



Sacramento Public Library Authority

September 24, 2009

Agenda Item 11.0: Purchase Contract:
Computer Replacement

TO: Sacramento Public Library Authority Board Members

FROM: Gerry Calderón, Information Technology Manager

RE: Purchase Contract: Computer Replacement

RECOMMENDED ACTIONS:

1. **Approve** the purchase contract with Dell, Inc., for 270 PC workstations in an amount not to exceed \$293,535.
2. **Authorize** the Library Director to sign all documents related to this contract within the approved terms.

REASON FOR RECOMMENDATION

The Library has an established equipment refresh schedule whereby approximately 25% of its computers are replaced each year. Factors used to determine the refresh cycle include adherence to technical and operational requirements that meet customer expectations for performance and reliability.

A Request for Quotation under the Western States Contracting Alliance (WSCA) was requested from Dell, Inc. The WSCA contract #A63307 is an inter-governmental agreement between Dell, Inc. and the California Department of General Services valid through December 2009. This contract meets the requirements of the Library Authority's Contracts and Procurement Policy for the purchase of goods and services without separate competitive bidding.

The cost per unit of \$1,034.13 includes California State Environmental Fees and four-year technical support with next business day parts and delivery. California sales tax is additional, and is included in the total cost of \$293,535.

Factors considered for choosing Dell, Inc. include the standardization of equipment in adherence to the most recent equipment purchase authorized by the Board at its March 26, 2009 meeting. Determining criteria includes integration of energy saving and security features, as well as product reviews by industry journals that measure performance with comparable products from other manufacturers.

Fiscal Impact

Funds for replacement of 270 PC workstations are included in the FY 2009/10 Final Budget. The proposed contract total is within the budgeted amount.

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