



Sacramento Public Library Authority

March 28, 2013 Agenda Item 12.0: Suspension of Competitive Bidding:
Fleet Vehicle Lease, (2/3 vote)

TO: Sacramento Public Library Authority Board Members

FROM: Don Tucker, Director of Facilities

RE: Suspension of Competitive Bidding: Fleet Vehicle Lease (2/3 vote)

RECOMMENDED ACTION(S):

Adopt Resolution 13-09, a resolution suspending competitive bidding for fleet vehicle leasing in the best interest of the Library Authority, and authorizing the use of an Alternative Request for Proposal (RFP) Solicitation Process.

BACKGROUND

The Sacramento Public Library Authority uses various competitive procurement processes to ensure the best price for goods, services and commodities. A major procurement will be undertaken by Library staff over the next few months that will be best accomplished by using a Request for Proposal (RFP) process rather than an Invitation for Bid (IFB) process. The RFP process will allow other relevant information, such as vendor's product maintenance and service quality, to be assessed along with the financial benefit to the Library in selecting a vendor for contract award.

Fleet Vehicle Lease: The Library is seeking proposals to provide a seven year lease for three maintenance vans, two small SUVs or mini vans and one utility custodial service van to replace vehicles currently being provided through the County of Sacramento. The RFP will also seek all associated vehicle maintenance services to be performed on site at the Central Library. An RFP will allow competing firms to submit their own unique solutions to meet this need.

REASON FOR RECOMMENDATION

Competitive bidding is required for commodity items. Suspension of competitive bidding and use of the alternative RFP solicitation process for the vehicle lease and maintenance will allow staff to assess vendor's qualifications in addition to price, and recommend the best solutions to meet the needs of the Library.

ATTACHMENT(S):

Resolution #13-09, a resolution suspending competitive bidding for fleet vehicle leasing in the best interest of the Library Authority and authorizing the use of an Alternative Request for Proposal (RFP) solicitation process.



Sacramento Public Library Authority

RESOLUTION NO. 13-09

Adopted by the Governing Board of the Sacramento Public Library Authority on the date of:

March 28, 2013

A RESOLUTION SUSPENDING COMPETITIVE BIDDING FOR FLEET VEHICLE LEASING IN THE BEST INTEREST OF THE LIBRARY AUTHORITY, AND AUTHORIZING THE USE OF AN ALTERNATIVE REQUEST FOR PROPOSAL (RFP) SOLICITATION PROCESS

BE IT HEREBY RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO PUBLIC LIBRARY AUTHORITY AS FOLLOWS:

1. Suspension of competitive bidding for the lease of fleet vehicles to the Sacramento Public Library Authority is in the best interest of the Authority; competitive bidding is hereby suspended.
2. Use of an alternative Request for Proposal (“RFP”) solicitation process for the lease of fleet vehicles to the Sacramento Public Library Authority is authorized.

Phil Serna, Chair

ATTEST: Rivkah K. Sass, Secretary

By: _____
Linda J. Beymer, Assistant Secretary

ATTACHMENT(S):

None.