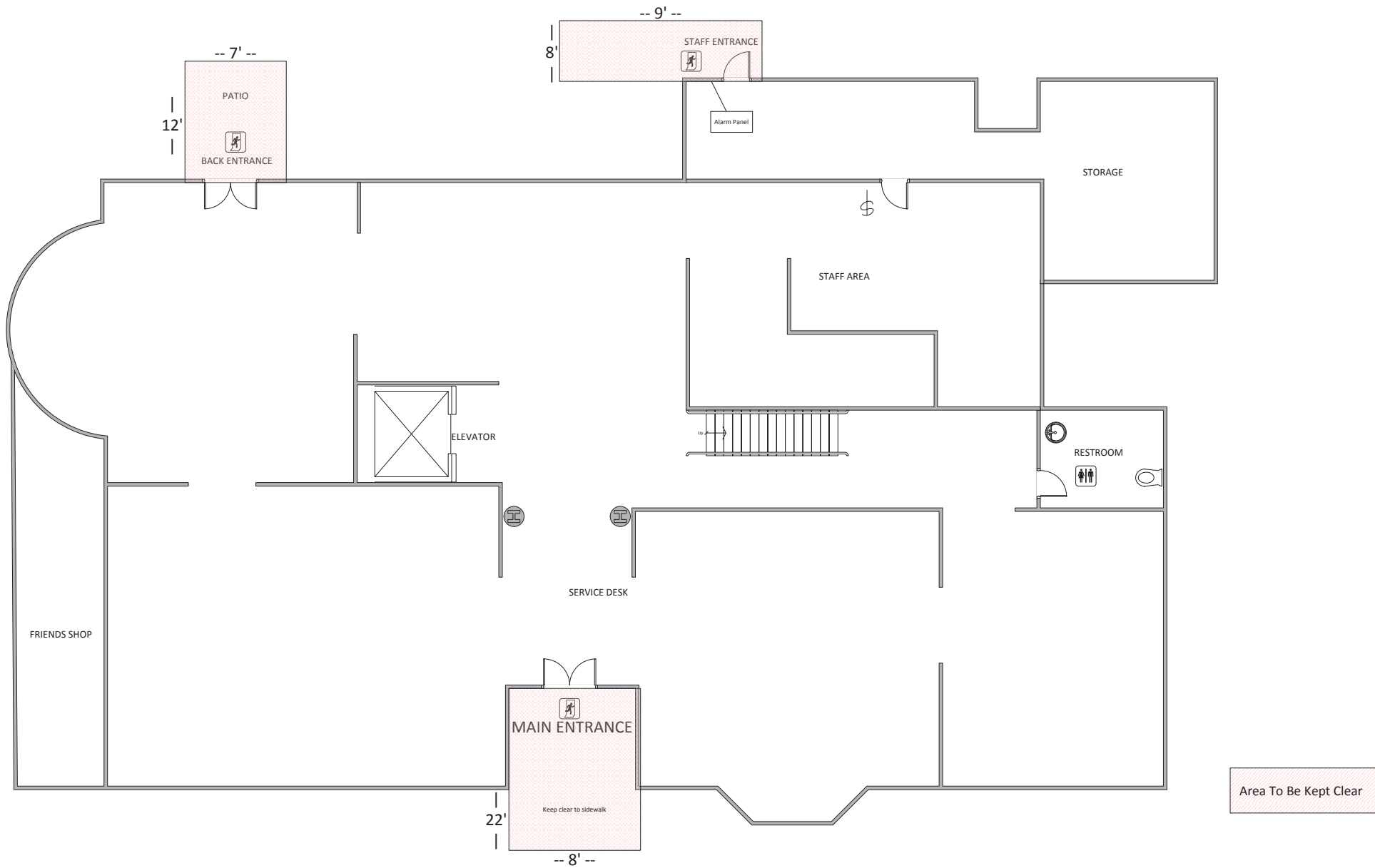
8900 Elk Grove Blvd., Elk Grove, CA 95624



Areas to be Kept Clear

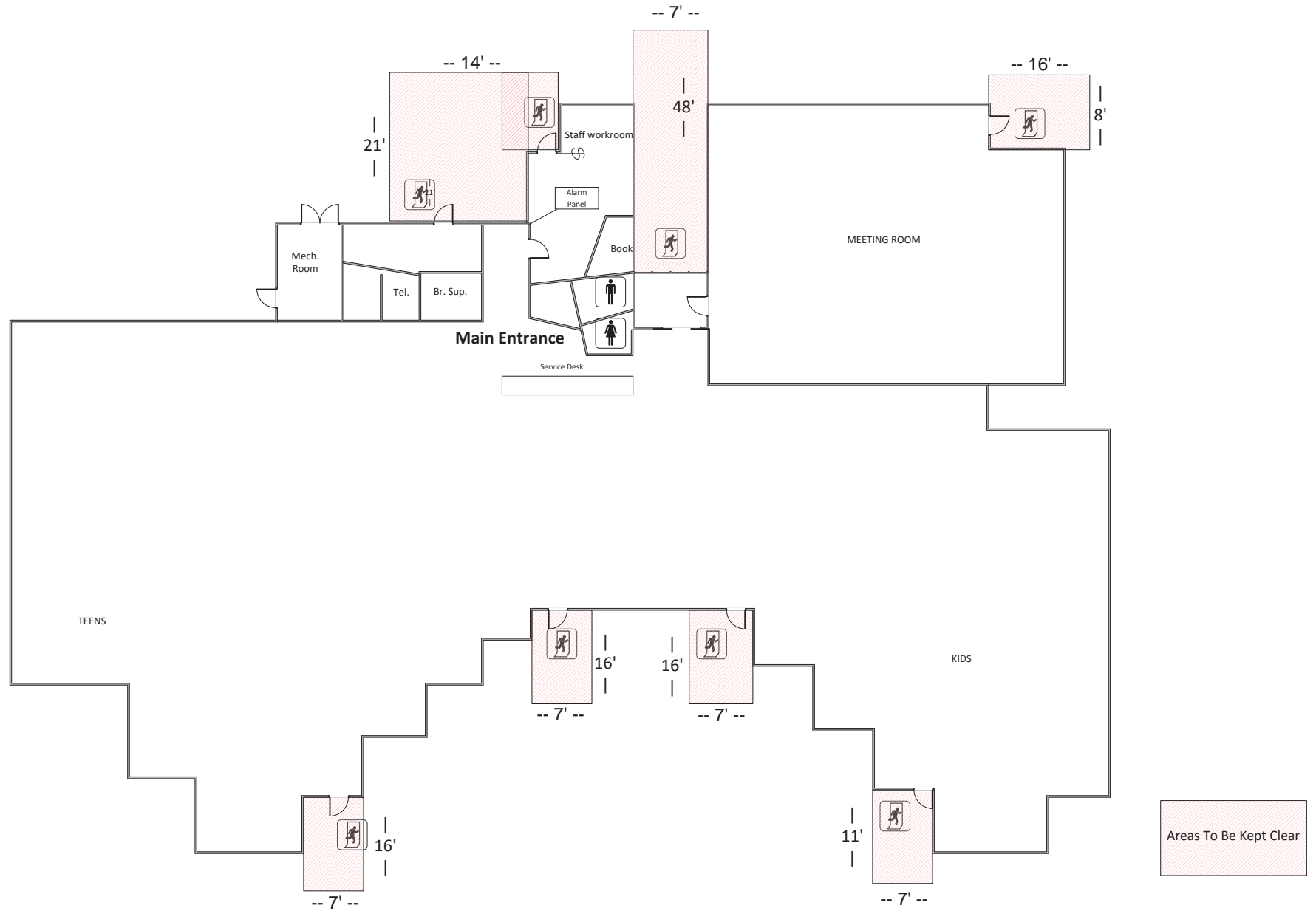
ELLA K. MCCLATCHY LIBRARY

2112 22ND ST., SACRAMENTO, CA 95818

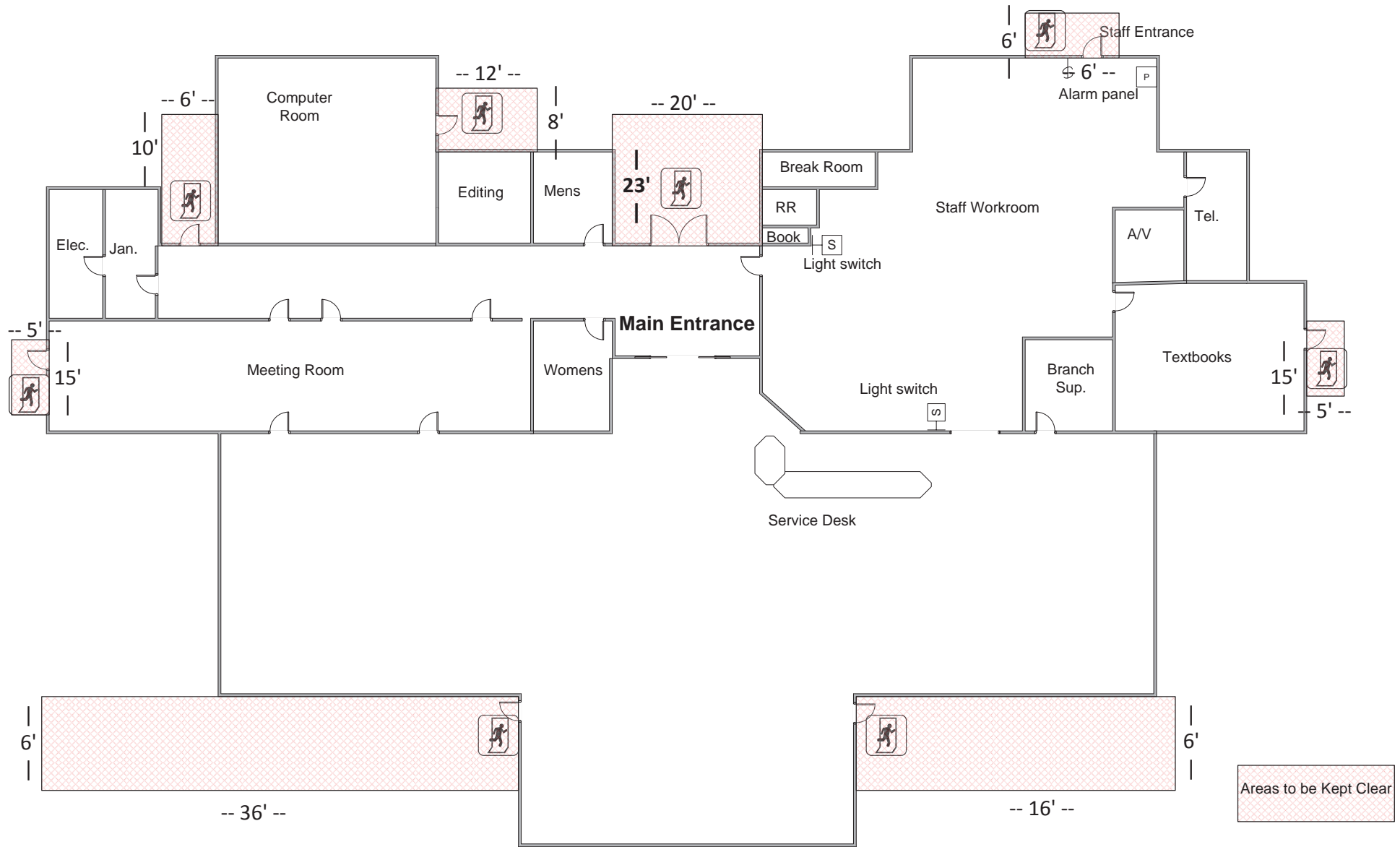


FAIR OAKS LIBRARY

11601 Fair Oaks Blvd., Fair Oaks, CA 95628

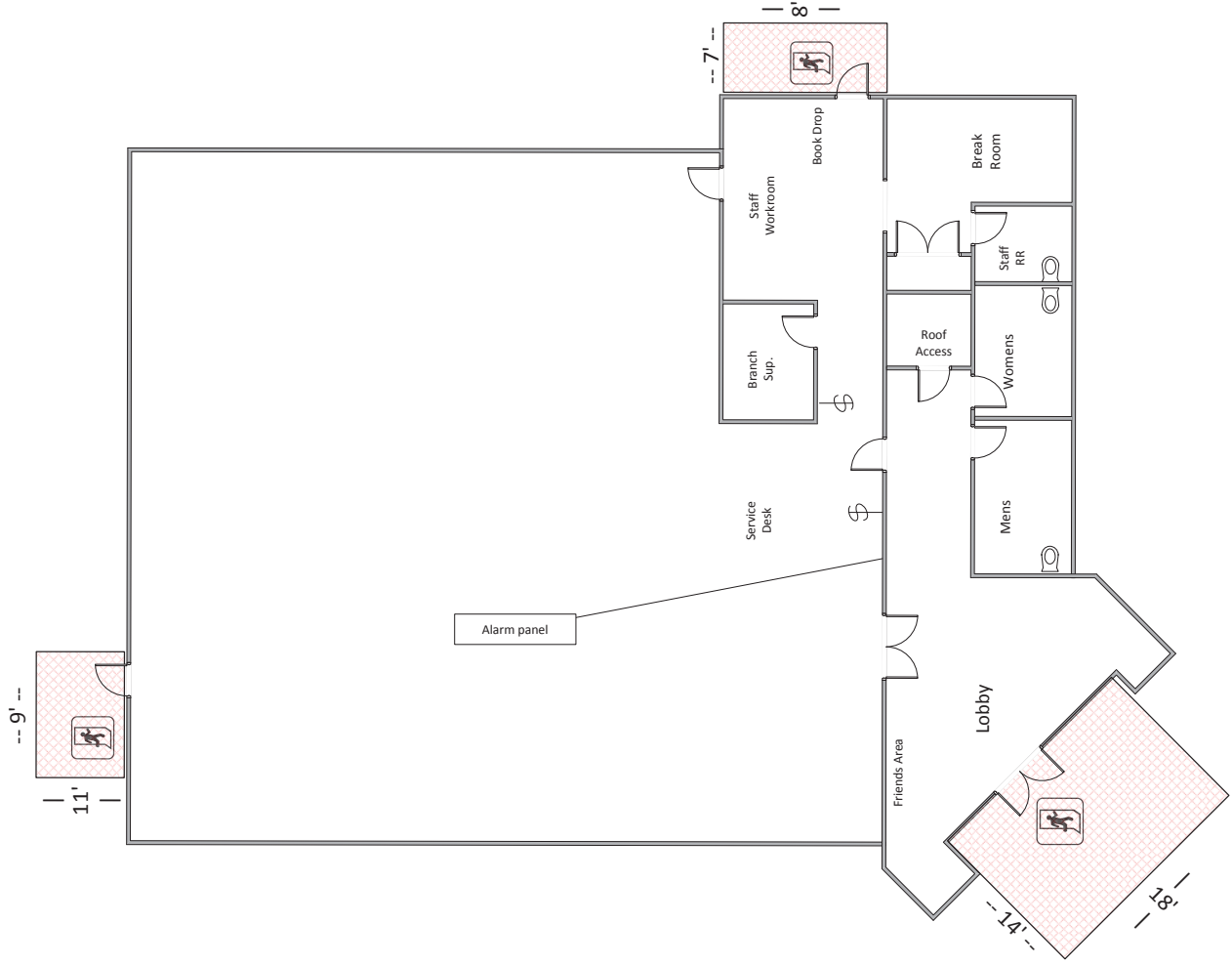


FRANKLIN COMMUNITY LIBRARY
10055 Franklin High Road, Elk Grove, CA 95757



GALT-MARIAN O. LAWRENCE LIBRARY

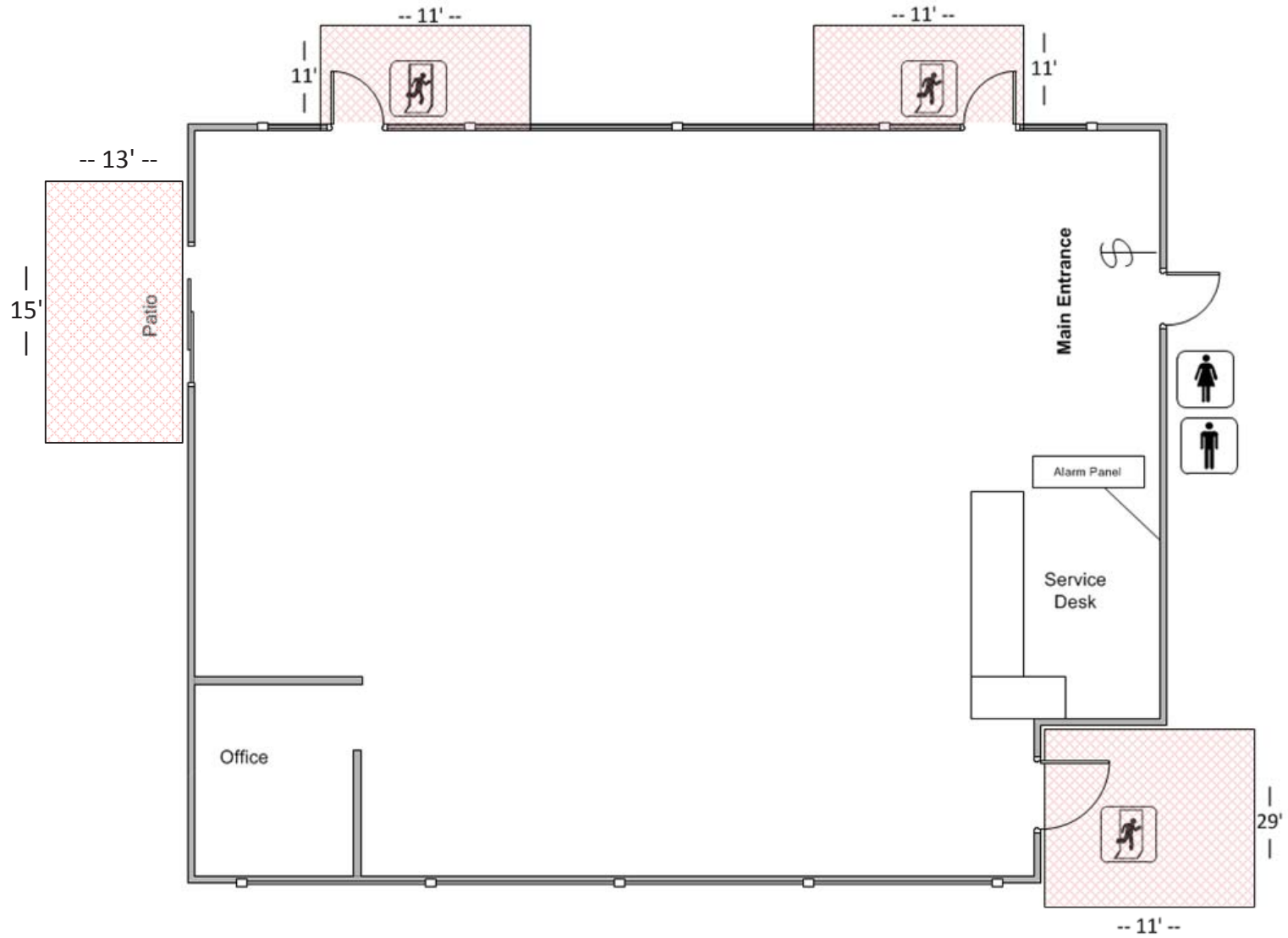
1000 Caroline Ave., Galt, CA 95632



Areas to be Kept Clear

ISLETON LIBRARY

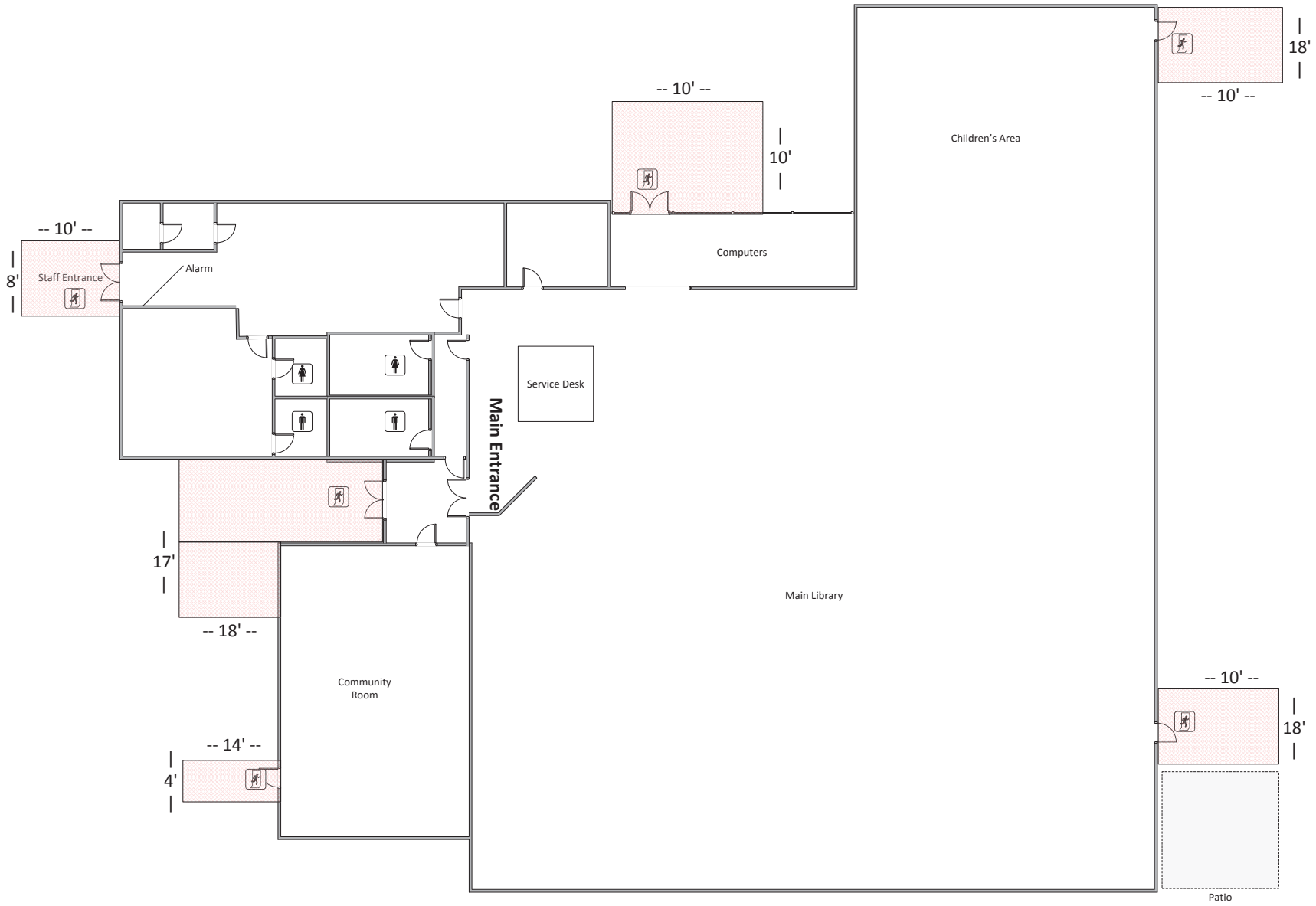
412 Union St. P.O. Box 517, Isleton, CA 95641



Areas to be kept Clear

MARTIN LUTHER KING JR. LIBRARY

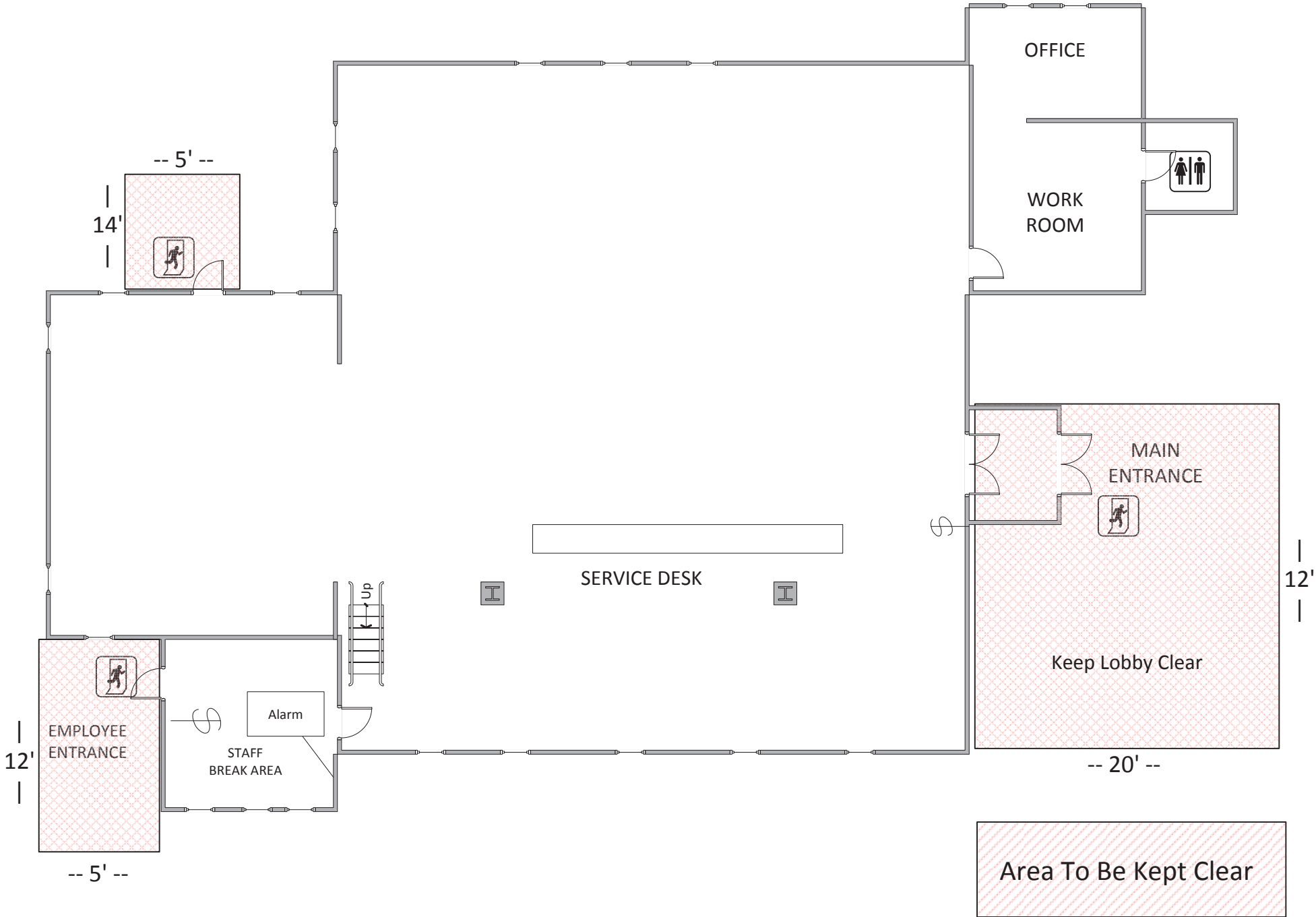
7340 24th St. Bypass, Sacramento, CA 95822



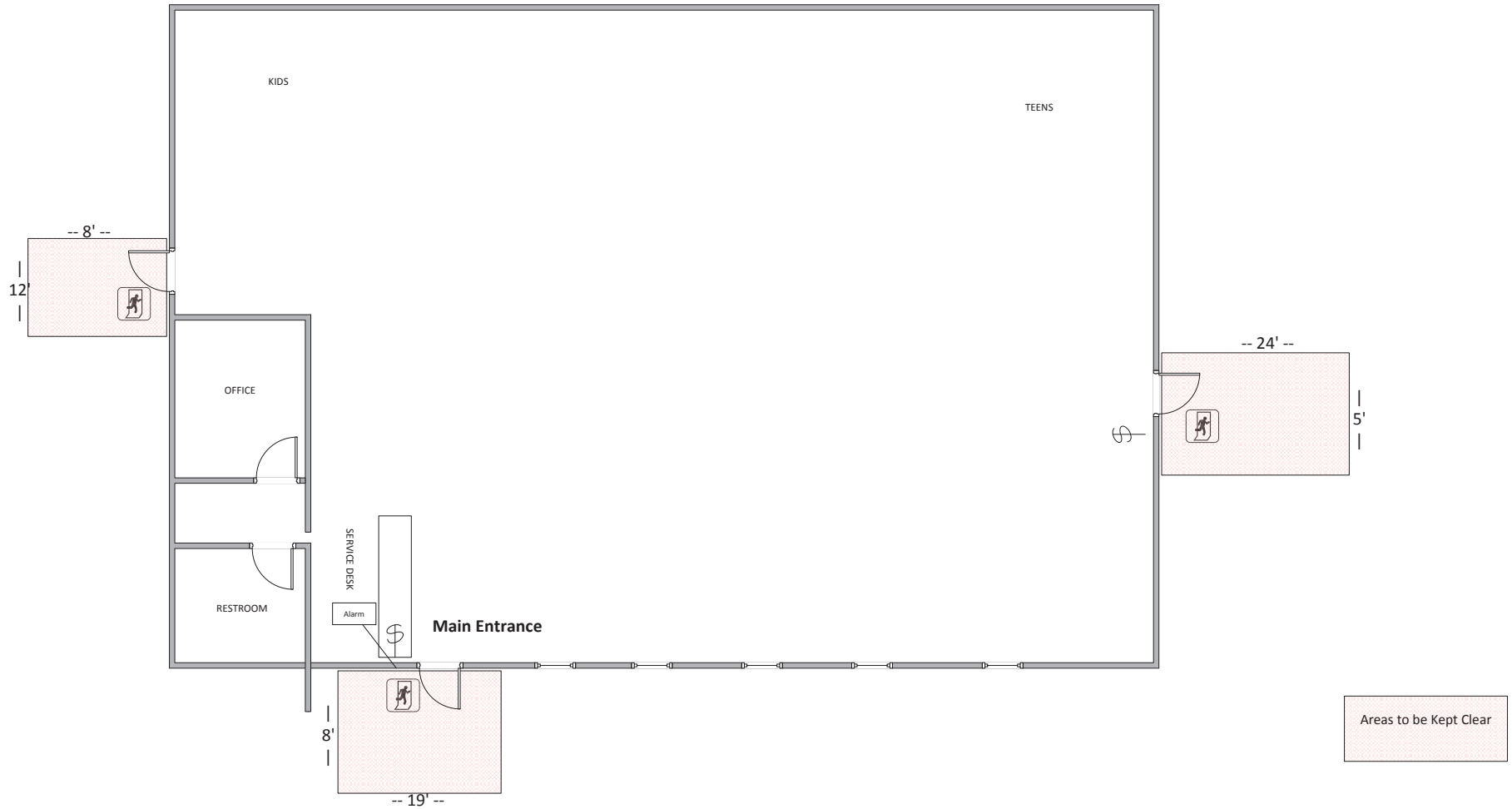
Area To Be Kept Clear

McKinley Library

601 Alhambra Blvd., Sacramento, CA 95816

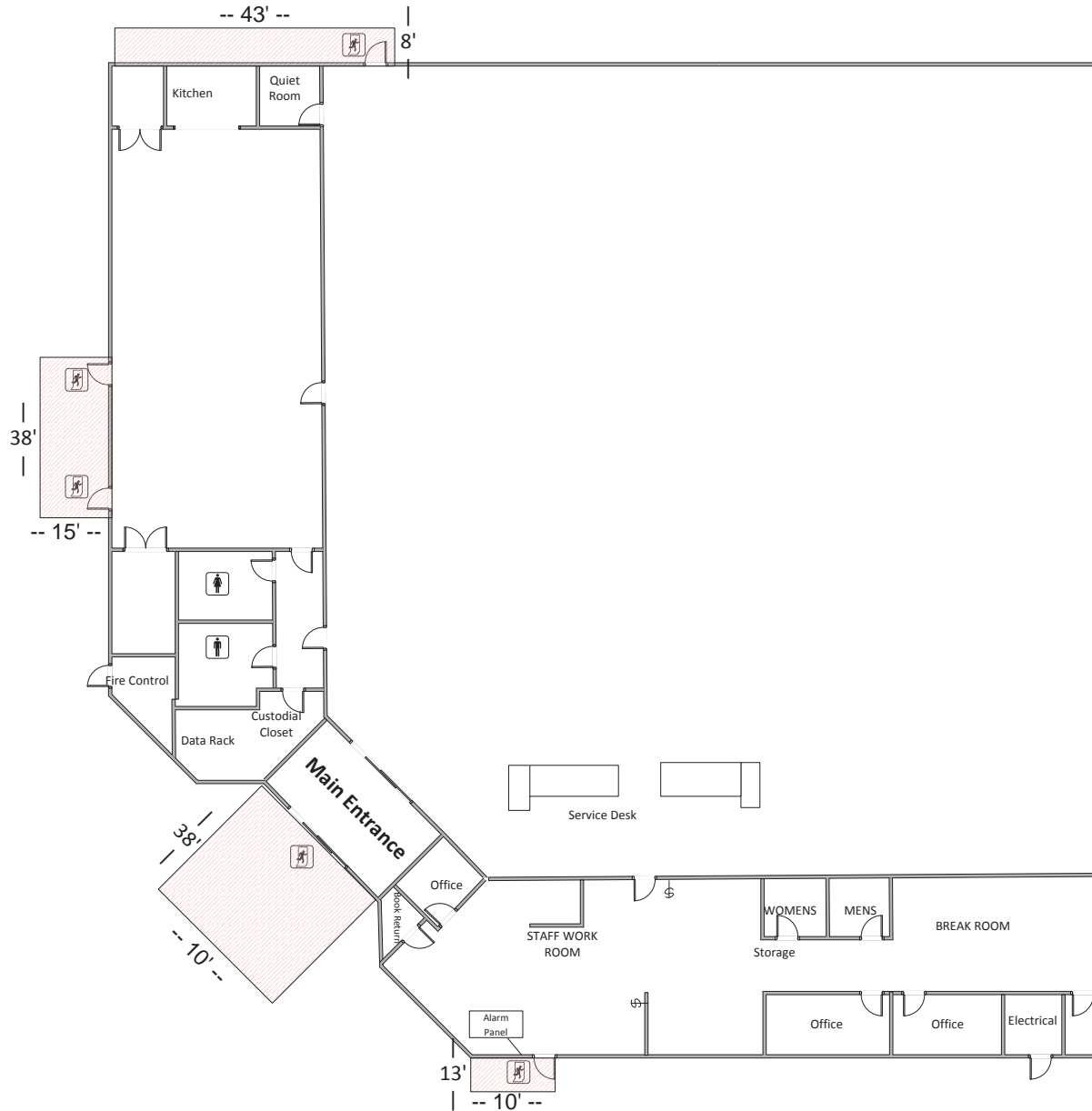


NONIE WETZEL COURTLAND LIBRARY
170 Primasing Ave. P.O. Box 536, Courtland, CA 95615



NORTH HIGHLANDS-ANTELOPE LIBRARY

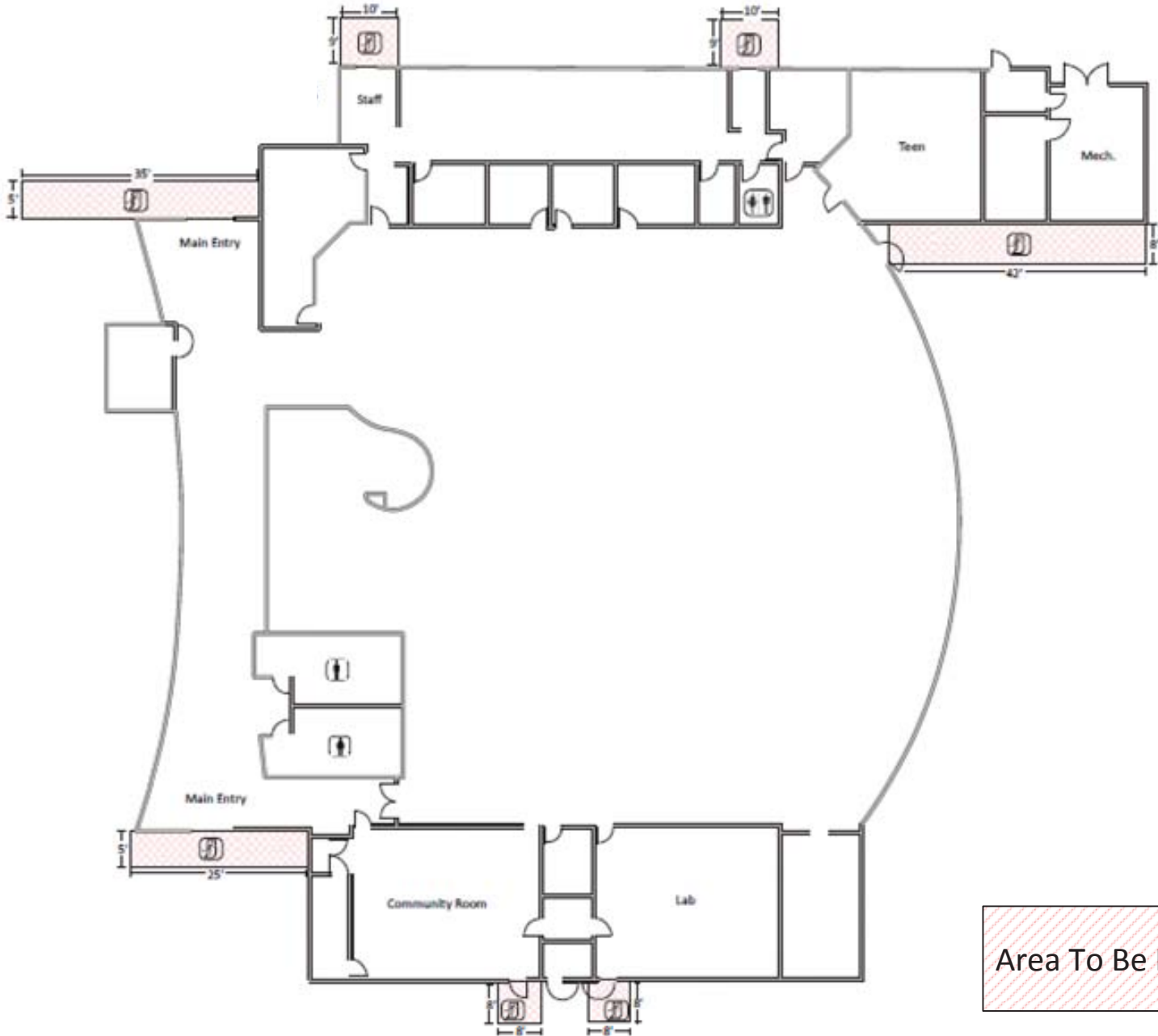
4235 Antelope Road, Antelope, CA 95843



Area To Be Kept Clear

NORTH NATOMAS LIBRARY

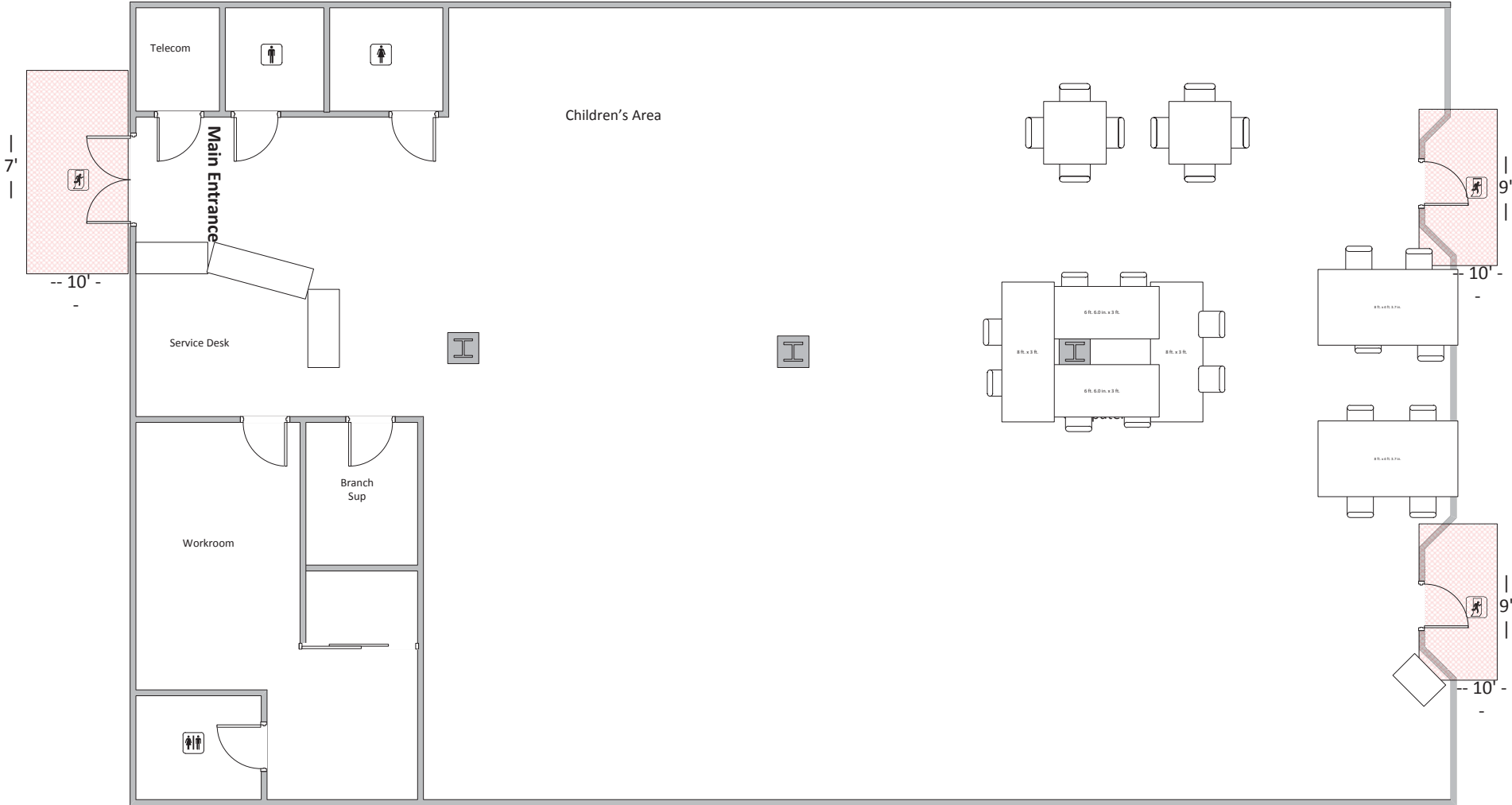
4660 Via Ingolia, Sacramento, CA 95835



Area To Be Kept Clear

NORTH SACRAMENTO-HAGGINWOOD LIBRARY

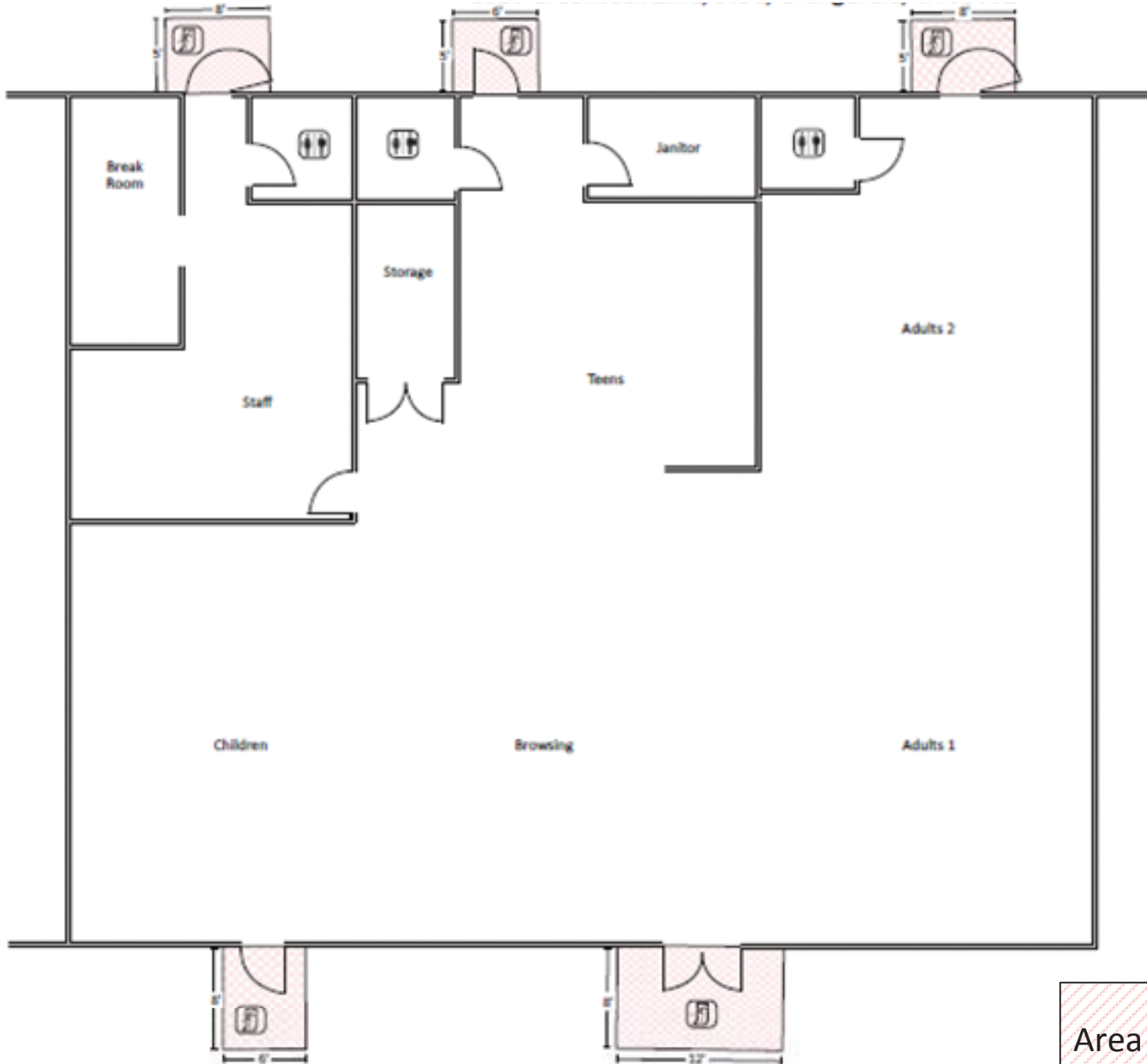
2109 Del Paso Blvd., Sacramento, CA 95815



Area To Be Kept Clear

ORANGEVALE LIBRARY

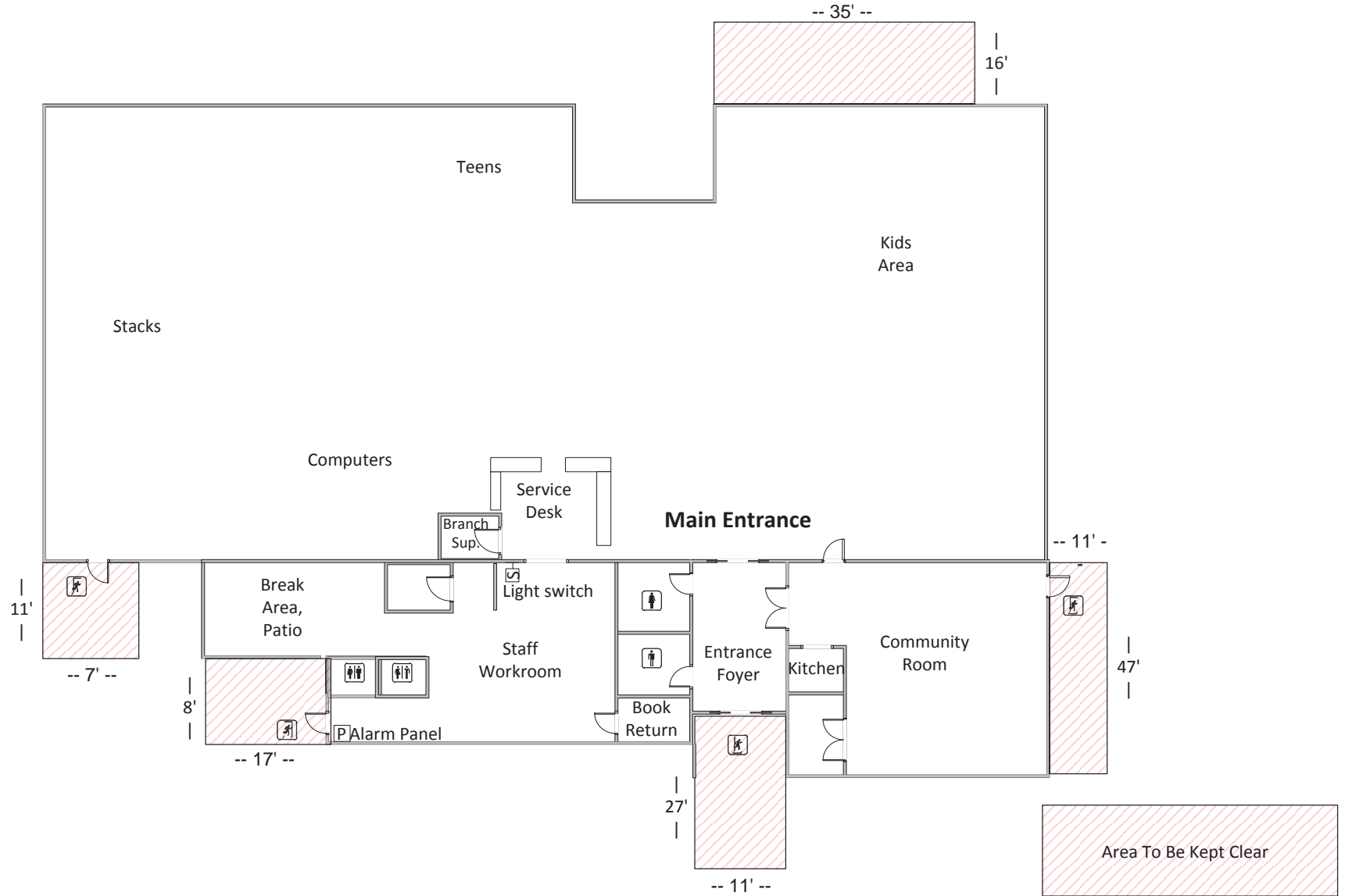
8820 Greenback Lane, Suite L, Orangevale, CA 95662



Area To Be Kept Clear

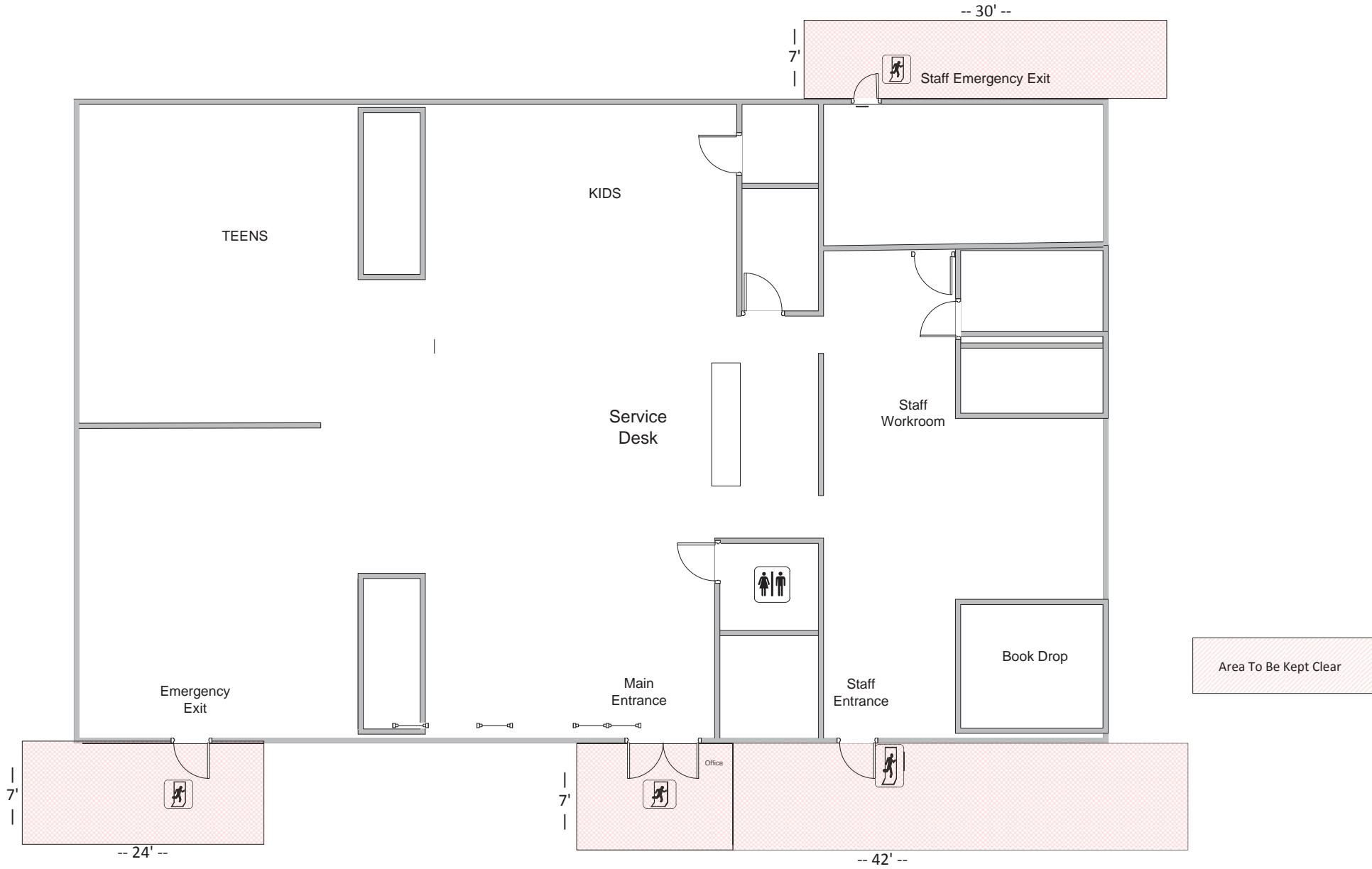
RANCHO CORDOVA LIBRARY

9845 Folsom Blvd., Sacramento, CA 95827



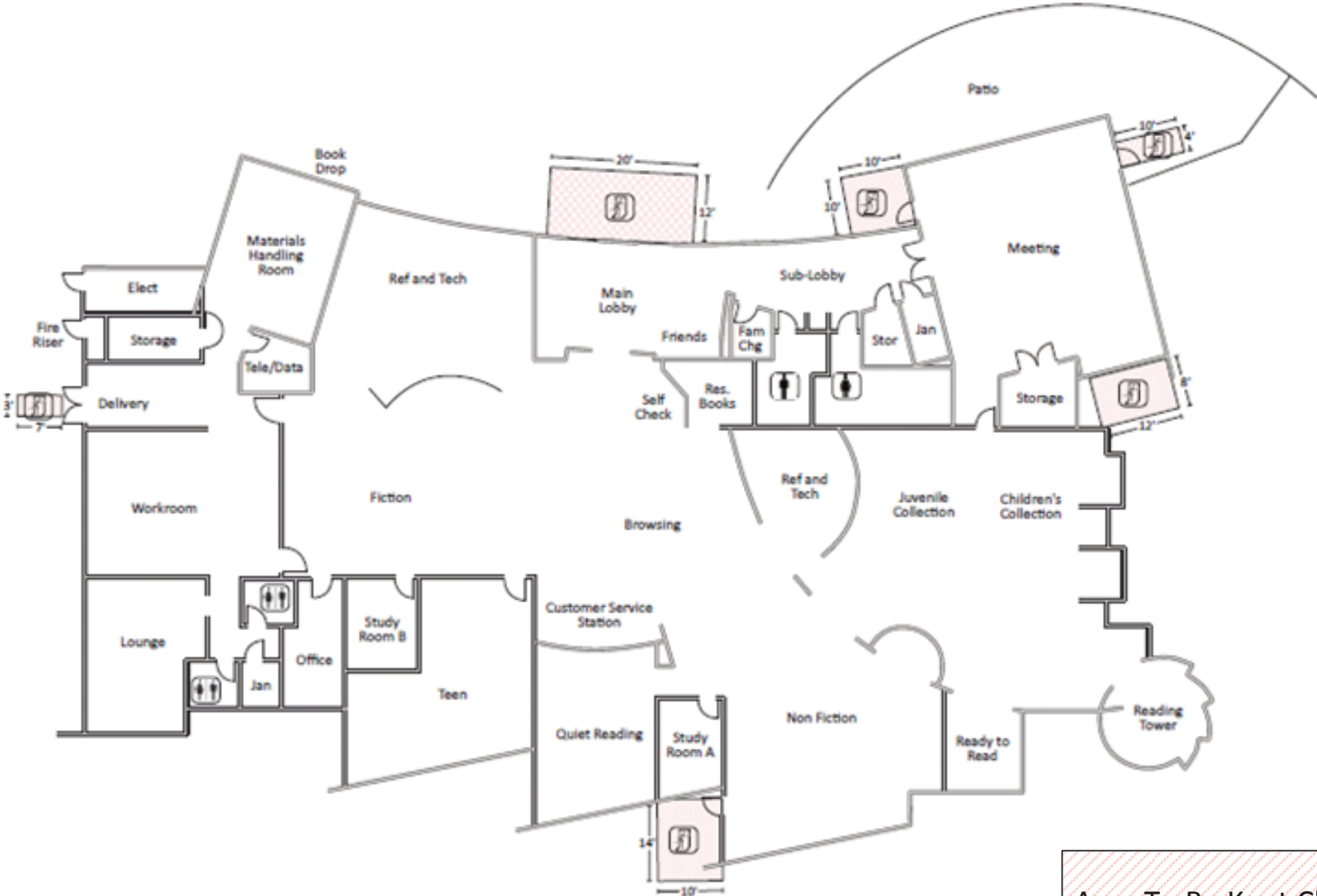
RIO LINDA LIBRARY

6724 6th St., Rio Linda, CA 95673



ROBBIE WATERS POCKET-GREENHAVEN LIBRARY

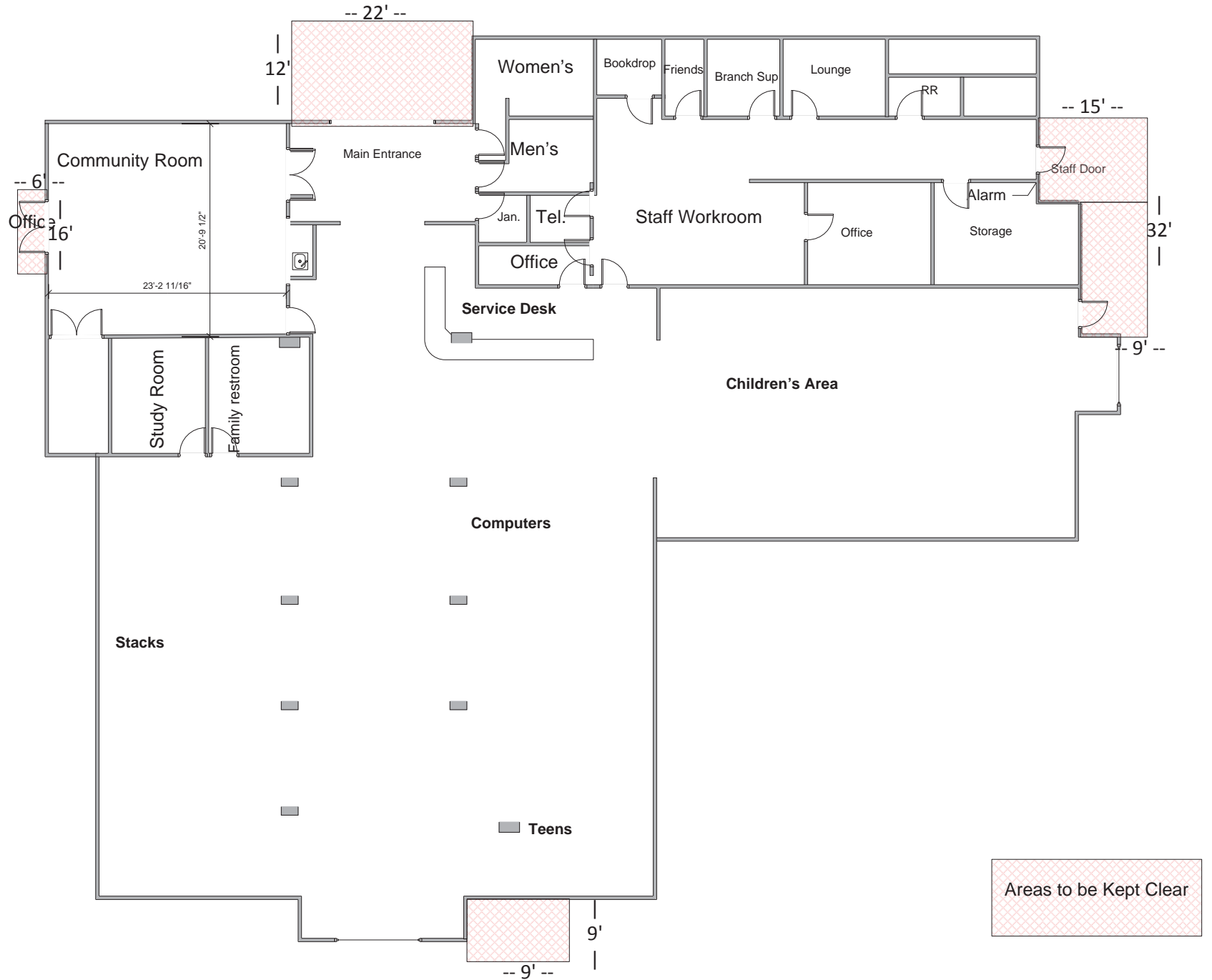
7335 Gloria Drive, Sacramento, CA 95831



Area To Be Kept Clear

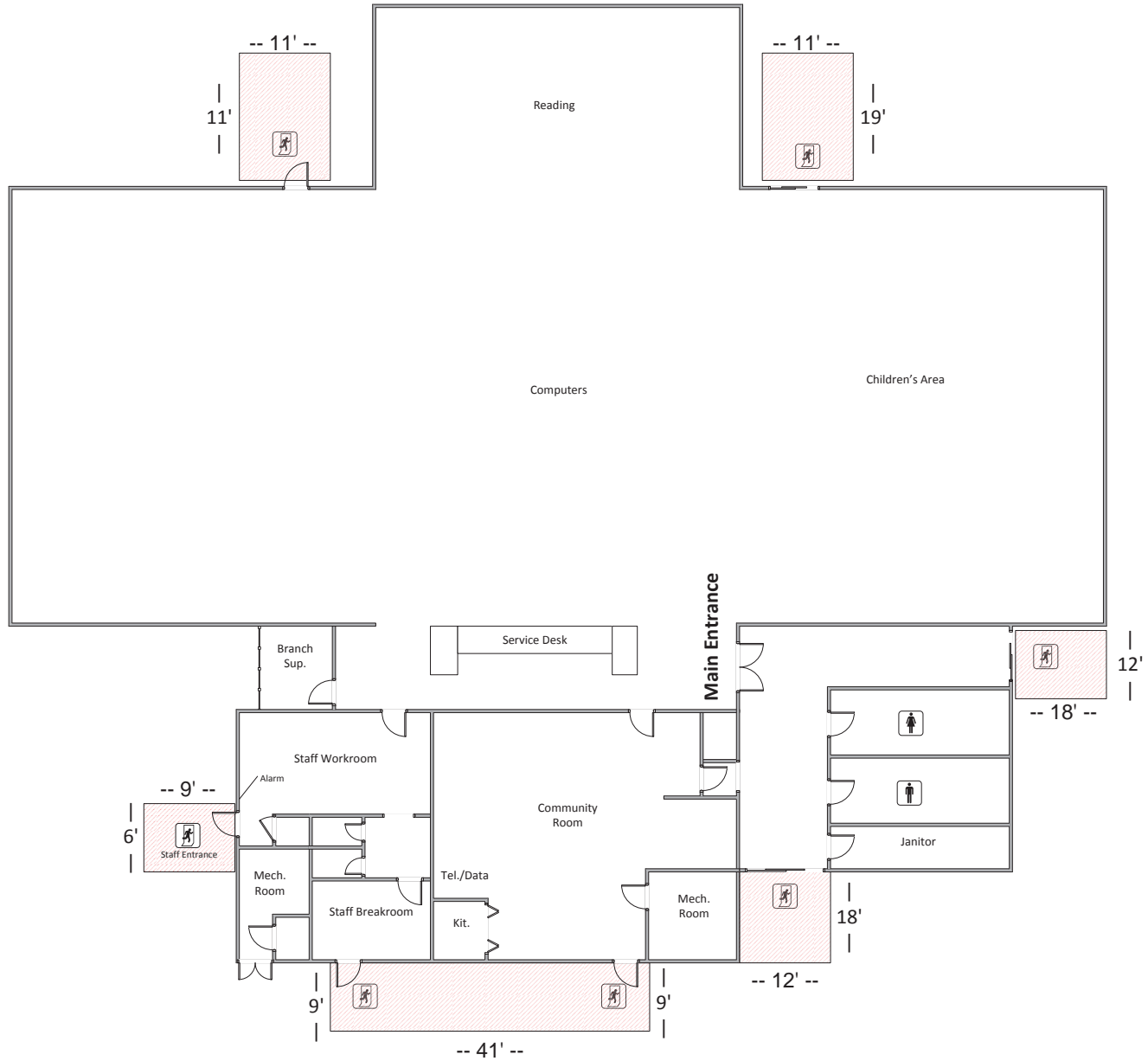
SOUTH NATOMAS LIBRARY

2901 Truxel Road, Sacramento, CA 95833



SOUTHGATE LIBRARY

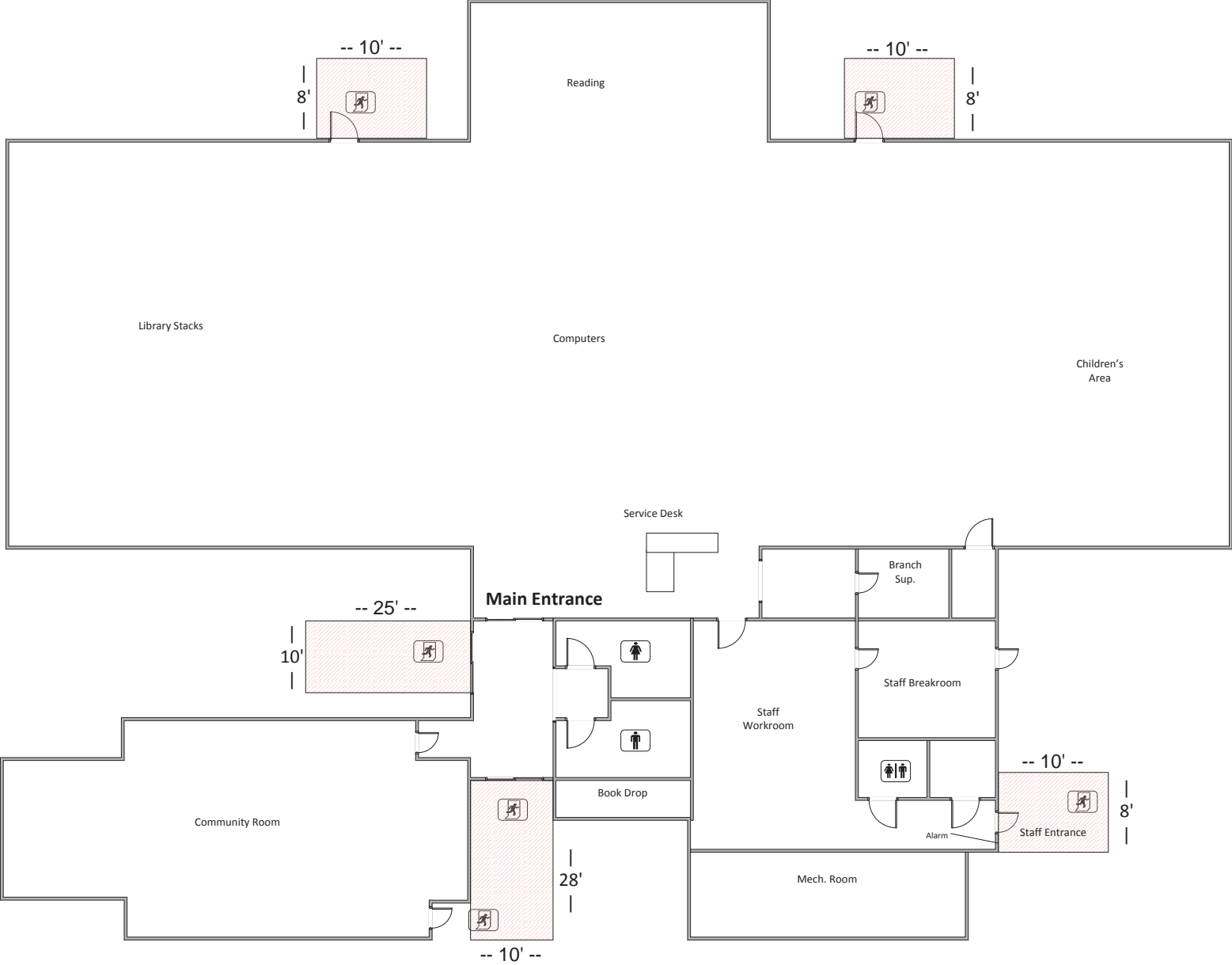
6132 66th Ave., Sacramento, CA 95823



Area To Be Kept Clear

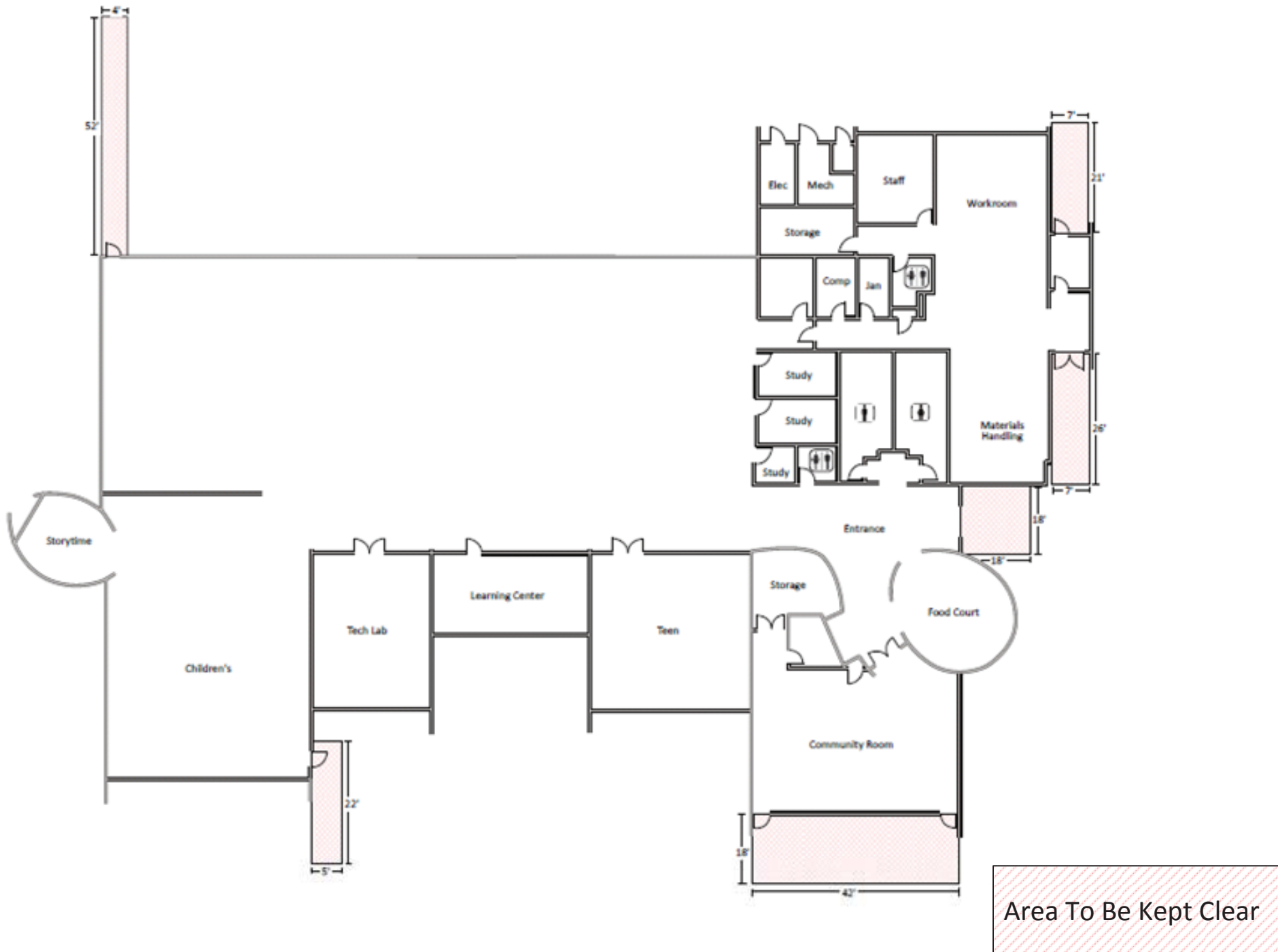
SYLVAN OAKS LIBRARY

6700 Auburn Blvd., Citrus Heights, CA 95621



Area To Be Kept Clear

VALLEY HI-NORTH LAGUNA LIBRARY
7400 Imagination Parkway, Sacramento, CA 95823



WALNUT GROVE LIBRARY

14177 Market St. P.O. Box 40, Walnut Grove, CA 95690

